

UNIVERSITY OF IRINGA



PROSPECTUS

2020 - 2021

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1 VICE CHANCELLOR'S MESSAGE

The University of Iringa started off initially as Iringa Lutheran College in 1993/94 offering courses leading to the award of a Diploma in Theology. In 1995/96 the first undergraduate students were enrolled for a course leading to the award of Bachelor of Business Administration. They graduated in 1998 when the College became part of Tumaini University as Iringa University College (IUCO), and it was the first registered private University in Tanzania. In 2010 Tumaini University was changed to Tumaini University Makumira and the Iringa University College being a constituent College of Tumaini University Makumira. In 2013, the Tumaini University Makumira Iringa University College became a fully fledged University with the new name University of Iringa (UoI)

From its inception, the courses offered at the University of Iringa were designed to address problems facing the community, the private sector and the Church. The University was a pioneer in offering Bachelor degree programs in Theology, Community Development, Journalism, Cultural Anthropology and Tourism, Counselling Psychology, Business Administration and Bachelor of Education in Mathematics. As a result, graduates of this University hold significant positions in the government, the private sector and the church.

Currently the University of Iringa has six faculties, namely, Faculty of Theology and Missions, Faculty of Arts and Social Sciences, Faculty of Science and Education, Faculty of Business and Economics, Faculty of Law, and Faculty of Psychology. Under these Faculties the University runs a number of none degree, undergraduate and postgraduate programmes.

In the past decade the University of Iringa embarked on a journey to become an entrepreneurial University. This led to the vision of the University *“A University of Transformative Scholarship.”*

To achieving this vision, a number of initiatives have been taken including the establishment of the Centre for Entrepreneurship and Innovation (CEI). The major aim of the centre is to integrate entrepreneurship in all academic programs of the University

and stimulating innovation and entrepreneurial initiatives in the community, especially in the Southern Highlands.

The Centre for Entrepreneurship has been piloting a new program called **Team Academy**, which uses the experiential learning approach or in other words learning by doing. Lecturers transform themselves into coaches after lecturing in order to impart skills and know how to students..

The outreach programs such as the Microfinance Project serve Communities irrespective of their religious, political or tribal affiliations. The CEI has attracted students and youths from surrounding communities to get skills in business start-ups and managing small and medium enterprises. A unique innovation hub known as “Kiota” hub is proving to be a very useful business startup centre for both formal University students as well as youth not registered formally at the University.

Fostering an international outlook, the University maintains collaborative links with a number of institutions of higher learning which have international reputation. They include the Evangelical Lutheran Church of America (ELCA); St. Marks Lutheran Church, St. Paul Area Synod (USA); Georg-August-Universitaet Gottingen (Germany); Diaconia University of Applied Sciences (Diak, Finland); the University of Joensuu (Finland); The Aga Khan University; The Maastricht School of Management; and the University of Amsterdam in the Netherlands. Academic members from these institutions come and serve in partnership projects as well as visiting lecturers and Professors in our University.

The University of Iringa is proud to be associated with the government initiative to promote tourism in the Southern highlands through the *Fahari Yetu* Project. *Karibu kusini, karibu Iringa*. Welcome to the Southern Highlands, Welcome to the University of Iringa.

Prof. Ndelilio A. Urrio

Vice Chancellor

2 HISTORICAL BACKGROUND

In 1995 Tumaini University, Iringa University College was founded, originating as Iringa Lutheran College and Seminary offering University Certificate, Diploma, and Degree programmes. Distinguished as being the first private university in Tanzania, the graduates from this University have become prominent throughout the country. Many have continued on to post-graduate degrees in Europe, America, and other African nations and are distinguishing themselves internationally. On 25th October 2013 Iringa University College became the full-fledged University of Iringa (UoI) with six faculties that offers multiple courses of study ranging from certificates to postgraduate degrees. The University boasts a highly trained and experienced academic staff from all over the world. It enjoys close ties and support from the USA, Finland, Germany, and other various foreign countries.

3 LOCATION

The University is located on the northern part of Iringa Municipality on the way to Dodoma along the Great North Road. It is surrounded by a beautiful scenery of hills, the Little Ruaha River, and the largest National Park in Tanzania, Ruaha National Park, situated along the Great Ruaha River.

Iringa is the administrative capital of the Iringa Region and the home to many industries, including manufacturing and food processing. Its beautiful mountain setting of ridges and valleys makes it a popular tourist destination. It also boasts an intriguing history, including the iconic story of Mkwawa, chief of the Hehes, who distinguished himself against occupation by colonial government in the 19th century. The Isimila Stone Age site is nearby, and the Tanzam Highway connects just south of the city.

The University's proximity to transportation and highway systems make it easy to access. Iringa Municipal Town is accessible from Dar es Salaam, Mbeya, and Dodoma by a network of tarmac roads. The University is located 1 km east from the Great North Road. A daily scheduled flight from Nduli Airport, located 8 km from Iringa Municipality, connects Iringa, Dar es Salaam, Mbeya, Arusha, Mwanza, and Dodoma.

4 VISION, MISSION, AND OBJECTIVES OF THE UNIVERSITY

4.1 Vision.

A University of transformative scholarship

4.2 Mission.

To provide quality training, research and service delivery that will lead to sustainable socio-economic development.

4.3 Core values.

In order to realize the vision and fulfill its mission, the University of Iringa shall be guided by the following values:

4.3.1. Fear of God.

The fear of the Lord is the beginning of knowledge; but fools despise wisdom and instruction (Proverbs 1:7)

4.3.2. Quality Education

Enhancing productivity and innovation through dedicated efficient and effective education

4.3.3. Service to Community

Promoting inclusive social, cultural, economic and environmental health of the community

4.3.4. Academic Freedom

Advancing critical enquiry and open exchange of knowledge and skills

4.3.5. Moral uprightness and ethical conduct

Fostering honest, integrity, transparency, tolerance, and professionalism of the highest order

5 UNIVERSITY ACCREDITATION

The University of Iringa holds a Certificate of Full Accreditation from the Tanzania Commission for Universities (TCU) formerly Higher Education Accreditation Council (HEAC)..

6 QUALITY ASSURANCE

The University has a well established office to coordinate all quality assurance issues at university level with a role of determining whether or not quality standards set are met.

7 DIRECTORATES AND CENTRES

7.1 Directorate of ICT

The University of Iringa presides over a well-placed ICT. The role of ICT is to provide technical services involving:

- Computer maintenance and repairs
- Internet services
- SAMIS
- Printing
- Management of computer laboratories
- Standby power sets
- Website administration and hosting
- Multimedia devices
- LAN and WLAN installations and maintenance
- Overall technical services including computer training

7.1.1 Students and Academic Management Information System (SAMIS)

This is a Student and Academic Management Information System (SAMIS), an integrated information dissemination system that provides useful information flow to finance, students, and staff. It provides vital information linkage to all stakeholders in the University for decision making. Any incorrect, inaccurate, or delayed information entry shall adversely affect other stakeholders and cause serious problems.

7.2 Directorate of Library Studies

The University of Iringa has an modern library that caters to teaching, research, and outreach services. It provides information services for supporting teaching, learning, and research functions. Some of the important publications include: books, research reports, government publications, university publications, journals, and online journals which are easily accessed via well-equipped library computer laboratories and internet facilities.

7.3 Directorate of Postgraduate Studies

The Directorate is responsible for coordinating all matters related to postgraduate studies, research and publications, and consultancy. Currently, the Directorate has three units namely; Postgraduate Studies, Research and Publication, and Consultancy.

7.3.1 Postgraduate Studies Unit

The unit is responsible for coordinating all matters related to postgraduate studies. This includes but not limited to all matters related to teaching and learning for postgraduate students.

7.3.2 Research and Publications Unit

The unit is responsible for organizing, directing, and promoting research activities in the University. It also promotes quality research work, publication and dissemination of research information to the society.

7.3.3 Consultancy Unit

The unit is responsible for providing quality and professional consultancy in all aspects of academic, administrative matters. It also provide consultancy services in business enterprises and community outreach programmes..

7.4 Centre for Entrepreneurship and Innovation (CEI)

The Centre is responsible for mainstreaming entrepreneurship in programmes involving curricula; conducting entrepreneurship awareness; and training staff, students, and business communities around the University. It also carries out entrepreneurship business research and consultancies, as well as fostering strategic partnership between the University and industry.

The Centre was established as a result of collaborative efforts between The Netherlands Initiative for Capacity-building in Higher Education (NICHE), the TCU, Mzumbe University (MU), and University of Iringa (UoI). This project rendered support to the development and implementation of a National University Qualifications Framework (NUQF) and the National Qualifications Framework (NQF) in Tanzania.

8. SENIOR OFFICERS OF THE UNIVERSITY

Chancellor

+Em. Bishop Elinaza Sendoro

Chairperson of the Board of Trustees

Rev. Bishop. Blaston Tuluwene Gaville

Chairperson of the Council

Prof. David Nazareo Ngassapa

9. EXECUTIVES OF THE UNIVERSITY

Vice Chancellor (VC)

Prof. Ndelilio A. Urio

Ph.D. , MA,(Karl Marx - Germany), BA.(Ed) (Hons) (UDSM)

Deputy Vice Chancellor Planning,

Finance and Administration (DVC-PFA)

Prof Enock J. M. Wiketye - PhD (1984)
(Washington State), M.A. (Economics) .
(1976) (UDSM), B. A. (1974) (UDSM)

Deputy Vice Chancellor Academic,

Research and Consultancy (DVC-ARC)

Prof Dr. Mathias G. Sahinkuye

Secretary to the Council

Rev. Adv. Joshua Chussy

Postgraduate Diploma in Legal Practice Law School of Tanzania (2019)

Bachelor of Laws –Tumani University Makumira (2013)

Bachelor of Theology Tumaini University Iringa University College (2006)

10. UNIVERSITY GOVERNANCE

10.1 ELCT-IRD Board of Trustees

1. Bishop. T. Gavile
2. Dean. Askali D. Mgeyekwa
- 3.
4. Vicent Stanley Masanula
5. Rtd Bishop Dr. Owderburg Mdegela
6. Prof. Ndelilio A. Urio
7. Rev. Dr. Richard Lubawa
8. Mr. Joran Nong'ona
9. Ms. Neema Kipengele

10.2 Council Members

1. Prof. David Nazareno Ngassapa
2. CPA Ms. Lilian Manara Badi
3. Dr. Ebenezer Gabriel Lazer
4. Bishop. Dr. Edward J. Mwaikali
5. Prof. Evelyne Mbede
6. Prof. Zebedayo S.K Mvena
7. Prof. Andrew Mollel
8. Pof. Wilbard Abeli
9. Ms. Anna J. M Msola
10. Ms. Dinner J. Kisamo
11. Prof. Ndelilio A. Urio
12. UIASA Chair Person
13. RAAWU Chairperson
14. President UoI Student Government
15. Rev. Adv. Joshua Chussy

10.3 Senate Members

1. Vice Chancellor
2. Deputy Vice Chancellor- Academics Affairs
3. Deputy Vice Chancellor- Resource Management
4. Dean Faculty of Theology
5. Dean Faculty of Law
6. Dean Faculty of Business and Economics
7. Dean Faculty of Psychology
8. Dean Faculty Science and Education
9. Dean Faculty of Social Sciences
10. Director of Post-Graduate Studies
11. Director of Research and Publications
12. Director of Institute of Agriculture Development and Research
13. Director of Information and Communication Technology
14. Director of Institute of Microfinance
15. Representative from Student's Organisation
16. Representative from RAAWU
17. Representative from UISA
18. Legal Counsel

10.4 Faculties Deans

10.4.1 Faculty of Theology

Rev. Dr. Stephen Kimondo - PhD (New Testament) 2011, M. Th. (Lutheran School of Theological) 2006, Th.M. (Natal) 1999, B.D. (Makumira) 1992.

10.4.2 Faculty of Business and Economics

Dr. Blandina Kisawike

PhD (Hull) 2015, MBA, BBA (TU-IUCo)

10.4.3 Faculty of Arts and Social Sciences

Dr. Frank Philip Mwangole - PhD (OUT) 2015, M.A (Rural Development) (SUA) 2008, B.Sc. (Home Security & Development) (SUA) 2002.

10.4.4 Faculty of Law

Ms. Halima Miigo

LLM (ICJHR) (UoI) 2015, LLB (UoI) 2014

10.4.5 Faculty of Science and Education

Dr. Egidio Chaula

10.4.6 Faculty of Psychology

Dr. Dorothy Lubawa.

10.5 Directors

10.5.1 Director of Postgraduate Studies, Research and Consultancy

10.5.4 Director of Information and Communication Technology

Mr. Fredrick D. Ngumbuke

M.Eng (IT), (Metropolia), B. Eng (IT), (Epoo – Vantaa), Finland

10.5.5 Director of Library Studies

11. CONTACT ADDRESSES AND TELEPHONE NUMBER

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Directorate of Postgraduate Studies, Research and Consultancy	dps.uoi@uoi.ac.tz +255 (0) 26 272 0900
Dean of Students	ds.uoi@uoi.ac.tz +(0) 26 272 0900
Bursar	cfo.uoi@uoi.ac.tz +255 (0) 26 272 0900
Admissions Office	admissions@uoi.ac.tz +255 (0) 26 272 0900
Public Relations Officer	pro@uoi.ac.tz +255 654 053511

12. STUDENT SERVICES

12.1 Dean of Students Office

The Dean of Students Office is responsible for administering personal and social welfare aspects of student life. This office provides a vital link between administration, academic, and the public spheres. The Dean of Students Office provides the following facilities:

- **Residence.** First-year students will find on campus dormitories provided. There is ample local housing available for rent thereafter.
- **NHIF**
- **Games and sports.**
- **Worship.**
- **Guidance, care, and counseling.**

12.2 Student Government

Students have their own government structure which facilitates welfare, liaises with the Dean of Students, the University Administration, academics, the various faculties, and the public.

12.3 Other Services:

- **Catering.** The University has numerous eating places both within and outside the campus.
- **Medical services.** Within campus is a small clinic. Government hospitals and dispensaries and private hospitals are within reach of the students.
- **Transport services.** The University has regular minibus services (daladala) between the town and campus which facilitates movement of students to and fro.
- **Postal services.** Postal services are located within the campus.
- **Financial services.** The University has bank agencies involving CRDB, NBC, and NMB. It has a number of easily accessible shops with M-Pesa, Tigo Pesa, Easy Pesa, and Airtel Money. The University has ATM services.
- **Information and communications technology services (ICT).** The University has a well-built service network which includes internet and printing services.
- **Library.** The University Library is open Monday through Friday from 09:00 to 22:00 hours. Saturday hours are 09:00 to 18:00. Public holiday hours are 15:00 to 22:00 hours.

13. THE UNIVERSITY PROGRAMMES (AWARDS)

13.1 Non Degree Programmes

S/N	Programme Name	Entry Requirements	Programme Duration	Mode of Delivery
1	Certificate in Business Administration (CBA)	Holders of Certificate of Secondary Education Examination (CSEE) with at Least four (4) Passes in non-religious Subjects.	1 year	Full and Part Time
2	Certificate in Accountancy and Finance (CAF)	Holders of Certificate of Secondary Education Examination (CSEE) with at least four (4) Passes in non-religious Subjects including Mathematics.	1 year	Full and Part Time
3	Certificate in Entrepreneurship and Micro Finance (CEMF)	Holders of Certificate of Secondary Education Examination (CSEE) with at Least four (4) Passes in non-religious Subjects.	1 year	Full and Part Time
4	Certificate in Human Resource Management (CHRM)	Holders of Certificate of Secondary Education Examination (CSEE) with at Least four (4) Passes in non-religious Subjects.	1 year	Full and Part Time
5	Certificate in Procurement and Material Management (CPMM)	Holders of Certificate of Secondary Education Examination (CSEE) with at Least four (4) Passes in non-religious Subjects.	1 year	Full and Part Time
6	Certificate in Leisure and Tourism Studies (CLTS)	Holders of Certificate of Secondary Education Examination (CSEE) with at Least four (4) Passes in non-religious Subjects.	1 year	Full and Part Time
7	Certificate in Community Development (CCD)	Holders of Certificate of Secondary Education Examination (CSEE) with at Least four (4) Passes in non-religious Subjects	1 year	Full and Part Time
8	Certificate in Law (CL)	Holders of Certificate of Secondary Education Examination (CSEE) with at Least four (4) Passes in non-religious Subjects.	1 year	Full and Part Time
9	Certificate in Information Technology (CIT)	Holders of Certificate of Secondary Education Examination (CSEE) with at Least four (4) Passes in non-religious Subjects.	1 year	Full and Part Time

S/N	Programme Name	Entry Requirements	Programme Duration	Mode of Delivery
10	Certificate in Journalism (CJ)	Holders of Certificate of Secondary Education Examination (CSEE) with at Least four (4) Passes in non-religious Subjects.	1 year	Full and Part Time
11	Certificate in Counselling Psychology (CCP)	Holders of Certificate of Secondary Education Examination (CSEE) with at Least four (4) Passes in non-religious Subjects.	1 year	Full and Part Time
12	Certificate in Theology (CTHE)	Holders of Certificate of Secondary Education Examination (CSEE) with at Least four (4) Passes including religious Subjects.	2 years	Full Time
13	Diploma In Business Administration (DBA)	Holder of Certificate of Secondary Education Examination with four Passes "D" in Non-Religious Subject and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	2 years	Full and Part Time
14	Diploma in Accountancy (DAC)	Holder of Certificate of Secondary Education Examination with four Passes "D" in Non-Religious Subject including Mathematics and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	2 years	Full and Part Time
15	Diploma in Accountancy And Finance (DAF)	Holder of Certificate of Secondary Education Examination with four Passes "D" in Non-Religious Subject including Mathematics and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	2 years	Full and Part Time
16	Diploma in Entrepreneurship & Microfinance (DEMF)	Holder of Certificate of Secondary Education Examination with four Passes "D" in Non-Religious Subject and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	2 years	Full and Part Time Full and Part Time

S/N	Programme Name	Entry Requirements	Programme Duration	Mode of Delivery
17	Diploma in Human Resource Management (DHRM)	Holder of Certificate of Secondary Education Examination with four Passes "D" in Non-Religious Subject and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	2 years	Full and Part Time
18	Diploma in Procurement and Materials Management (DPMM)	Holder of Certificate of Secondary Education Examination with four Passes "D" in Non-Religious Subject and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	2 years	Full and Part Time
19	Diploma in Leisure And Tourism Studies (DLTS)	Holder of Certificate of Secondary Education Examination with four Passes "D" in Non-Religious Subject and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	2 years	Full and Part Time
20	Diploma in Journalism (DJ)	Holder of Certificate of Secondary Education Examination with four Passes "D" in Non-Religious Subject and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	2 years	Full and Part Time
21	Diploma in Counseling Psychology (DCP)	Holder of Certificate of Secondary Education Examination with four Passes "D" in Non-Religious Subject and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	2 years	Full and Part Time
22	Diploma in Community Development (DCD)	Holder of Certificate of Secondary Education Examination with four Passes "D" in Non-Religious Subject and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	2 years	Full and Part Time

S/N	Programme Name	Entry Requirements	Programme Duration	Mode of Delivery
23	Diploma in Law (DL)	Holder of Certificate of Secondary Education Examination with four Passes "D" in Non-Religious Subject and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	2 years	Full and Part Time
24	Diploma in Information Technology (DIT)	Holder of Certificate of Secondary Education Examination with four Passes "D" in Non-Religious Subject and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	2 years	Full and Part Time
25	Diploma in Theology (DTH)	Holder of Certificate of Secondary Education Examination with four Passes "D" including the Religious Subject and Holder of Certificate with a 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principle Pass and two Subsidiaries.	3 years	Full Time

13.2 Undergraduate Programmes (Bachelor Degree)

S/N	Programme Name	Admission Requirements	Minimum Admission Points	Programme Duration (Yrs)	Mode of Delivery
1	Bachelor of Arts in Journalism (BAJ)	Two principal passes in any subject. Those without a principal pass in English subject at A' Level must have a credit pass in English subject at O' Level.	4	3	Full and Part Time
2	Bachelor of Laws (LLB)	Two principal passes in any subject. Those without a principal pass or a subsidiary pass in English subject must have a credit pass at O' Level	4	3	Full and Part Time
3	Bachelor of Arts in Cultural Anthropology & Tourism (BACAT)	Two principal passes in any subject	4	3	Full and Part Time

S/N	Programme Name	Admission Requirements	Minimum Admission Points	Programme Duration (Yrs)	Mode of Delivery
4	Bachelor of Counselling Psychology (BC)	Two principal passes in any subject	4	3	Full and Part Time
5	Bachelor of Education (Mathematics)- (BED-MATH)	Two principal passes, one of them must be in Advanced Mathematics.	4	3	Full and Part Time
6	Bachelor of Arts in Community Development (BACD)	Two principal passes in any subject.	4	3	Full and Part Time
7	Bachelor of Business Administration (BBA)	Two principal passes in any subject. If one of the passes is not in Advanced Mathematics a subsidiary in Basic Applied Mathematics or a pass in Mathematics at O' Level is required.	4	3	Full and Part Time
8	Bachelor of Theology (BTH)	Two principal passes in any subject (Religious Subjects are also considered as principal Subjects)	4	3	Full and Part Time
9	Bachelor of Science in Accounting and Finance (BAF)	Two principal passes. Those without a principal pass in Advanced Mathematics must have a subsidiary in Basic Applied Mathematics or a pass in Mathematics at O' Level.	4	3	Full and Part Time
10	Bachelor of Science in Economics & Finance (BEF)	Two principal passes. Those without a principal pass in Advanced Mathematics must have a subsidiary in Basic Applied Mathematics or a pass in Mathematics at O' Level.	4	3	Full and Part Time
11	Bachelor of Education(Arts)	Two principal passes in Kiswahili, English, History or Geography.	4	3	Full and Part Time

S/N	Programme Name	Admission Requirements	Minimum Admission Points	Programme Duration (Yrs)	Mode of Delivery
12	Bachelor of Business in Marketing Management (BBM)	Two principal passes in any subjects. If one of the passes is not in Advanced Mathematics, a subsidiary in Basic Applied Mathematics or a pass in Mathematics, Commerce or Book-keeping at O' Level is required	4	3	Full Time
13	Bachelor of Applied Marketing & Entrepreneurship (BAME)	Two principal passes in any subjects.	4	3	Full and Part Time
14	Bachelor of Human Resource Management (BHR)	Two principal passes in any subjects.	4	3	Full and Part Time
15	Bachelor of Business in Procurement and Supply Chain Management (BBP)	Two principal passes in any subjects. If one of the passes is not in Advanced Mathematics, a subsidiary in Basic Applied Mathematics or a pass in Mathematics, Commerce or Book-keeping at O' Level is required.	4	3	Full and Part Time

13.3 Postgraduate Diploma Programmes

S/N	Programme Name	Entry Requirements	Programme Duration	Mode of Delivery
1	Postgraduate Diploma in Education – Administration (PGDEA)	A Bachelor's Degree in Education from an accredited university; OR An Advanced Diploma in Education from any accredited university/college with a work experience of two years after the first degree; OR A Diploma in Education from any accredited institution/college plus a minimum work experience in education of three years after the first diploma.	1 year	Full and Part Time
2	Postgraduate Diploma in Education – Teaching (PGDET)	A Bachelor's Degree in any field from an accredited university/college with one-year work experience in education field; OR A Bachelor's Degree in any field from any accredited university/college. This degree is	1 year	Full and Part Time

S/N	Programme Name	Entry Requirements	Programme Duration	Mode of Delivery
		designed for someone who would like to teach or manage own school; OR An Advanced Diploma in any field from any accredited university/college with a work experience of two years after the first Diploma. This is designed for someone interested in teaching; OR A Diploma in any field from any accredited institution/college plus a minimum work experience of two years in any field that requires teaching.		
3	Post Graduate Diploma in Management (PGDM)	Applicants to a Post Graduate Diploma in Management must possess any Bachelor's Degree or any Advanced Diploma from an accredited Institution/college.	1 year	Full and Part Time

13.4 Masters Programmes

S/N	Programme Name	Entry Requirements	Programme Duration	Mode of Delivery
1	Master of Business Administration (MBA)	Holds a Lower Second Class degree from an accredited university/institution of higher learning in Business, Commerce, Accountancy, Management, or Law; OR	2 years	Full and Part Time
2	MBA in Finance (MBA-FIN)	Holds a degree from an accredited university in any cluster of courses as above with a minimum of two years working experience after finishing first degree; OR	2 years	Full and Part Time
3	MBA in Human Resource Management (MBA-HRM)	Holds a grade "B" for unclassified degrees from an accredited university/institution of higher learning; OR	2 years	Full and Part Time
4	MBA in Marketing (MBA-MAK)	Holds an Advanced Diploma from an accredited university in any cluster of courses mentioned above with a minimum of three years' work experience; OR	2 years	Full and Part Time
5	MBA in Procurement and Supply Chain Management (MBA-PSM)	Holds at least an upper second in Advanced Diploma in the related business courses from an accredited institution/college.	2 years	Full and Part Time
6	Master of Research Methods (MRM)	At least a second class degree from an accredited university /institution; OR A pass degree from an accredited university in related fields and a minimum work experience of two years after finishing the first degree; OR An average of "B" for unclassified degrees	2 years	Full and Part Time

S/ N	Programme Name	Entry Requirements	Programme Duration	Mode of Delivery
		from an accredited university/ institution.		
7	Master of Science in Counselling Psychology (MSCP)	A Bachelor's degree in Counselling Psychology or Psychology, General Psychology' Psychology of personality' Psychopathology' Experimental Psychology, and Developmental Psychology with at least an Upper Second Class degree from any accredited university; OR A Bachelor's degree with a pass degree in Counselling Psychology or in Psychology, General Psychology' Psychology of personality' Psychopathology' Experimental Psychology, and Developmental Psychology with a work experience of at least one year after the first degree; OR An Advanced Diploma in Counselling Psychology or Psychiatry Nursing from any accredited university with a minimum work experience of two years after attaining first Advanced diploma in any of those fields.	2 years	Full and Part Time
8	Master of Arts in Community Development and Project Management (MACDPM)	At least a second class degree from an accredited university/institution; OR A pass degree from an accredited university with a minimum working experience of two years after finishing first degree; OR An average of "B" for unclassified degrees from an accredited university/ institution with three years' work experience after completing the first degree.	2 years	Full and Part Time
9	Master of Education - Policy, Planning and Administration (MEDU-PPA)	A Bachelor's degree in Education with at least an Upper Second Class Degree from an accredited university and must be proficient in written and spoken English; OR A Bachelor's degree in Education with a Lower Second Class Degree from an accredited university and a minimum work experience of two years in any legal field after finishing first degree; OR An Advanced Diploma in Education from any accredited university/college with a work experience of three years after the first degree.	2 years	Full and Part Time

S/ N	Programme Name	Entry Requirements	Programme Duration	Mode of Delivery
10	Master of Education- Curriculum Development and Teaching (MEDU-CDT)	A Bachelor's degree in Education with at least an Upper Second Class Degree from an accredited university and must be proficient in written and spoken English; OR A Bachelor's degree in Education with a Lower Second Class Degree from an accredited university and a minimum work experience of two years in any legal field after finishing first degree; OR An Advanced Diploma in Education from any accredited university/college with a work experience of three years after the first degree.	2 years	Full and Part Time
11	Master of Education - Assessment and Evaluation (MEDU-AE)	A Bachelor's degree in Education with at least an Upper Second Class Degree from an accredited university and must be proficient in written and spoken English; OR A Bachelor's degree in Education with a Lower Second Class Degree from an accredited university and a minimum work experience of two years in any legal field after finishing first degree; OR An Advanced Diploma in Education from any accredited university/college with a work experience of three years after the first degree.	2 years	Full and Part Time
12	Master of Laws in Information and Communication Technology Law (LLM-ICTLAW)	A Bachelor of Laws degree with at least an Upper Second Class Degree; OR A pass degree from an accredited university/college with a minimum work experience of two years in any legal field after finishing first degree; OR A Postgraduate Diploma in Law from any accredited institution/college with a minimum work experience of three years in any legal field after finishing first degree.	1 year	Full and Part Time
13	Master of Laws in International Criminal Justice and Human Rights (LLM-ICJHR)	A Bachelor of Laws degree with at least an Upper Second Class Degree; OR A pass degree from an accredited university and a minimum work experience of two years in any legal field after finishing first degree; OR A Postgraduate Diploma in Law from any accredited institution/college with at least a lower second class pass.	1 year	Full and Part Time

14. GENERAL ADMISSION PROCEDURES

14.1 Admission Regulations

- a) Candidates wishing to be admitted into various programme of the University of Iringa have to fulfil the minimum entrance requirements specific to each programme as stipulated.
- b) A student admitted and registered to any Programme shall not be admitted and registered in another Programme at University of Iringa before completion of that Programme.

14.1.1 Admission Requirements for Non-Degree Programmes (Certificate and Diploma)

A candidate shall be considered eligible for admission to a non-degree programme (Certificate and Diploma) of the University of Iringa if the candidate has one of the following qualifications:-

14.1.1.1 Certificate

Holders of Certificate of Secondary Education Examination (CSEE) with At Least four (4) Passes in non-religious Subjects.

14.1.1.2 Diploma

Holder of Certificate of Secondary Education Examination with four Passes "D" in Non Religious Subject and Holder of Certificate with 2.0 GPA and above or Holder of Advanced Certificate of Secondary Education Examination with one Principal Pass and two Subsidiary.

14.1.2 Admission Requirements for Degree Programmes

14.1.2.1 Undergraduate Programmes (Bachelor degree)

A candidate shall be considered eligible for admission to a first-degree programme of the University of Iringa if the candidate has one of the following qualifications:

Direct applicants (For Holders of Form Six Qualifications)

S/N	Category of Applicants	Minimum Admission Entry Qualifications
1.	Completed 'A' Level Studies before 2014	Two principal passes with a total of 4.0 points in Two Subjects defining the admission into the respective programme (where A = 5; B = 4; C= 3; D = 2; E = 1; S = 0.5)

2.	Completed 'A' Level Studies in 2014 and 2015	Two principal passes ('C' and above) with a total of 4.0 points from Two Subjects defining the admission into the respective programme (where A = 5; B+ = 4; B = 3; C= 2; D = 1; E = 0.5).
3.	Completed 'A' Level Studies from 2016 onwards	Two principal passes with a total of 4.0 points in Two Subjects defining the admission into the respective programme (where A = 5; B = 4; C= 3; D = 2; E = 1; S = 0.5)

Equivalent Applicants (For Holders of Ordinary Diploma)

S/N	Category of Applicants	Minimum Admission Entry Qualifications
1.	Ordinary Diploma, FTC and Equivalent Qualification Applicants	At least four passes ('D's and above) at O' Level or NVA Level III with less than four O' Level passes or equivalent foreign qualifications as established by either NECTA or VETA; AND
		i) At least a GPA of 3.0 for Ordinary Diploma (NTA Level 6); OR
		ii) Average of "C" for Full Technician Certificate (FTC) (where A=5, B=4, C=3, and D=2 points); OR
		iii) Average of 'B' Grade for Diploma in Teacher Education; OR
		iv) Average of 'B+' Grade for Health related awards such as Clinical Medicine and others; OR
		v) Upper Second Class for classified non-NTA Diplomas

14.1.2.2 Postgraduate Diploma

Generally, a candidate admitted for the programme should have a postgraduate certificate or bachelor degree with a minimum GPA of at least 2.0 or C grade average from a recognized university.

14.1. 2.3 Master Degree

For applicant to qualify for admission into master degree programme he/she should either of the following:

- a) a bachelor degree or equivalent with GPA of 2.7 or B grade average from an accredited institution of higher learning; **OR**
- b) a postgraduate diploma in the relevant field with minimum GPA of 3.0 or B grade average; **OR**
- c) a professional training qualification with additional relevant training evidence of research capability and relevant working experience.

It will be a requirement that applicants holding undergraduate qualifications from outside Tanzania seeking admission to the programme to have attained grades equivalent to those aforementioned, upon evaluation by TCU. Foreign applicants from countries which do not use English language as a medium of instruction shall have their certificates and transcripts translated into English language for the purpose of assessing their eligibility for admission.

14.2 MODE OF APPLICATION

All applications are processed through an Online Admission System (OLAS). All application procedures are available from the online system. The link is also available through the UoI website at www.uoi.ac.tz

All applicants Non degree programmes (Certificate and diploma), Undergraduate (direct and equivalent qualifications) and Postgraduate applicants will have to apply through the OLAS.

All inquiries about applications and admissions should be addressed to:

Admissions Officer,
University of Iringa,
P.O Box 200
Iringa-Tanzania
admissions.uoi@uoi.ac.tz
Telephone No. +255262720900 Ext. 115

14.3 ADMISSION REGULATIONS

14.3.1 Regulations Governing Applicants

Regulations Relating to Applications Applicants are urged to read the advertisement, instructions to applicants' document and the application form very carefully to ensure that they understand the important clauses/regulations therein. Such clauses include:

- (i) It should be noted that it is an offence to submit false information when applying for admission. Applicants who will be discovered to have submitted forged certificates or any other such information will not be considered and appropriate legal action will be taken against them. Bona fide University students are cautioned not to attempt applying

for admission. If such students submit their applications then they will be liable to de-registration from studies.

- (ii) The names entered during the application must be exactly the same as those appearing on the candidate's C.S.E.E. or other certificates to be used for admission.
- (iii) Applicants are advised to apply following the TCU's ALMANAC and not before, as well as observe the set application deadline.

14.3.2 Regulations Governing Selected Candidates

Candidates selected for admission must observe the following regulations:

- i. Both non-degree, undergraduate and postgraduate programmes applicants shall be notified through OLAS and the University of Iringa website. Call the Admissions office, or inquire via email directly to the Admissions Officer.
- ii. New students are required to report and attend an orientation programme at the beginning of a new academic year.
- iii. All admitted students are required to register in the relevant faculties and departments after paying the University fees which are not refundable.
- iv. Registration deadline for continuing students shall be the Friday of the second week after the commencement of the first semester.
- v. Failure to register within the registration period shall exclude a student from studies in that year or semester until when the programme is next on offer.
- vi. An unregistered student shall not be allowed to access the University services.
- vii. Student names: No student shall be allowed to change names during the course of study. A student will use names that appear in their relevant/original certificates that qualify them for admission. However, with some exceptional cases such as divorce, marriage, change of religion, or other factors approved by Senate and accepted by the court of law, a student may make a name change.
- viii. All foreign students are required to apply for a Residence Permit from their nearest Tanzanian Embassy before they depart for Tanzania.
- ix. New students are required to submit for registration: original Certificate of Secondary Education Examination, Advanced Certificate of Secondary Education Examination or Diploma/Degree Certificates.
- x. No change of names by students shall be entertained during the course of study at the University. Students will only be allowed to use names appearing on their certificates.

14.4 Internal Transfer & Inter University Transfer

A selected applicants may request transfer to University of Iringa from other institutions or from their selected programme to another at University of Iringa provided that

- a) The student possess the minimum entry requirements for that particular degree programme
- b) The student to be transferred must have been previously selected into a degree programme
- c) A student who is transferred from an accredited university shall be admitted after an in- depth assessment of the curriculum and grades directly obtained from the previous university by the Faculty and a written recommendation submitted to the Deputy Vice Chancellor for Academic Affairs.
- d) A transferred student will be required to pay fees for subjects not covered in the relevant years of courses under transfer.

Except in exceptional circumstances, no students will be allowed to change courses later than the fourth week after the beginning of the first semester session.

14.5 Postponement of Studies

- i) Only students with registration numbers shall be eligible for postponement of studies by filling a Postponement of Studies Form available at the University website.
- ii) A postponement of the studies must be approved by the office of Deputy Vice Chancellor for Academic, Research and Consultancy on behalf of the Senate and may last for a period of one semester or one academic year only.
- iii) Under some circumstances, a student may be allowed to apply for a second postponement after the expiration of the first postponement after submitting evidences showing that his/her reasons for the first postponement have not been resolved.
- iv) The maximum postponement periods for any student shall be two academic years only.
- v) No postponement will be given to a student after the expiration of the second postponement, and as such a student seeking for the third postponement shall be required to de-register from studies.

NOTE: Permission to postpone studies shall be considered after producing satisfactory evidence of the reasons for postponement. Special circumstances shall include:

- a. Sickness (approved by a Medical officer of recognized Medical Centre or Hospital)
- b. Serious social problems (each case to be considered on its own merit)
- c. Severe sponsorship problems which will affect financial status of the student

14.6 Postponement of Studies

The maximum period of registration shall be as follows:

Programme	Minimum Period	Maximum Period
Certificates (except Theology)	1 year	2 years
Certificate in Theology	2 years	3 years
Ordinary Diploma/Postgraduate Diploma	2 years	3 years
Bachelor Degrees	3 years	5 years
Master Degrees	2 years	4 years

14.7 Discontinuation

A student may be discontinued from studies due to the following reasons:

- a) Failure to meet academic requirements set by the University
- b) Academic irregularities as explained in Section 22 of Examinations Regulations
- c) Committing disciplinary offences as described in the University of Iringa Students' By-Laws.
- d) Absconding from studies or tests or examinations
- e) Failure to meet the maximum period of registration

A student discontinued from studies on academic grounds may be allowed to re-apply for admission after a period of at least one year since the date of dismissal. Students dismissed from other reasons shall not be allowed to re-apply for admission into any programme at the University.

14.8 Academic Integrity

The academic community of the University of Iringa believes that one of the goals of a christian institution of higher learning is to strengthen academic integrity and responsibility among its members. Therefore, the University emphasises the importance of sound judgement and personal sense of responsibility in each student. All members of academic community are expected to respect the highest standards of academic integrity.

Academic dishonesty is a serious offence at the University because it undermines the bonds of trust and personal responsibility between and among students and faculty, weakens the credibility of the academic enterprise, and defrauds those who believe in the value of integrity of education. Academic dishonesty can take one of the following forms:

- a) **Cheating** – intentionally using or attempting to use unauthorised materials, information, or study aids in any academic exercise (e.g. test, examinations etc)
- b) **Fabrication** – intentional and unauthorised falsification or invention of any information, or citation in academic exercise
- c) **Plagiarism** – representing the words or ideas of another as one’s own in any academic exercise.

A student who commits or facilitate an act of academic dishonesty shall face disciplinary action ranging from failure to receive credits on an exercise to dismissal from the University.

15. FEE STRUCTURE

15.1 Fee Structure for Tanzanian Students

The fee structure covers non-degree, undergraduate degree, and postgraduate degree programmes for Tanzanian students are as specified hereunder.

Table 15.1(a) UNIVERSITY FEE FOR TANZANIAN STUDENTS FOR 2019/20 (IN TZS)

COURSE	YEAR OF STUDY	TOTAL FEE PER YEAR	SEMESTER 1	SEMESTER 2
Certificate	1	770,000	375,000	395,000
Diploma	1	920,000	475,000	445,000
	2	970,000	475,000	495,000
Bachelor	1 &2	1,600,000	815,000	785,000
PGDM	1	2,120,000	1,045,000	1,075,000
PGDE-Admin	1	2,120,000	1,045,000	1,075,000
PGDE-Teaching	1	2,200,000	1,085,000	1,115,000
Master (2 Years)	1	2,220,000	1,125,000	1,095,000
	2	2,270,000	1,125,000	1,145,000
Master (1 Year)	1	4,270,000	2,125,000	2,145,000

Table 15.1(b) Third Year and Fourth Year Programmes

COURSE	YEAR OF	TOTAL	SEMESTER 1	SEMESTER 2
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	STUDY	FEE PER YEAR	1ST Instal	2nd Instal	3rd Instal	4th Instal
Diploma	3 & 4 Theology	1,000,000	300,000	200,000	300,000	200,000
Bachelor	3	1,950,000	585,000	390,000	585,000	390,000
DUE DATES			5th November	5th January	7th March	5th May

Table 15.1(c) INDIRECT STUDENT FEES, DEPOSITS AND OTHER CHARGES

Category of Costs in TZS	Undergraduate		Postgraduate
	Year 1	Cost for 3 years	Year 1
Grade Report per Request	5,000	30,000	30,000
Meals	2,142,000	6,426,000	3,213,000
Accommodation	378,000	1,134,000	567,000
Special Study Expenses	100,000	300,000	150,000
Books and Stationery Allowance	300,000	900,000	800,000
Personal Care Items	100,000	300,000	100,000
Research/ Internship	800,000	800,000	3,500,000
Miscellaneous Expenses	90,000	270,000	100,000
TOTAL	3,915,000	10,160,000	8,460,000

Note:

- i. Meals and accommodation are estimated at TZS 8,500 per day for 252 days
- ii. In-campus accommodation priority is given to first years.
- iii. Special study expenses involve students equipment and field studies
- iv. The University shall not be held responsible for any debts created by the student

CHANGES IN FEES FOR ALL STUDENTS: The University reserves the right to change fees at any time

15.2 Fee Structure for Foreign Students

The fee structure covers non-degree, undergraduate degree, and postgraduate degree programmes for foreign students are as specified hereunder.

Table 15.2(a) UNIVERSITY FEE FOR FOREIGN STUDENTS FOR 2019/20 (IN US DOLLARS)

COURSE	YEAR OF STUDY	TOTAL FEE PER YEAR	SEMESTER 1	SEMESTER 2
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Certificate	1	770	375	395
Diploma	1	920	475	445
	2	970	475	495
Bachelor	1 & 2	1,600	815	785
PGDM	1	2,120	1,045	1,075
PGDE-Admin	1	2,120	1,045	1,075
PGDE-Teaching	1	2,200	1,085	1,115
Master (2 Years)	1	2,220	1,125	1,095
	2	2,270	1,125	1,145
Master (1 Year)	1	4,270	2,125	2,145

Table 15.2(b) Third Year and Fourth Year Programmes

COURSE	YEAR OF STUDY	TOTAL FEE PER YEAR	SEMESTER 1		SEMESTER 2	
			1 ST Instal	2 nd Instal	3 rd Instal	4 th Instal
Diploma	3 & 4 Theology	1,000	300	200	300	200
Bachelor	3	1,950	585	390	585	390
DUE DATES			5th Noveer	5th January	7th March	5th May

Table 15.2(c) INDIRECT FEES, DEPOSITS AND OTHER CHARGES FOR FOREIGN STUDENTS (IN US\$)

Category of Costs in TZS	Undergraduate		Postgraduate
	Year 1	Cost for 3 years	Year 1
Grade Report per Request	5	30	30
Meals	2,142	6,426	3,213
Accommodation	378	1,134	567
Special Study Expenses	100	300	150
Books and Stationery Allowances	300	900	800
Personal Care Items	100	300	100
Research/ Internship	800	800	3,500
Miscellaneous Expenses	90	270	100
TOTAL	3,915	10,160	8,460

16. OTHER CHARGES

1. **HEALTH INSURANCE:** Tsh. 50,400/= for those who donot have Health Insurance.

TIKA Cards are not accepted

2. **STUDENT ACTIVITY FEE:** Tsh. 18,000/= paid through Tumaini University Students Organization at NBC A/C NO. 028201025482 OR CRDB A/C NO. 0152243221600
3. **TCU Quality Assurance Fee:** Tsh. 20,000/= payable annually by all students
4. **HOSTEL FEE:** Tsh.378,000/= per annum for those who will stay in- campus (May be paid in two installments Tsh. 189,000/= per semester)
5. **LATE PAYMENT OF FEE / SUBMISSION OF BANK PAY IN SLIP:** Tsh.50,000/= (for Tanzanians) or US\$ 50 (for non-Tanzanians) is charged as a penalty for late payment of fees/or late submission of Bank pay-in-slip.
6. **SUPPLEMENTARY EXAMINATION FEE:** Tsh. 20,000/= shall be charged per course
7. **REPEAT COURSE FEE:** Tsh. 45,000/= per credit hour for a repeat course in degree programme, Tsh. 30,000/= per credit hour for a repeat course in diploma programme, and Tsh. 25,000/= per credit hour for a repeat course in certificate programme and postgraduate students. Maximum limit for undergraduate programmes will be 4 credit hour
8. **LATE CORRECTIONS OF INFORMATION IN SAMIS:** Tsh. 50,000/= will be charged
9. **LOST UNIVERSITY ID CARD AND EXAMINATION CARD:** Tsh.10,000/= and Tsh.5,000/= respectively
10. **APPEAL CHARGE:** Tsh. 100,000/= per course
11. **REFUND REQUEST FEE:** Tsh. 5,000/= per request to cover transaction costs
12. **LOST CERTIFICATE:** Tsh. 100,000/= shall be charged for reprinting
13. **LOST TRANSCRIPT;** Tsh. 50,000/= shall be charged for reprinting

NB: Except for Student Activity fee, all other payments should be made through Tumaini University at Iringa **NBC A/C NO. 028103000152 OR CRDB A/C NO. 01J1070671101**
NBC SWIFT CODE: NLCBTZTX

For inquiries contact the undersigned:

Mobile: 0754340688

Ms. Prisca Mking'i

Ag. Bursar

17. FACULTY MINIMUM ADMISSION ENTRANCE REQUIREMENTS

17.1 Faculty of Theology

The minimum entrance requirements for Certificate, Diploma, and Undergraduate Degree programmes in the Faculty of Theology are:

17.1.1 Certificate in Theology

Applicants to this programme must possess a STD VII Certificate of primary school and not less than two years of work experience as an evangelist, a parish worker, or a Sunday school teacher. The application must be endorsed by his/her Diocese for sponsorship.

17.1.2..Diploma in Theology (DTH)

Applicants to this programme of the Diploma in Theology must either:

Possess an Advanced Certificate of Secondary Education Examination (ACSEE);

OR

Possess a Certificate of Secondary Education Examination (CSEE) with at least three credits or five passes;

OR

Must have a Certificate of Secondary Education Examination (CSEE) with at least two credits or three passes and a Certificate in Theology from accredited institution/College.

17.1.3 Bachelor of Theology (BTh)

Category A: Form VI Direct entrance and Diploma graduates under NACTE must apply through Tanzania Commission for Universities.

Category B: Equivalent Qualifications (Diploma holders which are not under NECTA and NACTE): Applicants to this degree programme must either:

Possess a Diploma in Theology from an accredited university/college,

OR

Possess two credits or four passes in a Certificate of Secondary Education Examination (CSEE) Form IV at 'O' Level.

17.2 FACULTY OF BUSINESS AND ECONOMICS

The faculty has Departments of Business Administration, Accounting and Finance, and Economics and Finance. The minimum entrance requirements for Certificate, Diploma, and Undergraduate Degree programmes in the Faculty of Business and Economics are detailed below:

17.2.1 Department of Business Administration

The Department has three Certificate, three Diploma, and four Degree Programmes,

17.2.1.1 Certificate in Business Administration (CBA)

Applicants to this programme must possess a Certificate of Secondary Education Examination (CSEE) with at least a minimum of four passes.

17.2.1.2 Certificate in Human Resource Management (CHRM)

Applicants to this programme must possess a Certificate of Secondary Education Examination (CSEE) with a minimum of four passes.

17.2.1.3 Certificate in Procurement and Materials Management (CPMM)

Applicants to this programme must possess a Certificate of Secondary Education Examination (CSEE) with a minimum of four passes.

17.2.1.4 Diploma in Business Administration (DBA)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal pass and two subsidiary;

OR

Must possess a Certificate in Business Administration or other related fields from an accredited institution/college.

17.2.1.5 Diploma in Human Resource Management (DHR)

Applicants to this programme must possess an Advanced Secondary Education Examination (ACSEE) with at least one principal pass and two subsidiary;

OR

Must possess a Certificate in Human Resource Management or other related fields from an accredited institution/college.

17.2.1.6 Diploma in Procurement and Materials Management (DPM)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal pass and two subsidiary;

OR

Must possess a Certificate in Procurement and Materials Management or other related fields from an accredited institution/college.

17.2.1.7 Bachelor of Business Administration (BBA)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least two principal passes and minimum of four (4.0) points including a pass in Mathematics or subsidiary pass in Basic Applied Mathematics, or a pass of Mathematics at O-level.

OR

Must possess a Diploma in Business Administration or other related fields from an accredited university/college with at least a G.P.A of three (3.0) or average of B grade

17.2.1.8 Bachelor of Business in Marketing (BBM)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least two principal passes and minimum of four (4.0) points including a pass in Mathematics or subsidiary pass in Basic Applied Mathematics, or a pass of Mathematics at O-level.

OR

Must be a Diploma holder in Business Administration or other related fields from an accredited university/college with at least a G.P.A of three (3.0) or average of B grade

17.2 1.9 Bachelor of Business in Human Resources (BHR)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least two principal passes and minimum of four (4.0) points.

OR

Must possess a Diploma in Human Resources Management or other related fields from an accredited university/college with at least a G.P.A of three (3.0) or average of B grade

17.2.1.10 Bachelor of Procurement and Supply Chain Management (BBP)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least two principal passes and minimum of four (4.0) points including a pass in Mathematics or subsidiary pass in Basic Applied Mathematics, or a pass of Mathematics at O-level.

OR

Must possess a Diploma in Procurement and Material Management or other related fields from an accredited university/college with at least a G.P.A of three (3.0) or average of B grade

17.2.1.11 Bachelor of Applied Marketing and Entrepreneurship (BAME)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least two principal passes and minimum of four (4.0) points.

OR

Must possess a Diploma in Business Administration or other related fields from an accredited university/college with at least a G.P.A of three (3.0) or average of B grade

17.2.2 Department of Accounting and Finance

The Department of Accounting and Finance has a Certificate in Accounting, a Diploma in Accountancy, and a Bachelor's Degree in Accountancy and Finance.

17.2.2.1 Certificate in Accounting (CAF)

Applicants to this programme must possess a Certificate of Secondary Education Examination (CSEE) with a minimum of four passes, one of which must be Mathematics.

17.2.2.2 Diploma in Accountancy (DAC)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal pass and two subsidiary, including Mathematics or Basic Applied Mathematics, or a pass in mathematics at O-Level.

OR

Must possess a Certificate in Accounting and Finance or other related fields from an accredited university/college with at least a G.P.A of three (3.0) or average of B grade

17.2.2.3 Bachelor of Science in Accounting and Finance (BAF)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least two principal passes and minimum of four (4.0) points including a pass in Mathematics or subsidiary pass in Basic Applied Mathematics, or a pass of Mathematics at O-level.

OR

Must possess a Diploma in Accounting and Finance or other related fields from an accredited university/college with at least a G.P.A of three (3.0) or average of B grade

17.2.3 Department of Economics

The Department of Economics has a Bachelor's Degree in Economics and Finance.

17.2.3.1 Bachelor of Science in Economics and Finance (BEF)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least two principal passes and minimum of four (4.0) points including a pass in Mathematics or subsidiary pass in Basic Applied Mathematics, or a pass of Mathematics at O-level.

OR

Must possess a Diploma in a related fields from an accredited university/college with at least a G.P.A of three (3.0) or average of B grade.

17.3 FACULTY OF ARTS AND SOCIAL SCIENCES

The Faculty has three Departments: Journalism, Community and Cultural Anthropology, and Tourism.

The minimum entrance requirements for Certificate, Diploma, and Undergraduate degree programmes in the Faculty of Arts and Social Sciences are detailed below.

17.3.1 Certificate in Community Development (CCD)

Applicants to this programme must possess a Certificate of Secondary Education Examination (CSEE) with a minimum of four passes.

17.3.2 Certificate in Journalism (CJ)

Applicants to this programme must possess a Certificate of Secondary Education Examination (CSEE) with a minimum of four (4) passes.

17.3.3 Certificate in Leisure and Tourism Studies (CLTS)

A candidate for this programme must possess a Certificate of Secondary Education Examination (CSEE) with a minimum of three passes.

17.3.4 Diploma in Community Development (DCD)

Applicants to this programme must possess:

An Advanced Secondary Education Examination (ACSEE) with at least one Principal Pass and two Subsidiary

OR

A Certificate of Secondary Education Examination (CSEE) with at least two credits or four passes and a Certificate in Community Development from an accredited institution/college.

17.3.5 Diploma in Journalism (DJ)

Applicants to this programme must possess:

An Advanced Secondary Education Examination (ACSEE) with at least one Principal Pass and two Subsidiary

OR

A Certificate of Secondary Education Examination (CSEE) with at least two credits or four passes and a Certificate in Journalism from an accredited institution/ college.

17.3.6 Diploma in Leisure and Tourism Studies (DLTS)

Applicants to this programme must possess:

An Advanced Secondary Education Examination (ACSEE) with at least one Principal Pass and two Subsidiary

OR

A Certificate of Secondary Education Examination (CSEE) with a minimum of three passes and a Certificate in Leisure and Tourism Studies from an accredited institution/college.

17.3.7 Bachelor of Arts in Community Development (BACD)

Category A: Form VI Direct entrance and Diploma graduates under NACTE must apply through Tanzania Commission for Universities.

Category B: Equivalent Qualifications (Diploma holders which are not under NECTA and NACTE).

Applicants to this programme under equivalent admissions must be holders of either a Diploma in Community Development, Rural Development, or Agricultural Extension or possess two (2) credits or four (4) passes in a Certificate of Secondary Education Examination (ACSEE).

17.3.8 Bachelor of Arts (Journalism) (BAJ)

Category A: Form VI Direct entrance and Diploma graduates under NACTE must apply through Tanzania Commission for Universities.

Category B: Equivalent Qualifications (Diploma holders which are not under NECTA and NACTE).

Candidates eligible for admission to the B.A (Journalism) programme must have earned a diploma from an accredited institution/college or must have obtained two (2) credits or four (4) passes in a Certificate of Secondary Education Examination (ACSEE), one of them being English.

17.3.9 Bachelor of Arts in Cultural Anthropology and Tourism (BACAT)

Category A: Form VI Direct entrance and Diploma graduates under NACTE must apply through Tanzania Commission for Universities.

Category B: Equivalent Qualifications (Diploma holders which are not under NECTA and NACTE).

Applicants to this programme must have earned a Diploma from an accredited institution/college or must have obtained two (2) credits or four (4) passes in a Certificate of Secondary Education Examination (ACSEE).

17.4 FACULTY OF LAW

The faculty has four departments: Legal Aid and Education, Mercantile /Economic Law, Public Law, and Private Law

The minimum entrance requirements for Certificate, Diploma, and Undergraduate degree programmes in the Faculty of Law are detailed below.

17.4.1 Certificate in Law (CL)

Applicants to this programme must have obtained at least four passes in any subjects in the Certificate of Secondary Education Examination (CSEE) Form IV at 'O' Level.

17.4.2 Diploma in Law (DL)

Applicants to this programme must have a Certificate of Secondary Education Examination (CSEE) Form IV at ‘O’ Level with at least three credits and a Certificate of Advanced Secondary Education Examination (CSEE) Form VI at ‘A’ Level with at least two subsidiary passes.

OR

Applicants must hold a Certificate of Secondary Education Examination (CSEE) Form IV at ‘O’ Level with at least four passes and a Certificate in Law from an accredited institution/college.

17.4.3 Bachelor of Laws (LLB)

Category A: Form VI Direct entrance and Diploma graduates under NACTE must apply through Tanzania Commission for Universities.

Category B: Equivalent Qualifications (Diploma holders which are not under NECTA and NACTE).

Applicants must have earned Diploma in Law from an accredited university/college with a Principal pass and must have obtained two (2) credits or four (4) passes in a Certificate of Secondary Education Examination (CSEE) Form IV at ‘O’ Level including a pass in English.

17.5 FACULTY OF SCIENCE AND EDUCATION

The faculty has three departments: Information Technology (IT) Education and Mathematics. The minimum entrance requirements for Certificate, Diploma, and Undergraduate degree programmes in the Faculty of Science and Education are detailed below.

17.5.1 Certificate in Information Technology (CIT)

Applicants to this programme must possess a Certificate of Secondary Education Examination (CSEE) with at least four (4) passes.

17.5.2 Diploma in Information Technology (DIT)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal pass and two subsidiary.

OR

Must possess a Certificate in Computer Studies or other related fields of studies from an accredited institution/college.

17.5.3 Bachelor of Science in Information Technology (BSc. IT)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least two Principal passes, one of which should be Mathematics.

OR

Must possess a Diploma in Information Technology or other related fields of studies with at least a G.P.A. of 3.0 or average of B grade from an accredited institution/college.

17.5.4 Bachelor of Education (Arts) (BEDA).

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least two Principal passes in History, Kiswahili, English or Geography with a minimum of four (4) points in two Subjects.

OR

Must possess a Diploma in Education or other related fields of studies with at least a G.P.A. of 3.0 or an average of B grade from an accredited institution/college.

17.5.5 Bachelor of Education (Mathematics)

Applicants to this programme must possess an Advanced Certificate of Secondary Education Examination (ACSEE) with at least two Principal passes, one of which must be Mathematics with a minimum of four (4) points in two Subjects.

OR

Must possess a Diploma in Education majoring in Mathematics with at least a G.P.A. of 3.0 or average of B grade from an accredited institution/college.

17.6 FACULTY OF PSYCHOLOGY

The Faculty offers a certificate in Counselling Psychology, a Diploma in Counselling Psychology, and degree in Counselling Psychology.

17.6.1 Certificate in Counselling Psychology (CCP)

Applicants to this programme must have a Certificate of Secondary Education Examination (CSEE) Form IV with at least four passes at 'O' Level.

17.6.2 Diploma in Counselling Psychology (DCP)

Applicants to this programme must possess:

An Advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal pass and two subsidiaries or holds a certificate in Counselling Psychology or related fields like teaching, social work, nursing, medical clinicians, theology, law enforcement or community development and any other related field from accredited institutions.

17.6.3 Bachelor of Counselling Psychology (BCP)

Category A: Form VI Direct entrance and Diploma graduates under NACTE must apply through Tanzania Commission for Universities.

Category B: Equivalent Qualifications (Diploma holders which are not under NECTA and NACTE).

Applicants eligible for equivalent admissions to a degree programme of Counselling must either:

Hold any first degree from an accredited university/college.

OR

Hold a Certificate of Secondary Education Examination (CSEE) Form IV at 'O' Level with at least two credits or four passes plus a Diploma from an accredited institution/college.

17.7 DIRECTORATE OF POST-GRADUATE STUDIES

The Directorate of Postgraduate Studies has a number of programmes centrally coordinated but mounted in the different faculties, as depicted in the following section.

17.7.1 Faculty of Theology

17.7.1.1 Master of Mission and Community Development (MMCD)

Applicants to this programme must hold:

A second class degree in theology, divinity, philosophy, social work, or mission and have a minimum of two years ministerial or social work experience;

OR

A pass degree in theology, divinity, philosophy, social work, or mission with a minimum working experience of two years after finishing first degree;

OR

An average of “B” for unclassified degrees from an accredited university/ Institution with three years’ work experience after completing the first degree.

17.7.2 Faculty of Business and Economics

The Faculty has postgraduate degree programmes involving Postgraduate Diploma in Management, Master in Business Administration, and Master of Research Methods.

The Master of Business Administration programme is open to candidates with a variety of background disciplines but commonly seeking to take desired courses for their professions. Applicants must be highly motivated individuals seeking a challenging career in the business sector.

17.7.2.1 Post Graduate Diploma in Management (PGDM)

Applicants to a Post Graduate Diploma in Management must possess any Bachelor’s Degree **or** any Advanced Diploma from an accredited Institution/college.

17.7.2.2 Master of Business Administration (MBA)

Applicants to this programme must meet the following minimum qualifications:

Hold a Lower Second Class degree from an accredited university/institution of higher learning in Business, Commerce, Accountancy, Management, or Law;

OR

Hold a degree from an accredited university in any cluster of courses as above with a minimum of two years working experience after finishing first degree;

OR

Hold a grade “B” for unclassified degrees from an accredited university/institution of higher learning;

Hold an Advanced Diploma from an accredited university in any cluster of courses mentioned above with a minimum of three years’ work experience;

OR

Hold at least an upper second in Advanced Diploma in the related business courses from an accredited institution/college.

17.7.2.3 Master of Research Methods (MRM)

This programme is open to candidates with a variety of academic backgrounds and disciplines. Applicants to this programme must be highly involved and motivated individuals in the research fields and possess the following qualifications:

At least a second class degree from an accredited university /institution;

OR

A pass degree from an accredited university in related fields and a minimum work experience of two years after finishing the first degree;

OR

An average of “B” for unclassified degrees from an accredited university/ institution.

17.7.3 Faculty of Arts and Social Sciences

The Faculty has three masters’ degree programmes involving Masters of Arts in Tourism, Culture, and Society; Masters of Journalism and Media Management; and Masters of Arts in Community Development and Project Management.

These programmes are open to candidates with a variety of background disciplines who seek to take desired courses for their professions. Applicants must be highly motivated individuals seeking a challenging career in the business sector.

17.7.3.1 Master of Arts in Community Development and Project Management

(MACDPM)

Applicants to this programme must hold: At least a second class degree from an accredited university/institution;

OR

A pass degree from an accredited university with a minimum working experience of two years after finishing first degree;

OR

An average of “B” for unclassified degrees from an accredited university/ institution with three years’ work experience after completing the first degree.

17.7.4 Faculty of Law

The Faculty has two master degree programmes involving Master of Laws in Information and Communication Technology Law and Master of Laws in International Criminal Justice and Human Rights.

17.7.4.1 Master of Laws in Information and Communication Technology Law (LLM-ICTLAW)

Applicants to this LLM-ICT LAW programme must hold: A Bachelor of Laws degree with at least an Upper Second Class Degree;

OR

A pass degree from an accredited university/college with a minimum work experience of two years in any legal field after finishing first degree;

OR

A Postgraduate Diploma in Law from any accredited institution/college with a minimum work experience of three years in any legal field after finishing first degree.

17.7.4.2 Master of Laws in International Criminal Justice and Human Rights (LLM-ICJ-HR)

Applicants to this programme must hold:

A Bachelor of Laws degree with at least an Upper Second Class Degree;

OR

A pass degree from an accredited university and a minimum work experience of two years in any legal field after finishing first degree;

OR

A Postgraduate Diploma in Law from any accredited institution/college with at least a lower second class pass.

17.7.5 Faculty of Science and Education

The Faculty has two postgraduate degree programmes involving Master of Education- Curriculum Development and Teaching and Master of Education- Policy, Planning and Administration and two Postgraduate Diplomas in Education (ADMINISTRATION) and Education (TEACHING).

17.7.5.1 Postgraduate Diploma in Education – Administration (PGDEA)

Applicants to this programme must have:

A Bachelor's Degree in Education from an accredited university;

OR

An Advanced Diploma in Education from any accredited university/college with a work experience of two years after the first degree;

OR

A Diploma in Education from any accredited institution/college plus a minimum work experience in education of three years after the first diploma.

17.7.5.2 Postgraduate Diploma in Education – Teaching (PGDET)

Applicants to this programme must have:

A Bachelor's degree in any field from an accredited university/college with one year work experience in education field;

OR

A Bachelor's degree in any field from any accredited university/college. This degree is designed for someone who would like to teach or manage own school;

OR

An advanced Diploma in any field from any accredited university/college with a work experience of two years after the first Diploma. This is designed for someone interested in teaching;

OR

A Diploma in any field from any accredited institution/college plus a minimum work experience of two years in any field that requires teaching.

17.7.5.3 Master of Education- Curriculum Development and Teaching (MEDU-CDT)

Applicants to this programme must have:

A Bachelor's degree in Education with at least an Upper Second Class Degree from an accredited university and must be proficient in written and spoken English;

OR

A Bachelor's degree in Education with a Lower Second Class Degree from an accredited university and a minimum work experience of two years in any legal field after finishing first degree;

OR

An advanced Diploma in Education from any accredited university/college with a work experience of three years after the first degree.

17.7.5.4 Master of Education- Policy, Planning and Administration (MEDU-PPA)

Applicants to this programme must have:

A Bachelor's degree in Education with at least an Upper Second Class Degree from an accredited university and must be proficient in written and spoken English;

OR

A Bachelor's degree in Education with a Lower Second Class Degree from an accredited university and a minimum work experience of two years in any legal field after finishing first degree;

OR

An advanced diploma in education from any accredited university/college with a work experience of three years after the first degree.

17.7.5.5 Master of Education - Assessment and Evaluation (MEDU-AE)

Applicants to this programme must have:

A Bachelor's Degree in Education with at least an Upper Second Class Degree from an accredited university and must be proficient in written and spoken English;

OR

A Bachelor's degree in Education with a Lower Second Class Degree from an accredited university and a minimum work experience of two years in any legal field after finishing first degree;

OR

An Advanced Diploma in Education from any accredited university/college with a work experience of three years after the first degree.

17.7.6 Faculty of Psychology

The Faculty has a two-year Master's degree programme in Counselling Psychology for practitioners in counselling and psychology in universities, industries, mental health and mental retardation centres, rehabilitation settings, and hospitals.

17.7.6.1 Master of Science in Counselling Psychology

Applicants to this programme must hold:

A bachelor's degree in Counselling Psychology or Psychology, General Psychology' Psychology of personality' Psychopathology' Experimental Psychology, and Developmental Psychology with at least an Upper Second Class degree from any accredited university;

OR

A Bachelor's Degree with a pass degree in Counselling Psychology or in Psychology, General Psychology' Psychology of personality' Psychopathology' Experimental Psychology, and Developmental Psychology with a work experience of at least one year after the first degree;

OR

An Advanced Diploma in Counselling Psychology or Psychiatry Nursing from any accredited university with a minimum work experience of two years after attaining first advanced diploma in any of those fields.

18. TEMPORARY UNDERGRADUATE PROGRAMMES AND STUDENTS CREDIT TRANSFERS

18.1 Admission of a Temporary Student for Undergraduate Programmes

- (i). A temporary student is a student from any other university who joins a UoI programme less than one full academic year. Such a temporary student will study at the University of Iringa for one or two semesters only.
- (ii). Such a temporary student will apply to the University through the Deputy Vice Chancellor Academic, Research and Consultancy at least two months before a semester starts.
- (iii). If the applicant's first university endorses the application, a letter of recommendation will be sent to the University of Iringa.
- (iv). A temporary student must possess University entrance qualifications relevant for admission to undergraduate degree programmes or the equivalent.
- (v). A non-Tanzanian student applying as a temporary student at the University of Iringa shall be required to meet and conform to all immigration formalities before departing for Tanzania. The applicant shall secure a residence permit from the relevant authorities.
- (vi). A temporary student shall be admitted on a semester basis to any year of study at the University of Iringa.
- (vii). Any temporary student shall not sit for examinations or get a grade or secure a transcript, unless by special arrangements made and endorsed by the University.
- (viii). A temporary student shall be discontinued from studies on the following grounds:
 - Breach of the University of Iringa regulations;
 - Non class attendance;
 - Abscondment from classes.
- (ix). A discontinued temporary student shall be required to leave the University campus within three hours.
- (x). A temporary student shall pay proportional fees as set by the University for each respective programme for regular students. A non-Tanzanian student shall pay fees in foreign currency.

18.2 Application for Students Credit Transfer

- (a) All applications for credit transfers shall be submitted to the Deputy Vice Chancellor for Academic Affairs with attachments of relevant supporting documents.
- (b) Such applications shall be examined and verified by the Admissions Office, Department, and Faculty before submitting to Senate for a case by case decision.
- (c) All applications must be received at least three months before a new semester begins.
- (d) Relevant documents that need to accompany an application from the previous university:
 - i. Certified copies of original certificates used during the admission into the previous University;
 - ii. Personal identification documents with a photo attached to each (passport, ID, birth certificate);
 - iii. Description of course and syllabus that indicates the number of hours for teaching, assessments, and grading system;
 - iv. Official translation of original documents.
- (i). All applicants will pay a non-refundable fee in foreign currency as set by the University.

18.3 Processing Students Credit Transfer

- (i). It is normal and common to allow credit transfers between universities for undergraduate and postgraduate degree programmes.
- (ii). Applicants for credit transfers shall be considered if such credits were obtained within three years of application.
- (iii). Discontinued students from other universities on academic and disciplinary grounds shall not be allowed to transfer credits to the University of Iringa.
- (iv). The maximum number of credits that can be permitted to transfer shall be 50% of the required credit hours of the University of Iringa degree programme. This means a student will be required to study at least 50% of a degree programme credit hours at the University of Iringa.
- (v). Returning resident students who studied abroad shall be allowed to transfer credits from other universities to the University of Iringa.

18.4 Conditions for Credit Transfer from Other Universities to UoI

- (i). A student must have studied at a fully accredited university by a recognized body responsible for universities. Such accreditation status shall be verified by the Tanzania Commission for Universities (TCU). However, the University of Iringa reserves the right to accept or reject such credit transfer application without explanation or may use its discretion to administer a qualifying test or examination before offering a credit transfer.
- (ii). The entry qualifications for the previous university must be equal or equivalent to those set by the Tanzania Commission for Universities.
- (iii). A student seeking credit transfer must possess an active degree programme registration from the previous university.

18.5 Equivalency of Courses to be transferred

The following criteria shall be used to set credit equivalency to the University of Iringa:

- (i). The previous university must be offering Bachelor's degree courses similar to the University of Iringa for undergraduate degree courses only. Diplomas, Advanced or Higher Diplomas shall not be considered for credit transfers, even if such qualifications were offered by a university department or faculty.
- (ii). The courses offered by the previous university must include: coursework, tests, and final examination.
- (iii). The course contents of subjects under credit transfer must be 75 percent similar to the University of Iringa course contents.
- (iv). The teaching credit hours used by the previous university must be at least 75 percent of those used at the University of Iringa.
- (v). The course accepted for a transfer shall be made equivalent in the number of credits as the course at the University of Iringa without basing the credits of the previous university.
- (vi). The grade conversion shall be carried out by anchoring the pass mark of the previous university to that of the University of Iringa grades. If the marks were not given for the grades, then the University of Iringa shall use lower equivalent grades.

19. STRUCTURE OF PROGRAMMES

Below are listed University programme offerings by faculty. Note: For the following tables of Programme Structure, one credit is equivalent to ten learning hours as established by Tanzania Commission for Universities Qualification Framework.

19.1 Faculty of Theology (THEO)

The aims of the Faculty of Theology are:

- i. To provide theological education for present and future church leaders, together with the laity, called and sent by the Holy Spirit to serve the Christian community in its ministry to the world, and for others seeking Christian theological education;
- ii. To encourage and support persons preparing for or engaged in theological research, writing and teaching. To foster theological education that is contextual, cross-cultural, inclusive, international, and ecumenical;
- iii. To engage in research in the areas of theology and African heritage, in order to contribute to the development of African theology, music, and liturgy;
- iv. To make theological education available to all people, irrespective of nationality, ethnic identity, gender, social or economic class, or denomination.

19.1.1 Non-Degree Programmes

19.1.1.1 Certificate in Theology (CTHEO)

The Certificate in Theology programme at University of Iringa is designed to offer a uniform pastoral training that will cater to the immediate needs of the Church's ministry.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
HI 010	Historia ya Israel	3cr
UK 011	Utangulizi wa Agano la Kale	3cr
UJ 012	Utangulizi wa Agano Jipya-Injili	3cr
MF 015	Mbinu za Kufafanua Biblia	3cr
KI 016	Kiingereza	3cr
KH 017	Historia ya Kanisa	3cr
NY 013	Nyaraka Mbalimbali	3cr
MT 014	Matendo ya Mitume	3cr
Total Credits		24

Year 1: Semester II

Course Code	Course Name	Credits
EI 020	Elimu ya Imani	3cr
MH 021	Mahubiri	3cr
KI 022	Kiingereza II	3cr
FA 023	Falsafa	3cr
SL 024	Sosholojia	3cr
SK 025	Saikolojia	3cr
UA 026	Semina ya Uandishi	3cr
KU 027	Kanisa na Uamsho	3cr
Total Credits		24

Year 2: Semester I

Course Code	Course Name	Credits
DM 030	Dini Mbalimbali	3cr
EK 035	Elimu ya Kikristo	3cr
EM 031	Maadili ya Kikristo	3cr
IB 034	Ibada na Muziki	3cr
MB 032	Kiingereza	3cr
TH 033	Theologia ya Dini ya Kiafrika	3cr
UC 037	Uchumi	3cr
UT 036	Utunzaji Kichungaji	3cr
Total Credits		24

Year 2: Semester II

Course Code	Course Name	Credits
EC 043	Ekumenea	3cr
TA 042	Theologia ya Agano Jipya	3cr
TK 041	Theologia ya Agano la Kale	3cr
UI 040	Uinjilisiti na Udiakonia	3cr
UO 044	Uongozi	3cr
UR 046	Uraia	3cr
UW 045	Uwakili	3cr
Total Credits		21

19.1.1.2 Diploma in Theology (DTH)

The programme of the Diploma in Theology at University of Iringa is a four-year programme including an internship.

Programme Structure**Year 1: Semester I**

Course Code	Course Name	Credits
BIBS 010	Survey of the Old Testament	3cr
CHIS 010	Early and Medieval Church History	4cr
LART 010	Information Technology I	2cr
LART 012	Communication Skills	3cr

STHE 010	Christian Ethics	3cr
PTHE 011	Liturgical Music	2cr
PTHE 010	Worship	2cr
Total Credit		19

Year 1: Semester II

Course Code	Course Name	Credits
BIBS 012	Survey of the New Testament	3cr
BIBS 013	New Testament Greek I	4cr
BIBS 014	Synoptic Gospels	2cr
CHIS 011	Reformation and Modern Church History	4cr
LART 013	Philosophy	3cr
LART 014	Communication Skills II	2cr
STHE 011	African Traditional Religion (ATR) and Islam	4cr
Total Credit		22

Year 2: Semester I

Course Code	Course Name	Credits
BIBS020:	Methods of Biblical Exegesis	3cr
BIBS 021	Pentateuch	2cr
LART 020	Sociology	2cr
LART 022	Reserch Methods	2cr
PHTE 021	Homiletics	5 cr
STHE 020	Christian Doctrine I	3 cr
Total Credits		21

Year 2: Semester II

Course Code	Course Name	Credits
PTHE 020	Stewardship	2cr
PTHE 022	Christian Education	4cr
PTHE 023	Pastoral Care and Counselling	3cr
STHE 021	Christian Doctrine II	4cr
Total Credit		21

Year 3 Semester I & II

Course Code	Course Name	Credits
PTHE 030	PROR Progress Reports	4cr
PTHE 030	TRAN: Translation From New Testament Greek into English	20cr
Total Credit		40

Year 4: Semester I

Course Code	Course Name	Credits
BIBS 040	Hebrew Prophecy and Haggiographa	3cr
BIBS 041	Johanine Theology	3cr
LART 040	Research Seminar	2cr
LART 041	Project Planning and Management	3cr
LART 042	Accounting and Bookeeping	3cr

PTHE 040	Church Administration and Management	3cr
PTHE 041	Christian Education II	3cr
STHE 040	African Christian Theology	3cr
Total Credits		23

Year 4: Semester II

Course Code	Course Name	Credits
BIBS 043	Other New Testament Writings (Catholic Letters, James and Hebrew)	3cr
CHIS 040	African Church History	3cr
COD 040	Community Development	3cr
LART 043	Writing Research Paper	3cr
PTHE 042	Mission, Evangelism and Dialogue	2cr
STHE 041	Theology of Confessions	2cr
Total Credits		16

19.1.2 Degree Programme: Bachelor of Theology (BTh).

The BTh is a three-year programme with the following programme structure:

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
BIST 110	Survey of the Old Testament	10 cr
HICH 112	History of Christianity during, Medieval and Reformation	10cr
PRTH 113	Methods of Teaching	10cr
SOST 114	Social Studies: Sociology and Psychology	10cr
COSK 115	Communication Skills	10cr
<i>Electives (Choose One)</i>		
GRNT 116:	Introduction to Greek New Testament I	10cr
BILA 116:	Introduction to Biblical Hebrew I	10cr
Total Credit		60

Year 1: Semester II

Course Code	Course Name	Credits
BIST 121	Survey of the New Testament	10cr
SYTH 122	Doctrine of the Triune	10cr
PRTH 123	Worship and Liturgy	10cr
ILST 124	Information Literacy and Study Methods	10cr
PRAC 125	Field Attachment	10cr
GRNT 126	Greek New Testament I	10cr
GRNT 126	Greek New Testament II	10cr
Total Credits		70

Year 2: Semester I

Course Code	Course Name	Credits
BIST 211:	Biblical Exegesis : Old Testament	10cr
HICH 212:	Modern History of Christianity in Africa	10cr

SYTH 213:	Ancient Doctrine of the Church	10cr
PRTH 214:	Principles Preaching Methods	10 cr
PHIL 215:	Introduction to Philosophy	10cr
REST 216:	Research Methods	10cr
Total Credits		60

Year 2 Semester II

Course Code	Course Name	Credits
BIST 221	Biblical Excegesis: New Testament	10cr
SYTH 222	Christian Ethics	10cr
PRTH 223	Counselling Methods	10cr
REST 224	Research Proposal Writing	10cr
LITH 225	Land and Family Law for Theologians	10cr
PRAC 226	Field Attachment and Seminar	10cr
Total Credit:		60

Year 3 Semester I

Course Code	Course Name	Credits
BIST 311	Theology of the New Testament	10cr
BIST 312	Synoptic Gospels and Acts	10 cr
PRTH 313	Stewardship	10cr
SYTH 314	Christianity and other faith	10cr
PRTH 315	Mission-ology	10 cr
CHMA 316	Church Management	10cr
Total Credits		60

Year 3: Semester II

Course Code	Course Name	Credits
BIST 321	Pauline Writings and Theology	10cr
SYTH 322	African Christian Theology	10 cr
REST 323	Research report writing	20cr
EPPM 324	Entrepreneurship and project management	10cr
AFRE 325	African Religion	10cr
Total Credits		60

19.2 FACULTY OF BUSINESS AND ECONOMICS (FABEC)

The Faculty of Business and Economics has the following objectives:

- a. To equip a student with practical knowledge, skills, and techniques appropriate for starting, entry, or advancement in ministry;
- b. To provide an individual student with knowledge, skills, and techniques for identifying and analysing new ventures or exploring existing ministries for improved performance;
- c. To prepare a student to progress in different professional qualifications and graduate studies;
- d. To develop an individual student to be creative, entrepreneurial, risk-taking, and ethical in his/her practice and behaviour;
- e. To facilitate a student to develop skills in understanding, analysing, and interpreting trends in global dynamics in Tanzania, the region, and world events;
- f. To develop an individual who is responsible, accountable, and committed to quality community services.

19.2.1 Non degree Programmes:

19.2.1.1 Certificate in Business Administration (CBA)

This programme is designed to provide basic knowledge and skills to a student in key business concepts for entry into self employment and advancement into diploma programmes.

Programmes Structure

Year 1: Semester I

Course Code	Course Name	Credits
ACC 011	Book-keeping and Accounting	4cr
COM 011	Business Communications: Writing and Speaking	3cr
ICT 011	Introduction to Computer and Application	3cr
MGT 011	Essentials of Business	4cr
PE 011	Foundations of Faith and Professional Ethics	3cr
STA 011	Basic Mathematics and Statistics	4cr
Total Credits		21

Year 1: Semester II

Course Code	Course Name	Credits
ECO 021	Essentials of Economics	3cr
ENT 021	Entrepreneurship and Small Business Management	4cr
LAW 021	Fundamentals of Business Law	4cr
MKG 021	Essentials of Marketing	3cr
MGT 021	Essentials of Management	4cr
Total Credits		18

19.2.1.2 Certificate in Human Resource Management (CHRM)

This course is a contingent approach to Human Resource Management which enables managers to make informed choices about employee activities. The course aims at developing the operational cadre at the lower lever of management. The nation still needs this cadre, especially in Local Government (District and Municipal Councils), faith based organisations, and other institutions. This certificate course is also suitable for candidates aspiring for diploma courses.

Programmes Structure

Year 1: Semester I

Course Code	Course Name	Credits
HRM 011	Introduction to Human Resource Management	4cr
ACC 011	Introductions to Accounting	4cr
FPE 011	Foundations of Faith and Professional Ethics	3cr
COM 011	Business Communications: Writing and Speaking	3cr
ICT 011	Introduction to Computer and application	3cr
STA 011	Basic Mathematics And statistics	4cr
Total Credits		21

Year 1: Semester II

Course Code	Course Name	Credits
HRM 022	Labour Laws	4cr
ENT 021	Entrepreneurship and Small Business Management	4cr
HRM 022	Industrial Relations	4cr
HRM 023	Office Procedures and Record Management	3cr
HRM 025	Appraisal Management System	4cr
MGT 021	Essentials of Management	4cr
Total Credits		23

19.2.1.4 Certificate in Procurement and Materials Management (CPMM)

The course aims at developing the operational cadre of people such as secondary school leavers, VETA graduates, cashiers/accounts clerks, bookkeepers, and employees working with Microfinance Institutions. The nation still needs in this cadre, especially in private sector, Local Governments (District and Municipal Councils), the religious Microfinance Institutions, and other institutions.

Programmes Structure

Year 1: Semester I

Course Code	Course Name	Credits
ACC 011	Booking and Accounting	4cr
COM 011	Business Communications, Writing and Speaking	4cr
EPE 011	Foundation of Faith and Professional Ethics	3cr
ICT 011	Introduction to Computer Application	3cr
PSM 011	Elements of Material Management	4cr
STA 011	Basic Mathematics & Statistics	4cr
Total Credits		22

Year 1: Semester II

Course Code	Course Name	Credits
ENT 021	Entrepreneurship and Small Business Management	4cr
MGT 021	Essentials of Management	4cr
MKG 021	Essentials of Marketing	3cr
PSM 012	Basics of Procurement	4cr
PSM 013	Basics of Store-Keeping	4cr
PSM 014	Commercial Knowledge	4cr
Total Credits		23

19.2.1.5 Diploma in Business Administration (DBA)

The programme is designed to provide a student with a range of knowledge, skills, and business practice needed in an enterprise to work independently in the areas of his/her specialization and advancement to degree programmes.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
ACC 051	Introduction to Accounting	4cr
COM 051	Corporate Communication	4cr
FPE 051	Foundations of Faith and Professional Ethics	4cr
ICT 051	Management Information System	4cr
STA 051	Business Mathematics and Statistics	4cr
Total Credit		20

Year 1: Semester II

Course Code	Course Name	Credits
ECO 052	Managerial Economics	4cr
HRM 052	Human Resources Management	4cr
LAW 052	Fundamentals of Business Law	4cr
MGT 052	Principles of Management	4cr
MKT 052	Marketing Management	4cr
Total Credits		20

Year 2: Semester I

Course Code	Course Name	Credits
ENT 053	Entrepreneurship	4cr
MGT 053	Technology and Operations Management	4cr
ORB 053	Organisational Behaviour	4cr
BUS 054	Ethics and Social Issues in Business	4cr
BUS 053	E- Business	4cr
Total Credits		20

Year 2: Semester II

Course Code	Course Name	Credits
PRT 053	Practicum and Field Report	8 weeks
Total Credits		8

19.2.1.6 Diploma in Human Resource Management (DHR)

The programme in Human Resource Management aims at providing a student with a range of knowledge, skills, concepts, and practice needed in an enterprise to improve performance, productivity, and advancement to professional qualifications or degree programmes.

Programme Structure**Year 1: Semester I**

Course Code	Course Name	Credits
HRM 052	Human Resource Management I	4cr
ACC 051	Introductions to Accounting	4cr
FPE 051	Foundations of Faith and Professional Ethics	4cr
COM 051	Corporate Communication	4cr
ICT 051	Management Information System	4cr
STA 051	Business Mathematics	4cr
Total Credits		24

Year I: Semester II

Course Code	Course Name	Credits
HRM 055	Labour Law	4cr
HRM 053	Industrial Relations	4cr
HRM 054	Office Procedures and Record Management	3cr
HRM 058	Human Resource Management II	4cr
HRM 051	Appraisal Mangement System	4cr
MGT 052	Principles of Management	4cr
HRM 058	Human Resource Management II	4cr
Total Credits		27

Year 2: Semester I

Course Code	Course Name	Credits
ENT 053	Entrepreneurship and Business Management	4cr
MGT 053	Technology and Operations Management	4cr

ORB 053	Organizational Behaviour	4cr
HRM 054	Personnel Management 1	4cr
HRM 057	Public Administration and Local Governance	4cr
Total Credits		20

Year 2: Semester II

Course Code	Course Name	Credits
HRM 056	Strategic Human Resource Management	4cr
HRM 057	Contemporary Issues in Human Resources	4cr
FIN 053	Elements of Financial Management	4cr
FIN 054	Commerce	4cr
HRM 058	Managerial Skills Development	4cr
Total Credits		20

19.2.1.7 Diploma in Accounting and Finance (DAF)

The programme aims at offering a student specific areas of knowledge, skills, and concepts in accounting practices needed in an enterprise to improve financial information reporting and advancement to professional qualifications or degree programmes. It also develops entrepreneurial capabilities to enable a graduate student to exploit emerging business opportunities.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
ACC 051	Introduction to Accounting	4cr
STA 051	Business Mathematics and Statistics-I	4cr
FPE 051	Foundations of Faith and Ethics	2cr
DGS 13	Communication Skills	3cr
ICT 051	Management Information System	4cr
Total Credits		19

Year 1: Semester II

Course Code	Course Name	Credits
ACC 052	Financial Accounting	4cr
ECO 052	Principles of Economics	4cr
LAW 052	Business Law	3cr
FIN 052	Introduction to Business Finance	4cr
DST 052	Development Studies	3cr
Total Credits		18

Year 2: Semester I

Course Code	Course Name	Credits
STA 053	Statistics and Probability	4cr

FIN 053	Fundamentals of Corporate Finance	4cr
FIN 050	Public Finance and Taxation	4cr
ACC 053	Introduction to Management Accounting	3cr
ENT 0535	Entrepreneurship	4cr
Total Credit		19

Year 2: Semester II

Course Code	Course Name	Credits
STA 054	Quantitative Methods	4cr
ACC 050	Auditing	3cr
ACC 054	Introduction to Government Accounting	3cr
PRT 054	Practicum and Field Report Writing	4 cr
FIN 054	Introduction to Financial Reporting	4cr
Total Credits		18

19.2.1.8 Diploma in Accountancy (DAC)

The programme aims at offering a student specific areas of knowledge, skills, and concepts in accounting practice needed in an enterprise to improve financial information reporting and advancement to professional qualifications or degree programmes. It also develops entrepreneurial capabilities to enable a graduate student to exploit emerging business opportunities.

Programme Structure

Year 1 Semester I

Course Code	Course Name	Credits
DAC 11	Principles of Accounting I	3cr
DAC 12	Business Mathematics and Statistics-I	2cr
DGS 11	Foundations of Faith and Ethics	2cr
DGS 13	Communication Skills	2cr
DIT 11	Computer Studies I	2cr
Total Credits		11

Year I Semester II

Course Code	Course Name	Credits
DAC 21	Principles of Accounting II	3cr
DAC 22	Business Mathematics and Statistics II	2cr
DBA 22	Business Law	3cr
DBA 23	Principles of Management	2cr
DGS 22	Development Studies	2cr
DIT 21	Computer Studies II	2cr
ECO 052	Managerial Economics	4cr
Total Credits		18

Year 2: Semester I

Course Code	Course Name	Credits
DAC 31	Intermediate Accounting I	3cr
DAC 32	Quantitative Techniques I	2cr
DAC 33	Taxation	3cr
DAC 35	Fundamentals of Corporate Finance	2cr
DAC 36	Cost and Management Accounting	3cr
DBA 35	Entrepreneurship	2cr
Total Credits		15

Year 2: Semester II

Course Code	Course Name	Credits
DAC 41	Intermediate Accounting II	3cr
DAC 42	Quantitative Techniques II	2cr
DAC 43	Auditing	3cr
DGS 41	Business Ethics and Corporate Governance	2cr
DGS 42	Practicum and Field Report Writing	2cr
Total Credits		12

19.2.1.9 Diploma in Procurement and Materials Management (DPM)

The programme is designed to provide a student with a range of knowledge, skills, and business practice needed in the field of procurement and supply chain management and advance to professional qualifications or degree programmes.

Programme Structure**Year 1: Semester I**

Course Code	Course Name	Credits
ACC 051	Introductions to Accounting	4cr
COM 051	Corporate Communication	4cr
ICT 011	Management of Information System	4cr
FPE 051	Foundations of Faith and Professional Ethics	4cr
ORB 053	Organizational Behaviour	4cr
STA 051	Business Mathematics and Statistics	4cr
Total Credits		24

Year 1: Semester II

Course Code	Course Name	Credits
LAW 052	Fundamentals of Business Law	4cr
MGT 052	Principles of Management	4cr
PSM 051	Principles of Procurement	4cr
PSM 052	Warehousing Management	4cr
PSM 053	Procurement Techniques	4cr
PSM 052	Storekeeping	4cr
MKT 052	Marketing Management	4cr
Total Credits		28

Year 2: Semester I

Course Code	Course Name	Credits
MGT 053	Technology and Operations Management	4cr
PSM 055	Principles of International Procurement	4cr
PSM 056	Public Procurement	4cr
PSM 057	Inventory Management and Control	4cr
PSM 058	Physical Distribution	4cr
Total Credits		20

Year 2: Semester II

Course Code	Course Name	Credits
PSM 061	Introduction to Strategic Procurement	4cr
PSM 062	Introduction to E-procurement	4cr
ENT 053	Entrepreneurship	4cr
FIN 053	Elements of Financial Management	4cr
FIN 054	Commerce	4cr
Total Credits		20

19.2.2 Degree Programmes

19.2.2.1 Bachelor of Business Administration (BBA)

The programme is designed to expose a student to knowledge and skills for understanding and identifying different business opportunities for self employment and for providing practical business solutions to enterprises using innovative, interdisciplinary, and technological approaches. The programme provides a student with a chance to pursue a masters degree or professional qualifications in different specializations.

Programme Structure

Year I: Semester I

Course Code	Course Name	Credits
ACC 101	Basic Financial and Government Accounting	4cr
COM 111	Business Communication and Soft Skills	4cr
ECO 111	Microeconomics	4cr
FPE 111	Foundations of Faith and Professional Ethics	3cr
MIS 111	Management Information System and Computer Applications	3cr
MKT 111	Principles of Marketing	3cr
STA 111	Business Mathematics	4cr
Total Credits		25

Year 1: Semester II

Course Code	Course Name	Credits
DST 121	Development Studies	3cr
ECO 121	Macroeconomics	4cr
ICT 121	Information Technology II	3cr
LANG 122	Business Communication Skills II	3cr

LAW 121	Business Law II	4cr
MGT 121	Principles of Management	3cr
PMM 121	Principles of Procurement and Supplies Management	3cr
STA 122	Statistics and Probability	4cr
Total Credits		27

Year 2: Semester I

Course Code	Course Name	Credits
ENT 211	Entrepreneurship and Business Management	3cr
ACC 213	Cost Accounting	4cr
HRM 211	Human Resource Management	4cr
MKT 211	Marketing Management	4cr
MKT 212	Marketing Research	3cr
ORB 211	Organisational Behaviour	4cr
PPM 211	Procurement Management	4cr
PPM 212	Strategic Procurement	3cr
PUB 211	Public Administration and Local Governance	3cr
STA 213	Quantitative Methods	4cr
Total Credits		36

Year 2: Semester II

Course Code	Course Name	Credits
FIN 202	Financial Management	4cr
ICT 222	E-commerce	3cr
MGT 222	Production and Operational Management	4cr
STA 224	Operations Research	3cr
HRM 221	Industrial Relations and Labour Law	4cr
MKT 221	Services Marketing	4cr
MKT 222	Marketing Communication	3cr
PMM 221	Procurement and Supplies Audit	4cr
PMM 222	Inventory Control and Management	3cr
PUB 222	Public Policy	3cr
Total Credits		35

Year 3: Semester I

Course Code	Course Name	Credits
MGT 301	Project Planning and Management	3cr
MGT 311	Strategic Management	4cr
MGT 313	International Business	4cr
RES 311	Research Methods	4cr
HRM 311	Appraisal Management Systems	4cr
MGT 314	Change Management	3cr
MKT 311	International Marketing	3cr
MKT 312	Sales Management	4cr
PMM 311	International Procurement Management	3cr
PMM 312	Public Procurement	3cr
Total Credits		35

Year 3: Semester II

Course Code	Course Name	Credits
PRT 321	Practical Training	4cr
RES 322	Research Project	20cr
Total Credits		24

19.2.2.2 Bachelor of Business in Marketing (BBM)

The programme is designed to expose a student to knowledge and skills for understanding and identifying different marketing opportunities for self employment and for providing practical business marketing solutions to enterprises using innovative, interdisciplinary, and technological approaches. The programme provides a student with a chance to pursue a masters degree or professional qualifications in marketing.

Programme Structuree**Year 1: Semester I**

Course Code	Course Name	Credits
EC0-111	Microeconomics	10cr
MKT – 112	Sales Management	8cr
COM - 111	Business Communication and Soft Skills	8cr
MIS- 111	Management Information System and Copmputer Applications	8cr
STA- 111	Business Mathematics	10cr
ACC – 111	Priciples of accounting I	10cr
MKT – 111	Principles of Marketing	10cr
Total Credits		64

Year 1: Semester II

Course Code	Course Name	Credits
DST -121	Development Studies	8cr
ECO – 121	Macroeconomics	10cr
LAW- 121	Business Law	8cr
MGT- 121	Principles of Management and Business Ethics	10cr
STA 122	Business statistics and Probability	10cr
FPE- 121	Foundation of Faith and Professional Ethics	8cr
MKT – 121	Marketing Management	10cr
Total Credits		64

Year 2: Semester I

Course Code	Course Name	Credits
ACC - 211	Cost Accounting	10cr
ORB – 211	Organisation Behaviour	8cr
MKT – 211	Service Marketing	10cr
ENT - 211	Entrepreneurship and Business Management	10cr
MKT -212	Marketing Distribution System	8cr

STA-211	Quantitative Techniques	10cr
MKT -213	Product and Brand Management	8cr
Total Credits		64

Year 2: Semester II

Course Code	Course Name	Credits
STA - 221	Operations Research	10cr
MGT – 222	Operations Management	8cr
ICT – 221	E- Commerce	8cr
MKT – 223	Interactive and Digital Marketing	8cr
FIN -221	Financial Management	8cr
MKT -222	Integrated Marketing Communication	10cr
MKT- 221	Industrial and Social Marketing	8cr
Total Credit	60	

Year 3: Semester I

Course Code	Course Name	Credits
MGT – 313	International Business	9cr
MGT- 312	Strategic Management	10cr
MKT -31	Strategic Marketing	8cr
MKT- 311	Project Planning and Management	8cr
RES -311	Research Methods	10cr
MKT-312	International Marketing	8cr
MKT -313	Marketing Research	10cr
Total Credits		63

Year 3: Semester II

Course Code	Course Name	Credits
PRT 321	Practical Training	24cr
RES 322	Research Project	40cr
Total Credits		64

19.2.2.3 Bachelor of Business in Human Resource Management (BHR)

The programme is designed to expose a student to knowledge and skills for understanding and identifying different human resource potentials for self employment and for providing practical human resources solutions to enterprises using innovative, interdisciplinary and technological approaches. The programme provides a student with a chance to pursue a masters degree or professional qualifications in human resources.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
HRM 111	Introduction to Human Resource Management	10cr
ACC 111	Principles of Financial Accounting	10cr

STA – 111	Business Mathematics	10cr
MIS 111	Management Information System and Computer application	8cr
COM 111	Business communication and Soft Skills	8cr
ECO 111	Microeconomics I	10cr
DST 111	Development Studies	8cr
MKT 111	Principles of Marketing	10cr
Total Credits		74

Year 1: Semester II

Course Code	Course Name	Credits
MGT121	Principles of Management and Business Ethics	10cr
FPE121	Foundations of Faith and Professional Ethics	8cr
ECO121	Macroeconomics I	10cr
COM121	Business Communication II	8cr
LAW121	Business Law	8cr
STA 121	Business Statistics and Probability	10cr
Total Credits		54

Year 2: Semester I

Course Code	Course Name	Credits
ENT211	Entrepreneurship and Business Management	10cr
HRM 211	Strategic Human Resources Management	10cr
HRM 212	Public Administration and Public Governance	10cr
STA211	Quantitative Methods	10cr
ACC211	Cost Accounting	10cr
ORB 211	Organisation Behaviour	10cr
Total Credits		60

Year 2: Semester II

Course Code	Course Name	Credits
MGT 221	Operations Management	10cr
FIN 221	Financial Management	10cr
HRM 221	Industrial Relations and Labour Laws	8cr
HRM 222	Contemporary Issues in Human Resources Management	10cr
HRM 223	Performance Management	12cr
HRM 224	Change Management	12cr
Total Credits		62

Year 3: Semester I

Course Code	Course Name	Credits
MGT 311	Project Planning and Management	10cr
MGT 312	Strategic Management	10cr
MGT 313	International Business	10cr
RES 311	Research Methods	10cr
HRM 311	Global Human Resources Management	10cr
MGT 312	Human Resources Planning and Development	10cr
Total Credits		60

Year 3: Semester II

Course Code	Course Name	Credits
PRT 321	Practical Training	24cr
RES 321	Research Project	40cr
Total Credits		64

19.2.2.4 Bachelor of Applied Marketing and Entrepreneurship (BAME)

The Bachelor of Applied Marketing and Entrepreneurship is intended to develop a student's business ability so that at the end, he/she will be able to set up and run his/her own enterprise and/or work entrepreneurially in any organization, whether private or public. The programme prepares a student, working in his/her team enterprise, to embark on a unique journey into the world of marketing and entrepreneurship. The programme also prepares a student to be a responsible citizen and become an active member of the national and global society.

Programme Structure

Year 1: Semester 1

Course Code	Course Name	Credits
ENT-11	Entrepreneurship: Basics Practice	10cr
TS- 111	ICT Skills	10cr
FBE-111	Foundation of Faith and Business Ethics	10cr
MAK- 111	Principles of Marketing and Sales	10cr
ACF-111	Applied Bookkeeping	10cr
MAK-111	Principles of Marketing and Sales	12cr
IBCM-111	Business Communication and Soft Skills	12cr
T LS-111	Teamwork and Team Learning Skills	10cr
Total Credits		84

Year 1: Semester II

Course Code	Course Name	Credits
PMG-121	Project Management	10cr
L DST-121	Development Studies	10cr
MG-121	Principles of Leadership and Management	12cr
LAW-121	Business Law	10cr
EC0-121	Principles of Economics	10cr
BMS-121	Principles of Business Mathematics and Statistics	10cr
Tota Credits		62

Year 2: Semester I

Course Code	Course Name	Credits
BPL-211	Business Planning	10cr
EMG-211	Event Management	10cr
LMG-211	Team Leadership	10cr
Electives (Select Two)		
ORG-211	Organization Behaviour	10cr

PMG- 211	Performance Management	10cr
MAK- 211	Applied Marketing Management	10cr
MAK- 212	Applied Marketing Communicatins	10cr
ACF- 211	Financial Accounting	10cr
ACF- 212	Taxation	10cr
Total Credits		62

Year 2: Semester II

Course Code	Course Name	Credits
ACFI:	Financial Management	10cr
MAK-221	Applied Small Business Marketing Strategies and Tactics	10cr
PCS-221	Professional Consultation Skills	12cr
SSE-221	Social and Sustainable Entrepreneurship	10cr
<i>Electives (Select Two)</i>		
CMG-221	Change Management	10cr
HRP-221	Human Resource Planning and Development	10cr
MAK-222	Marketing Research	10cr
MAK-223	Applied Industrial and Social Marketing	10cr
ACF-222	Cost and Management Accounting	10cr
ACF-223	Financial Institutions, Money and Banking	10cr
Total Credits		62

Year 3: Semester I

Course Code	Course Name	Credits
SMG-311	Strategic Management	10cr
BPN-311	Business Partnerships and Networking	10cr
OMG-311	Operations Management	10cr
RSM-311	Research Methodology and Scientific Mindset	10cr
IPT-311	International Project	10cr
<i>Electives (Select Two)</i>		
IHR-311	International Human Resource management	10cr
ACF-311	International Finance	10cr
MAK-311	International Marketing	10cr
Total Credits		70

Year 3: Semester II

Course Code	Course Name	Credits
RES- 321:	Reserch Project	30cr
PRT-321	Practical Training	30cr
Total Credits		60

19.2.2.5 Bachelor of Science in Accounting and Finance (BAF)

The programme is designed to offer a student professional knowledge and skills in accounting for understanding, identifying, analysing, and interpreting financial information for decision making in businesses. It provides knowledge for entry into self employment or employment

and provide practical business solutions using innovative, interdisciplinary, and technological approaches. It also gives a student the chance to advance to professional qualifications or masters degree programmes.

Programme Structure

YEAR 1 Semester I

Course Code	Course Name	Credits
ACC 111	Principles of Accounting I	10cr
COM 111	Business Communication and Soft Skills	8cr
ECO 111	Micro-economics	10cr
MIS 111	Management Information System and Computer Applications	8cr
MKT 111	Principles of Marketing	10cr
STA 111	Business Mathematics	10cr
Total Credits		66

Year 1: Semester II

Course Code	Course Name	Credits
ACC- 122	Principles of Accounting II	10cr
DST – 121	Development Studies	8cr
ECO – 121	Macro-economics I	10cr
LAW – 121	Business Law	8cr
MGT- 121	Principles of Management and Business Ethics	10cr
FPE 121	Foundation of Faith & Professional Ethics	8cr
STA 121	Statistics and probability	10cr
Total Credits		64

Year 2: Semester I

Course Code	Course Name	Credits
ACC 213	Auditing Theory and Practice	10cr
ACC 212	Financial Accounting I	10cr
ACC 213	Cost Accounting	10cr
ENT 211	Entrepreneur-ship & Business Management	10cr
FIN 211	Financial Institutions, Money and Banking	10cr
STA 211	Quantitative Techniques	10cr
Total Credits		60

Year 2: Semester II

Course Code	Course Name	Credits
ACC221	Financial Accounting II	10cr
A ACC 223	Auditing and Assurance Services	10cr
ACC 222	Taxation and Public Finance	10cr
ACC – 224	Managerial Accounting	10cr
FIN – 221	Corporate Finance	10cr
STA – 221	Operations Research	10cr
Total Credits		60

Year 3 Semester I

Course Code	Course Name	Credits
ACC – 313	Financial Reporting and Interpretation	10cr
ACC 311	Financial Accounting III	10cr
ACC- 312	Public Sector Accounting	10cr
FIN311	International Finance	10cr
MGT – 312	Strategic Management	10cr
RES – 311	Research Methods	10cr
Total Credits		60

Year 3: Semester II

Course Code	Course Name	Credits
PRT – 321	Practical Training	24cr
RES- 321	Reserch Project	40cr
Total Credits		64

19.2.2.6 Bachelor of Procurement and Supply Chain Management (BPSM)

The programme is designed to offer a student professional knowledge and skills in procurement and supply chain management for understanding, identifying, analysing, and interpreting procurement and supply chain management for decision making in businesses. It provides knowledge for entry into self employment or employment and provides practical business solutions using innovative, interdisciplinary, and technological approaches. It also makes a student to advance to professional qualifications or masters degree programmes.

Year I Semester I

Course Code	Course Name	Credits
PSM 111	Principles of Management	10cr
MKT 111	Principles of Marketing	10cr
ECO 111	Micro- Econmics	10cr
STA 111	Business Mathematics	10cr
ACC 101	Basic Financial & Government Accounting	10cr
COM 111	Business Communication & Soft Skills	8cr
MIS 111	Information Management & Computer Application	8cr
Total Credits		66

Year 1: Semester II

Course Code	Course Name	Credits
PSM 121	Sourcing and Negotiation	10cr
PMS 122	Principles of Stores Administration	10cr
STA 121	Business Statistics and Probability	10cr
LAW 121	Business Law	8cr
MGT 121	Principles of Management	10cr
FPE 121	Foundations of Faith and Ethics	8cr

DST 121	Development Studies	8cr
Total Credits		64

Year 2 Semester I

Course Code	Course Name	Credits
PSM 231	Transportation	10cr
PSM 232	Warehousing Management	8 cr
PSM 233	E- Procurement	8cr
STA 224	Operations Reserch	10cr
ACC 211	Cost Accounting	10cr
ENT 211	Entrepreneurship & Business Management	10cr
ORB 211	Organization Behaviour	8cr
Total Credits		64

Year 2: Semester II

Course Code	Course Name	Credits
PSM 241	International Procurement	10cr
PSM 242	Inventory Management & Control	10cr
PSM 354:	Physical Distribution	8cr
PSM 243	Strategic Procurement	10cr
FIN 221	Financial Management	10cr
MGT 221	Production and Operations Management	8cr
Total Credits 56		

Year 3 Semester I

Course Code	Course Name	Credits
PSM 351	Public Procurement	10cr
PSM 352	Clearing & Forwarding	8cr
PSM 353	Procurement and Supply Audit	8cr
PSM 354	Physical Distribution Management	8cr
MGT 312	Strategic Management	10cr
RES 311	Research Methods	10cr
Total Credits		54

Year 3: Semester II

Course Code	Course Name	Credits
PRT 321	Practical Training	24cr
RES 322	Research Project	40cr
Total Credits		64

19.2.2.7 Bachelor of Science in Economics and Finance (BEF)

The programme is designed to offer a student professional knowledge and skills in economics and finance for understanding, identifying, analysing, and interpreting economic and financial information for decision making in businesses. It provides knowledge for entry into self employment or employment and provides practical business solutions using innovative,

interdisciplinary, and technological approaches. It also makes a student to advance to professional qualifications or masters degree programmes.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
ACC – 111	Principles of Accounting I	8cr
COM- 111	Business Communication & Soft Skills	8cr
ECO – 111	Micro-Economics	10cr
ECO - 111	Mathematics for Economists	8cr
FIN- 111	Business Finance	10cr
MIS – 111	Management Information System and Computer Application	8cr
STE – 111	Descriptive Statistics	8cr
Total Credits		64

Year 1: Semester II

Course Code	Course Name	Credits
DST – 121	Development Studies	8cr
CODV- 115	Social Change and Development	8cr
ECO - 121	Macroeconomics I	10cr
LAW – 121	Business Law	8cr
MGT- 121	Principles of Management and Business Ethics	8cr
STE – 121	Inductive Statistics	10cr
FPE – 121	Foundations of Faith and Professional Ethics	8cr
Total Credits		62

Year 2 Semester I

Course Code	Course Name	Credits
ECO 210	Industrial Economics	10cr
ECO -211	Microeconomics I I	10cr
ECO – 213	Financial Economics	8cr
ECO – 212	Econometrics I	8cr
ENT- 211	Entrepreneurship & Business Development	8cr
FIN – 211	Money and Banking	8cr
ECO – 214	Development Economics	8cr
FIN – 222	Financial Risk Management	8cr
Total Credits		70

Year 2: Semester II

Course Code	Course Name	Credits
ECO- 222	Econometrics II	8cr
ECO -223	International Economics	8cr
ECO – 221	Macroeconomics II	10cr
ECO – 224	Agricultural Economic	8cr
FIN – 222	Public Finance	8cr
FIN-223	Foreign Exchange Management	8cr
Total Credits		60

Year 3 Semester I

Course Code	Course Name	Credits
ECO -311	Economic Policy and Planning	10cr
ECO -312	Environmental and Natural Resources Economics	10cr
FIN- 311	International Finance	10cr
MGT – 311	Project Planning and Management	8cr
ECO- 313	Labour Economics	8cr
MGT- 312	Strategic Management	10cr
RES -311	Research Methods	10cr
Total Credits		66

Year 2: Semester II

Course Code	Course Name	Credits
PRT 321	Practical Training	24cr
RES 322	Research Project	40cr
Total Credits		64

19.2.3 Postgraduate Programmes

19.2.3.1 Post Graduate Diploma in Business Administration

Applicants to a Post Graduate Diploma in Management must possess any Bachelor's Degree or any Advanced Diploma from an accredited Institution/college.

Programme Structure

Year 1 Semester I

Course Code	Course Name	Credits
ACCT 511	Principles of Accounting	3cr
ECON 511	Managerial Economics	3cr
ECON 512	International Trade	3cr
ENTE 511	Entrepreneurship	3cr
LAW 511	Business Law	3cr
MGMT 512	Strategic Management	3cr
Total Credits		18

Year 2: Semester II

Course Code	Course Name	Credits
ECON 523	Macroeconomics	3cr
MGMT 523	Project Planning Management	3cr
MGMT 524	Industrial Relations	3cr
MGMT 525	Financial Management	3cr
MGMT 526	Human Resource Management	3cr
MKTG 521	Marketing Management	3cr
ORGB 521	Organizational Behaviour	3cr
Total Credits		21

19.2.3.2 Master of Business Administration in Finance (MBA-FIN)

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
FIN 611	Accounting and Finance for Managers	12cr
MAK 611	Marketing Management	12cr
MAT 611	Quantitative Techniques	12cr
MGT 611	Management and Organizational Behaviour	12cr
MGT 612	Strategic Management	12cr
MGT 613	Operations Management	10cr
Total Credits		70

Year 1: Semester II

Course Code	Course Name	Credits
FIN 621	Public Finance, Budgeting and Financial Institutions	10cr
FIN 622	Strategic Financial Management	10cr
FIN 623	Financial Analyses, Interpretation and Reporting	10cr
FIN 624	Investment Analysis and Portfolio Management	10cr
FIN 625	International Financial Management	10cr
RES 621	Research Methods	10cr
Total Credits		60

Year 2: Semester I

Course Code	Course Name	Credits
RES 622	Research Seminar	10 cr
Total Credits		10

Year 2: Semester II

Course Code	Course Name	Credits
RES 623	Dissertation	50cr
Total Credits		50

19.2.3.3 Master of Business Administration in Human Resource Management (MBA-HRM)

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
FIN 611	Accounting and Finance for Managers	12cr
MAK 611	Marketing Management	12cr
MAT 611	Quantitative Techniques	12cr
MGT 611	Management and Organizational Behaviour	12cr
MGT 612	Strategic Management	12cr
MGT 613	Operations Management	10cr
Total Credits		70

Year 1: Semester II

Course Code	Course Name	Credits
HRM 625	Strategic Human Resources Management	10cr
HRM 626	Employee Training and Development	10cr
HRM 627	Performance Management and Rewards Systems	10cr
HRM 628	Labour Laws and Employment Regulations	10cr
HRM 629	International Human Resources Management	10cr
RES 621	Research Methods	10cr
Total Credits		60

Year 2: Semester I

Course Code	Course Name	Credits
RES 622	Research Seminar	10cr
Total Credits		10

Year 2: Semester II

Course Code	Course Name	Credits
RES 623	Dissertation	50cr
Total Credits		50

19.2.3.4 Master of Business Administration in Marketing (MBA-MAK)**Programme Structure****Year 1: Semester I**

Course Code	Course Name	Credits
FIN 611	Accounting and Finance for Managers	12cr
MAK 611	Marketing Management	12cr
MAT 611	Quantitative Techniques	12cr
MGT 611	Management and Organizational Behaviour	12cr
MGT 612	Strategic Management	12cr
MGT 613	Operations Management	10cr
Total Credits		70

Year 1: Semester II

Course Code	Course Name	Credits
MAK 621	Services and Social Marketing	10cr
MAK 622	Marketing Communication and Brand Management	10cr
MAK 623	Marketing Research	10cr
MAK 624	Innovation and Entrepreneurship	10cr
MAK 625	International Marketing	10cr
RES 621	Research Methods	10cr
Total Credits		60

Year 2: Semester I

Course Code	Course Name	Credits
RES 622	Research Seminar	10cr
Total Credits		10

Year 2: Semester II

Course Code	Course Name	Credits
RES 623	Dissertation	50cr
Total Credits		50

19.2.3.5 Master of Business Administration in Procurement and Supply Chain Management (MBA-PSM)**Programme Structure****Year 1: Semester I**

Course Code	Course Name	Credits
FIN 611	Accounting and Finance for Managers	12cr
MAK 611	Marketing Management	12cr
MAT 611	Quantitative Techniques	12cr
MGT 611	Management and Organizational Behaviour	12cr
MGT 612	Strategic Management	12cr
MGT 613	Operations Management	10cr
Total Credits		70

Year 1: Semester II

Course Code	Course Name	Credits
PSM 621	Procurement Practices and Systems	10cr
PSM 622	Strategic Procurement Management and Supply Chain Management	10cr
PSM 623	Inventory Management and Control	10cr
PSM 624	Management of Procurement Contracts	10cr
PSM 625	International Procurement and Logistics	10cr
RES 621	Research Methods	10cr
Total Credits		60

Year 2: Semester I

Course Code	Course Name	Credits
RES 622	Research Seminar	10cr
Total Credits		10

Year 2: Semester II

Course Code	Course Name	Credits
RES 623	Dissertation	50cr
Total Credits		50

19.2.3.6 Master of Research Methods (MRM)

This programme is open to candidates with a variety of academic backgrounds and disciplines. Applicants to this programme must be highly involved and motivated individuals in the research fields.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
MRM 600	Research Philosophy	8cr
MRM 601	Research Methods	8cr
MRM 602	Advanced Quantitative Methods	8cr
MRM 603	Advanced Qualitative Methods	8cr
Total Credits		32

Year 1: Semester II

Course Code	Course Name	Credits
MRM 611	Practice Based Research	8cr
MRM 612	Research Management and Leadership	8cr
MRM 613	Research Scholarship Skills and Presentation	8cr
MRM 614	Inter Disciplinary Collaborative Research	8cr
Total Credits		32

Year 2: Semester I

Course Code	Course Name	Credits
MRM 620	Research Colloquium	8cr
MRM 621	Oral Comprehensive Examination	8cr
Total Credits		16

Year 2: Semester II

Course Code	Course Name	Credits
MRM 699	Dissertation	8cr
Total Credits		8

19.3 FACULTY OF ARTS AND SOCIAL SCIENCES (FASS)

The programmes are designed to expose a student to professional knowledge and skills to assist him/her to understand, identify, and analyse different business opportunities for self employment or employment using innovative, interdisciplinary, and technological approaches in enterprises.

19.3.1 Non degree Programmes

19.3.1.1 Certificate in Journalism (CJOUR)

This programme is designed to provide basic practical knowledge and skills to a student to understand and apply key journalism concepts for self employment and advancement into diploma programmes.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
CJOUR 001	Introduction to Journalism and Mass Communication	3cr
CJOUR 002	News and Feature Writing	3cr
CJOUR 003	Photojournalism	3cr
CJOUR 004	Introduction to Radio and Television Broadcast	3cr
ICT 001	Computer Applications in Journalism	3cr
LANG 002	Communication Skills	3cr
PRAC 001	Practicum I	3cr
Total Credits		21

Year 1: Semester II

Course Code	Course Name	Credits
CJOUR 021	Journalism Ethics	3cr
CJOUR 022	Multimedia Journalism	3cr
CJOUR 023	Newspaper Editing	3cr
CJOUR 024	Introduction to Public Relations	3cr
LANG 022	Kiswahili kwa Wanahabari	3cr
LAW 011	Legal Principles Relating to Land, Contract and Tort	5cr
PRAC 021	Practicum II	3cr
Total Credits		23

19.3.1.2 Certificate in Community Development (CCD)

This programme is designed to provide basic knowledge and skills to a student to understand and identify key community development concepts for self employment, providing community development interventions, suggested solutions, and advancement into diploma programmes.

Programmes Structure

Year1: Semester I

Course Code	Course Name	Credits
CCD 111	Introduction to Adult Learning	3cr
CCD 112	Childs Rights and Development	3cr
CCD 113	Introduction to Participatory Planning	3cr
CCD 114	Introduction to Project Write up Skills	3cr
CCD 115	Introduction to community Development	3cr
CCD 116	Introduction to Research Methods	3cr
ICT 111	Information Technology	3cr
LANG 102	Communication Skills	3cr
Total Credits		24

Year 1: Semester II

Course Code	Course Name	Credits
CCD 121	Basic Accounting and Bookkeeping	3cr
CCD 122	Introduction to Gender	3cr
CCD 123	Development Economics	3cr
CCD 124	Introduction to Social Change	3cr
CCD 125	Introduction to Conflict Resolution	3cr
CCD 126	Introduction to Entrepreneurship	3cr
CCD 127	Foundations of Faith and Professional Ethics	3cr
CCD 128	Field Practical Training	3cr
Total Credits		24

19.3.1.3 Certificate in Leisure and Tourism Studies (CLTS)

Programmes Structure

Year1: Semester I

Course Code	Course Name	Credits
CT 011	Introduction to Tourism	3cr
CT 012	Geography of Tourism	3cr
CT 013	Foundations of Faith and Ethics	3cr
CT 014	Customer Services	3cr
CT 015	Communication Skills	3cr
CT 016	Information and Communication Technology	3cr
Total Credits		18

Year 1: Semester II

Course Code	Course Name	Credits
CT 021	Principles of Entrepreneurship	3cr
CT 022	Introduction to Travel and Tour Operations	3cr
CT 023	Introduction to Cultural Tourism	3cr
CT 024	Basics of Hotel Operations	3cr
CT 025	Basics of Tour Guiding and Interpretation	3cr
CT 026	Introduction to Wildlife Tourism	3cr
CT 027	Field Training	20cr
Total Credits		38

19.3.1.3 Diploma in Leisure and Tourism Studies (DLTS)

Programmes Structure

Year1: Semester I

Course Code	Course Name	Credits
DLT 011	Introduction to Leisure and Tourism Studies	3cr
DLT 012	Space and Tourism	3cr
DLT 013	Tourism Professional Ethics	3cr
DLT 014	Customer Services	3cr
DLT 015	Communication Skills	3cr
DLT 016	Information Communication Technology	3cr
Total Credits		24

Year 1: Semester II

Course Code	Course Name	Credits
DLT 021	Principles of Entrepreneurship	3cr
DLT 022	Travel and Tourism Operations Management	3cr
DLT 023	Cultural Tourism Studies	3cr
DLT 024	Hotel Operations Management	3cr
DLT 025	Tour Guiding and Interpretation	3cr
DLT 026	Introduction to Wildlife Tourism	3cr
Total Credits		18

Year 2: Semester I

Course Code	Course Name	Credits
DLT 041	Field Training	40cr
DLT 042	Field Report Writing	20cr
Total Credits		60

Year 2: Semester II

Course Code	Course Name	Credits
DLT 031	Essentials of Marketing	3cr
DLT 032	Project Development in Tourism	3cr
DLT 033	Sustainable Tourism	3cr
DLT 034	Tourism Laws and Policy	3cr
DLT 035	Tourism Safety and Security	3cr
DLT 036	Basics of Accounting in Leisure and Tourism	3cr
Total Credits		24

19.3.1.4 Diploma in Journalism (DJOUR)

The programme is designed to expose a student to practical knowledge and skills in journalism to make him/her understand, identify, and analyse different journalism work for presentation in different media using innovative approaches based on media ethics and professionalism. The programme provides a student with a chance to pursue higher qualifications in different fields or join degree programmes.

Programme Structure

Year 1 Semester I

Course Code	Course Name	Credits
DJOUR 010	Introduction to Journalism and Mass Communication	3cr
DJOUR 011	Writing for the Media	3cr
DJOUR 012	Journalism Ethics	3cr
DJOUR 013	Photo Journalism	3cr
DJOUR 014	Introduction to Radio Journalism	3cr
ICT 011	Introduction to Computer and Application	3cr
LANG 002	Communication Skills	3cr
PRAC 011	Practicum	3cr
Total Credits		24

Year 1: Semester II

Course Code	Course Name	Credits
DJOUR 024	Feature Writing and Contemporary Issues	3cr
DJOUR 030	Radio Production	3cr
DJOUR 031	Television Production	3cr
DJOUR 032	Newspaper Design and Production	3cr
LANG 021	English for Journalists	3cr
LAW 023	Media Law	3cr
PRACT 021	Practicum II	3cr
Total Credits		21

Year 2: Semester I

Course Code	Course Name	Credits
DJOUR 033	Gender Issues in Journalism	3cr
DJOUR 021	Kiswahili kwa Wanahabari	3cr
DJOUR 023	Public Relations	3cr
DJOUR 034	Media Management and Entrepreneurship	3cr
DJOUR 035	Specialized Journalism	3cr
REST 030	Introduction to Research and Report Writing	3cr
SOCS 020	Introduction to Sociology	3cr
Total credits		21

Year 2: Semester II

Course Code	Course Name	Credits
DJOUR 040	Field Attachment	15cr
DJOUR 041	Field Report Writing	6cr
Total Credits		21

19.3.1.5 Community Development Diploma (DCD)

The programme is designed to provide a student with practical knowledge and skills in community development work and exposes him/her to understand community development dynamics, concepts and issues surrounding community development work, and social

interactions. The programme exposes a student to use different approaches that combine interdisciplinary methods to analyse and holistically solve community development problems. The programme also provides a student a chance to pursue higher qualifications in different community development fields and give an opportunity to join degree programmes.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credit
DCD 111	Introduction to Gender	3cr
DCD 112	Introduction to Sustainable Development	3cr
DCD 113	Introduction to Sociology	3cr
DCD 114	Social Statistics	3cr
ICT 111	Information Technology	3cr
LANG 102	Communication Skills I	3 cr
Electives (Choose One)		
DCD 115	Demograph & Population Studies	3cr
DCD 116	Human Psychology and Counselling	3cr
Total Credits		24

Year 1: Semester II

Course Code	Course Name	Credits
DCD 121	Introduction to Extension Education	3cr
DCD 122	Values of Community Development	3cr
DCD 123	Introduction to Sustainable Rural Development	3cr
DCD 124	Entrepreneurship and Small Business Development Skills and Management	3cr
DCD 125	Management of Community Development Programmes	3cr
DCD 126	Field Practical Training I	8cr
DCD 222	Facilitation and Presentation Skills	3cr
Electives (Choose One)		
DCD 127	Community Disaster Management	3cr
DCD 128	Adult Education & Development	3cr
Total Credit		32

Year 2: Semester I

Course Code	Course Name	Credits
ACC 21	Auditing Theory and Practice	3cr
DCD 211:	HIV / AIDS and Sustainable Development	3cr
DCD 212:	Principles of Environmental Management	3cr
DCD 213:	Participatory Research Methods	3cr
DCD 214:	Introduction to Poverty Analysis	3cr
DCD 215:	Human Rights, advocacy & lobbin	3cr
Electives (Choose One)		
DCD 216:	Principles of Human Nutrition	3cr
DCD 217:	Conflict Resolution & Management	3cr
Total Credits		24

Year 2: Semester II

Course Code	Course Name	Credits
DCD 221	Project Planning and Management for Community Projects	3cr
DCD 223	Introduction to Communication and Diffusion of Innovation	3cr
DCD 224	Foundations of Faith and Professional Ethics	3cr
DCD 225	Field Practical Training II	12cr
<i>Electives (Choose One)</i>		
DCD 226	Public Administration	2cr
LLB 221	Basic Community Laws	2cr
Total Credits		25

19.3.2 Degree Programmes

19.3.2.1 Bachelor of Arts in Cultural Anthropology and Tourism (BACAT)

The programme is designed to offer knowledge and skills, inculcate attitudes, and provide techniques aimed at addressing community identified social and economic needs. It provides opportunities for self employment and entry into postgraduate degree programmes. The programme uses classroom and field tours intervention to relevant sites for practical work.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
BCAT 102	Introduction to Anthropology	3cr
BCAT 103	Geography of Tourism	3cr
DS 111:	Development Studies	3cr
ICT 101	Information Technology I	3cr
LANG 102	Communication Skills I	3cr
RELS 101	Foundations of Faith and Professional Ethics	3cr
Total Credits		21

Year 1: Semester II

Course Code	Course Name	Credits
BCAT 111	History and People of Africa	3cr
BCAT 112	Tourism Hotel Management	3cr
BCAT 113	Principles of Resource Management	3cr
BCAT 114	Introduction to Cultural Anthropology	3cr
BCAT 116	Environmental Law	3cr
ICT 111	Information Technology II	3cr
LANG 112	Communication Skills II	3cr
Total Credits		21

Year 2: Semester I

Course Code	Course Name	Credits
BCAT 201	Tourism Marketing	3cr
BCAT 202	Tourism Policy and Planning	3cr
BCAT 203	Museum Studies	3cr

BCAT 204	Sociology	3cr
LAW 267	Business Law	3cr
REST 201	Research Methodology	3cr
BCAT 205	International Relations	3cr
BCAT 206	Fundamentals of Physical Anthropology	3cr
BCAT 207	Wildlife Management and Protected Areas	3cr
Total Credits		27

Year 2: Semester II

Course Code	Course Name	Credits
BCAT 204	Sociology	3cr
BCAT 211	Intercultural Communication	3cr
BCAT 212	Introduction to Social Statistics	3cr
BCAT 213	Cultural Heritage Conservation and Management	3cr
BCAT 215	Ecotourism Management	3cr
LAW 267	Business Law	3cr
BCAT 217	Introduction to Anthropological Linguistics	3cr
BCAT 218	Entrepreneurship in Tourism Industry	3cr
BCAT 219	Tour Guiding and Professional Ethics	3cr
Total Credits		27

Year 3: Semester I

Course Code	Course Name	Credits
REST 305	Research Project	9cr
REST 306	Field Attachment	12cr
Total Credits		21

Year 3: Semester II

Course Code	Course Name	Credits
BCAT 311	Public Relations and Advertising	3cr
BCAT 312	Critical Thinking and Argumentation	3cr
BCAT 313	Work, Organizations and Tourism	3cr
BCAT 314	Management Accounting for Hospitality and Tourism	3cr
BCAT 315	Tour Operations Management	3cr
SOCS 316	Social Psychology	3cr
Electives (Choose One)		
BCAT 317	Tourism Photography	3cr
BCAT 318	Pre-History, Myths, Legends and Belief of East Africa	3cr
BCAT 319:	Anthropology of Tourism	3cr
Total Credits		27

19.3.2.2 Bachelor of Arts in Community Development (BACD)

The programme is designed to give to a student knowledge and skills, inculcate attitudes, and provide techniques aimed at responding to community identified social and economic needs. The programme provides an opportunity for a student to initiate self employment or pursue postgraduate degree studies.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
CODV 100	Introduction to Community Development	3cr
CODV 101:	Introduction to Financial Accounting	3 cr
CODV 102:	Principles of Extension Education	3cr
CODV 103:	Rural Development	3cr
CODV 104:	Introduction to Food Science	1cr
DS 111:	Development Studies	3cr
ICT 101:	Information Technology	2cr
LANG 102:	Communication Skills I	3 cr
RELS 101:	Foundations of Faith and Professional Ethics	3cr
Total Credits		27

Year 1: Semester II

Course Code	Course Name	Credits
CODV 110:	Introduction to Leadership	2cr
CODV 111:	Child Care, Development and Safe Motherhood	3cr
CODV 112:	Social Psychology	2cr
CODV 113:	Social Change and Development	3cr
CODV 114:	Gender and Development	3cr
CODV 118:	Participatory Development Methods	3cr
ICT 111:	Information Technology II	2cr
LANG 112:	Communication Skills II	3cr
Total Credits		21

Year 2: Semester I

Course Code	Course Name	Credits
CODV 200:	Sociology of Development	3cr
CODV 201:	Communication & Diffusion of Innovations	2cr
CODV 202:	Introduction to Social Statistics	3cr
CODV 203:	Public Policy Analysis	3cr
CODV 204:	Poverty Analysis	3cr
CODV 205:	Demography and Population Studies	3cr
MGMT 202:	Human Resources Management	2cr
CODV 206:	Principles of Home Management	2cr
CODV 207:	Public Relations	2cr
Total Credits		23

Year 2: Semester II

Course Code	Course Name	Credits
CODV 210;	Principles of Community Development	3cr
CODV 211:	Conflict Resolutions and Management	3cr
CODV 213:	Partnering and Networking in Development	2cr
CODV 214:	Cultural Studies and Community Development	2cr
CODV 215:	Project Planning and Management	3cr
CODV 216:	Social Science Research Methods	3cr
CODV 217:	Research and Proposal Writing	1cr
CODV 218:	Disaster Management	2cr

CODV 219:	Public Administration	2cr
Total Credits		21

Year 3: Semester I

Course Code	Course Name	Credits
REST 300	Research Project	6cr
REST 301	Field Attachment	15cr
Total Credits		21

Year 3: Semester II

Course Code	Course Name	Credits
CODV 301	Community Economic Development	3cr
CODV 302	Entrepreneurship	3cr
CODV 303	Human Nutrition	3cr
CODV 304	Principles of Marketing	3cr
CODV 305	Environmental Conservation and Management of Natural Resources	3cr
CODV 306	Law for Community Development	3cr
CODV 307	Information Management for Community Development	3cr
Total Credits		21

19.3.2.3 Bachelor of Arts in Journalism (BAJ)

The programme is designed to offer a media student knowledge, writing, and mass communication skills using interdisciplinary approaches and techniques. The programme provides an opportunity for a student to initiate self employment or pursue postgraduate degree studies.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
BAJ-111:	Information Technology I	8cr
BAJ – 113:	Introduction to Journalism & Tanzanian Media System	10cr
BAJ-114:	News Writing and Reporting	10cr
BAJ-115:	Fundamentals of Radio Journalist	10cr
BAJ 116:	Practicum I	10cr
Total Credits		56

Year 1: Semester II

Course Code	Course Name	Credits
BAJ-121:	Development Studies	8cr
BAJ-122:	Gender Studies	0cr
BAJ-123:	Social Institutions in Tanzania	0cr
BAJ-124:	Foundation of Faith and Professional Ethics	8cr
BAJ-125:	Media Ethics and Self-regulation	8cr
BAJ-126:	Using Internet and Social Media in Newsrooms	10cr

BAJ -126:	Practicum 2	10cr
Total Credits		64

Year2: Semester I

Course Code	Course Name	Credits
BAJ-211:	History and Theories of Mass Communication	10cr
BAJ-212:	Political and Economic Geography of Sub-Saharan Africa	10cr
BAJ-213:	Opinion and Feature Writing	10cr
BAJ-214:	Photojournalism	5cr
BAJ-215:	Editing and Design	5cr
BAJ-216:	English for Journalists	5cr
BAJ-217:	Kiswahili for Journalists	5cr
BAJ-218:	Practicum III	10cr
Total Credits		55

Year 2: Semester II

Course Code	Course Name	Credits
BAJ-221:	Research Methodology in Journalism	10cr
BAJ-222:	Funda-mentals of Television Journalism	10cr
BAJ-223:	Economics for Journalists	10cr
BAJ-224:	Media Law	10cr
BAJ-225:	PR and Organizational Communication	10cr
BAJ-226:	Practicum IV	10cr
Total Credits		60

Year 3: Semester I

Course Code	Course Name	Credits
BAJ-311:	Internship	40cr
BAJ-322:	Research Project	20cr
Total Credits		60

Year 3: Semester II

Course Code	Course Name	Credits
BAJ-321	Research Report	20cr
BAJ-322:	Media Entrepre-neurship	10cr
<i>Elective Courses in Professional Practice (Choose 3 Courses)</i>		
BAJ-323:	Advanced Radio Journalism	10cr
BAJ-324:	Advanced Visual Journalism	10cr
BAJ-325:	Advanced Newspaper Journalism	10cr
BAJ-326:	Advanced Television Journalism	10cr
BAJ-327:	Advanced Public Relations	10cr
BAJ-328:	Multimedia Journalism	10cr
BAJ-328:	Advanced journalism and communication courses done during student exchange	10cr
Total Credits		60

19.3.3. Postgraduate Programmes

19.3.3.1 Master of Arts in Community Development and Project Management (MA-CDPM)

This programme is designed to provide a student with analytical skills in community Development issues and explore innovative and interdisciplinary problem solving techniques using cases and experiential sharing interventions.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
MA-CDPM 511	Foundations and Dynamics of Community Development	10cr
MA-CDPM-512	Sociology of Community Development	10cr
MA-CDPM 513	Initiating and Planning Projects	10cr
MA-CDPM 514	Managing Project's Risks and Changes	10cr
<i>Electives</i>		
MA-CDPM 515	Gender and Development	10cr
MA-CDPM 516	Entrepreneurship Skills and Business Development	10cr
Total Credits		50

Year I: Semester II

Course Code	Course Name	Credits
MA-CDPM 521	Monitoring and Evaluation of Projects	15cr
MA-CDPM 522	Sustainable Rural Development	15cr
MA-CDPM 523:	Participatory Approaches in Management of Community Development Programmes	20cr
MA-CDPM 524	Social Science Research Methods	20cr
<i>Electives</i>		
MA-CDPM 525	Disaster Management	10cr
MA-CDPM 526	Food Security and Community Development	10cr
Total Credits		80

Year 2 : Semester I

Course Code	Course Name	Credits
MA-CDPM 532	Community Project Internship	20cr
Total Credits		20

Year 2: Semester II

Course Code	Course Name	Credits
MA-CDPM 631	Dissertation	60cr
Total Credits		60

19.4 FACULTY OF LAW

The faculty was launched in 1998 as the first private university college to offer law in the country. It has produced lawyers and other professionals in the legal field within Tanzania and outside the country. The main objective of the faculty is to produce lawyers who understand the history, principles, and purpose of Tanzanian law and know how legal institutions operate. A graduate student shall acquire legal knowledge and skills, ethical principles, and critical thinking for administration of justice and governance and for advancement in the legal profession at higher levels.

19.4.1 Non degree Programmes

19.4.1.1 Certificate in Law (CL)

The programme offers basic knowledge of law to a student involved in routine work that interfaces with law but lacks any legal training. The programme serves as a bridge for further studies in the field of law.

Programmes Structure

Year I : Semester I

Course Code	Course Name	Credits
LAW 010:	Criminal Law and Procedure	5cr
LAW 011:	Legal Principles Relating to Land, Contract and Tort	5cr
LAW 012:	Constitutional Law	5cr
LAW 013:	Family Law	5cr
LAW 014:	Administrative Law	5cr
LAW 015:	Grammar and Communication Skills I	3cr
LAW 016:	Computer Skills for Lawyers	3cr
Total Credits		31

Year 1: Semester II

Course Code	Course Name	Credits
LAW 020:	Human Rights	5cr
LAW 021:	Labour Laws	5cr
LAW 022:	Law of Business Association	5cr
LAW 023:	Law of Evidence	5cr
LAW 024:	Law of the Child	5cr
FPE 024:	Foundation of Faith and Professional Ethics	3cr
LAW 025:	Grammar and Communication Skills II	5cr
Total Credits		33

19.4.1.2 Diploma in Law (DL)

This programme aims at equipping a student with knowledge and skills in general principles of law, practice, and application. It prepares a student to understand theory but interfaces with practical legal aspects in a work related environment. The programme lays a sound foundation for advanced studies in law.

Program Structure

Year 1: Semester I

Course Code	Course Name	Credits
DLW 100:	Constitutional Law	3cr
DLW 101:	Law of Contract	3cr
DLW 102:	Legal Methods	3cr
DLW 103:	Criminal Law	3cr
DLW 104:	Law of Evidence	3cr
ICT 105:	Computer Skills for Lawyers	3cr
LANG 105:	Grammar and Communication Skills	2cr
Total Credits		20

Year 1: Semester II

Course Code	Course Name	Credits
DLW 106:	Civil Procedure	3cr
DLW 107:	Criminal Procedure	3cr
DLW 108:	Family Law	3cr
DLW 109:	Criminology and Penology	3cr
DLW 111:	Law of Tort	3cr
D LANG 113:	Communication Skills and Legal Report Writing	2cr
LW 112:	Administrative Law	3cr
Total Credits		20

Year 2: Semester I

Course Code	Course Name	Credits
DLW 200:	Land Law	3cr
DLW 202:	Basic Principles of Human Rights	3cr
DLW 203:	Civil Procedure II	3cr
DLW 204:	Judicial Ethics, Court Administration and Managing Legal Records	3cr
DLW 206:	Labour Law	3cr
DLW 209:	Law of Business Associations	3cr
FPE 221:	Foundations of Faith and Ethics	3cr
DLW 208:	Sales of Goods	3cr
Total Credits		24

Year 2: Semester II

Course Code	Course Name	Credits
DLW 220:	Field Attachment and Report Writing	25cr
Total Credits		25

19.4.2 Bachelor of Laws (LLB)

This programme is designed to prepare a student of Law in a practical functional role as a lawyer and a professional. It is designed to expose a student to the use of both theory and practice in its learning and offers knowledge, skills, and techniques aimed at responding to legal, social, and economic needs of the society. The programme offers opportunities for self employment, employment, or postgraduate degree studies.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
LANG 106:	Communication Skills for Lawyers	3cr
DS 107:	Development Studies	3cr
LAW 101:	Constitutional Law I	3cr
ICT 107:	Computer Skills for Lawyers	3cr
LAW 102:	Law of Contract I	3cr
LAW 103:	Criminal Law I	3cr
LAW 104:	Legal Method I	3cr
RELS 108:	Foundations of Faith and Ethics	3cr
Total Credits		24

Year 1: Semester II

Course Code	Course Name	Credits
ACC 116:	Basic Leadership, Management and Accounting for Lawyers	3cr
LANG 115:	Communication Skills for Lawyers II	3cr
LAW 212:	International Criminal Law	3cr
LAW 113:	Criminal Procedure	3cr
LAW 114:	Legal Method II	3cr
LAW 117:	Criminology and Penology	3cr
LAW 118:	Restorative Justice Law	3cr
Total Credits		21

Year 2 : Semester I

Course Code	Course Name	Credits
LAW 201:	Administrative Law I	3cr
LAW 202:	Law of Evidence I	3cr
LAW 230:	Media Law	3cr
LAW 205:	Family Law	3cr
LAW 206:	Law of Business Associations I	3cr
LAW 210:	Law of Banking and Negotiable Instruments	3cr
LAW 208:	Civil Procedure I	3cr
Electives (Choose One)		
LAW 211:	Sale of Goods and Agency	3cr
LAW 209:	Principles of Islamic and Customary Law	3cr
LAW 207:	Transnational Criminal Law	3cr
Total Credits		27

Year 2 : Semester II

Course Code	Course Name	Credits
LAW 220:	Administrative Law II	3cr
LAW 221:	Law of Evidence II	3cr
LAW 315:	Refugee Law	3cr
LAW 316:	Competition Law	3cr
LAW 224:	Law of Business Associations II	3cr
LAW 225:	Civil Procedure II	3cr
LAW 227:	Intellectual Property Law	3cr
REST 211:	Legal Research Methodology	3cr
<i>Electives I Choose One)</i>		
LAW 226:	Insurance Law	3cr
LAW 228:	Human Rights Law	3cr
LAW 229:	Consumer Protection Law	3cr
Total Credit		27

Year 3: Semester 1

Course Code	Course Name	Credits
LAW 301:	Public International Law I	3cr
LAW 302:	Labour Law	3cr
LAW 363:	Diplomatic Laws	3cr
LAW 364:	Capital Market and Securities Law	3cr
LAW 305:	Alternative Dispute Resolutions	3cr
LAW 306:	Professional Conduct and Ethics	3cr
LAW 307:	Tax Law I	3cr
LAW 308:	Legal Field Attachment	3cr
LAW 310:	Environmental Law I	3cr
LAW 319:	Moot Court I	3cr
<i>Electives (Choose One)</i>		
LAW 304:	Law of Conveyance	3cr
LAW 317:	Law of the Child	3cr
Total Credits		33

Year 3: Semester II

Course Code	Course Name	Credits
LAW 311:	Public International Law II	3cr
LAW 312:	Private International Law	3cr
LAW 313:	Administration of Probates, Estates and Trusts	3cr
LAW 314:	Jurisprudence II	3cr
LAW 320:	Moot Court {II}	3cr
LAW 321:	Practicum II (Legal Drafting Skills)	3cr
LAW 361:	Environmental Law II	3cr
LAW 362:	Tax Law II	3cr
REST 312:	Legal Research Paper Writing	3cr
<i>Electives (Choose One)</i>		
LAW 324:	International Humanitarian Law	3cr
LAW 325:	International Trade and Investment Law	3cr
Total Credits		27

19.4.3 Postgraduate Programmes

19.4.3.1 Master of Laws in Information and Communication Technology Law (LLM-ICTLAW):

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
LM 600	Advanced Legal Research For Academic Writing	13cr
LM 601	ICT Crimes and the Law (Cybercrimes)	13cr
LM 602	Legal Aspects of Information Security	13cr
LM 603	Intellectual Property Law and ICT Evolution	13cr
Total Credits		42

Year 1: Semester II

Course Code	Course Name	Credits
LM 604	Liability in Information Age	13cr
LM 605	E-Commerce Law	13cr
LM 606	Telecommunications, Law and Policy	13cr
LM 607	Dissertation	45cr
Total Credits		84

19.4.3.2 Master of Laws in International Criminal Justice and Human Rights (LLM-ICJ-HR)

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
LM 608	International Human Rights Law	15cr
LM 609	International Humanitarian Law	15cr
LM 610	International Criminal Law	15cr
LM 611	International Criminal Procedure	15cr
LM 616	Advanced Legal Research for Academic Writing	15cr
Total Credits		75

Year 1: Semester II

Course Code	Course Name	Credits
LM 612	Human Rights in Africa	15cr
LM 613	National Protection of Human Rights in Tanzania	15cr
LM 614	Transitional Justice in Post-Conflict Situation	15cr
LM 615	International Dispute Resolution Law	15cr
LM 607	Dissertation	45cr
Total Credits		105

19.5 FACULTY OF SCIENCE AND EDUCATION (FASE)

The programme aims at preparing a student to acquire knowledge and skills for professional qualifications for self employment, employment, or advancement to postgraduate studies. The faculty is dedicated to developing a student to acquire practical skills, right attitudes, commitment, behaviour, professionalism, and ethical standards.

19.5.1 Non degree Programmes

19.5.1.1 Certificate in Information Technology (CIT) —120 Credits

This programme is designed to provide basic knowledge and skills to a student in order to understand the basic information technology and acquire computer literacy and its application to business and organisations. It also offers opportunities to advancement to diploma programmes.

Programmes Structure

Year 1: Semester I

Course Code	Course Name	Credits
CIT 100:	Computer Fundamentals	3cr
CIT 101:	Ms. Office Applications (Word and Excel)	3cr
CIT 102:	Communication and Writing Skills	3cr
CIT 103:	Windows Operating System	3cr
CIT 104:	Fundamentals of Computer Hardware	3cr
CIT 105:	Basics of Web Design Using HTML	3cr
Total Credits		18

Year 1: Semester II

Course Code	Course Name	Credits
CIT 201:	Programming Basics with C++	3cr
CIT 202:	Basic Computer Mathematics	3cr
CIT 203:	Database Development	3cr
CIT 204:	Introduction to Networking	3cr
CIT 205:	Practical Application Development	3cr
CIT 206:	Even Driven Programming	3cr
FPE 011:	Foundations of Faith and Professional Ethics	3cr
Total Credits		21

19.5.1.2 Diploma in Information Technology (DIT) —240 Credits

The programme aims at providing a student with a wide range of practical knowledge and skills in IT and general ICT in order to work effeciently in any IT industry. The programme enable students to advance to bachelor degree or professional programmes

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
DIT 101:	Computer Mathematics I	2cr
DIT 102:	Micro Computer Application and Informatics	3cr
DIT 103:	Introduction to Ethics of Computing	2cr
DIT 104:	Introduction to Programming Fundamentals	3cr
DIT 105:	Introduction to Web Design	2cr
DIT 106:	Communication Skills I	2cr
DIT 107:	Foundation of Faith and Professional Ethics	2cr
DIT 108:	Development Studies	2cr
Total Credits		16

Year 1: Semester II

Course Code	Course Name	Credits
DIT 109:	Computer Mathematics II	2cr
DIT 110;	Introduction to Operating System Configuration	2cr
DIT 111:	Introduction to Database Design	3cr
DIT 112:	Introduction to Computer Architecture	2cr
DIT 113:	Communication Skills II	2cr
DIT 114:	Fundamentals of Data Structures and Algorithms	2cr
DIT 115:	Introduction to Systems Analysis and Design	2cr
DIT 116:	Field Training (Internship)	2cr
Total Credits		17

Year 2: Semester I

Course Code	Course Name	Credits
DIT 201;	Management Information System	2cr
DIT 202:	Database Administration	3cr
DIT 203:	Introduction to Network Design	3cr
DIT 204:	Introduction to Computer Graphics	3cr
DIT 205:	Introduction to E-Commerce	2cr
DIT 206:	Introduction to Object Oriented Programming	3cr
<i>Electives (Choose One)</i>		
DIT 207:	Financial Management	2cr
DIT 208:	Business Law	2cr
DIT 209:	Cyber Law	2cr
Total Credits		18

Year 2: Semester II

Course Code	Course Name	Credits
DIT 210;	PC Diagnosis and Maintenance	2cr
DIT 211:	Introduction to Statistics	2cr
DIT 212:	Multimedia	2cr
DIT 213:	Introduction to IT Project Management	2cr
DIT 214	Final Project	4cr
Total Credits		12

19.5.2 Degree Programme

19.5.2.1 Bachelor of Education (Mathematics) – (BED MATH)

The programme is designed for a student to acquire knowledge, skills, and competency in mathematics for teaching in a secondary school environment. A student can join postgraduate studies in his/her career development.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
EDUC 113:	History and Philosophy of Education	3cr
EDUC 115:	Educational Psychology	3cr
ICT 101:	Information Technology I	2cr
LANG 101:	Communication Skills I	3cr
MATH 112:	Functions and Trigonometry	3cr
MATH 114:	Foundation of Analysis	3cr
MATH 116:	Probability and Statistics I	3cr
Total Credits		20

Year 1: Semester II

Course Code	Course Name	Credits
DS 111;	Development Studies	3cr
EDUC 121:	Basic Principles of Teaching and Learning	3cr
EDUC 123:	Methods of Teaching Mathematics I	3cr
EDUC 125:	Teaching Practice I	6cr
ICT 111:	Information Technology II	2cr
LANG 112:	Communication Skills II	3cr
MATH 122:	Calculus I	3cr
MATH 124:	Vectors and Vector Mechanics	3cr
MATH 126:	Linear Algebra	3cr
Total Credits		31

Year 2 Semester I

Course Code	Course Name	Credits
EDUC 211	Educational Measurement, Evaluation & Statistics	3cr
EDUC 213	Methods of Teaching Mathematics II	3cr
ICT 205	Computer Programming	3cr
ICT 215	Instructional Technology in Mathematics Teaching	3cr
MATH 212	Calculus II	3cr
MATH 214	Probability and Statistics II	3cr
MATH 216	Abstract Algebra	3cr
EDUC 202	Gender Issues in Education	2cr
Total Credits		21

Year 2: Semester II

Course Code	Course Name	Credits
EDUC 212	Teaching Practice II	6cr

EDUC 221	Educational Guidance and Counselling	3cr
EDUC 225	Educational Media, Technology and the Teaching of Computer Skills	3cr
EDUC 227	Professional Ethics for Educators	2cr
MATH 222	Ordinary Differential Equations	3cr
MATH 224	Numerical Analysis	3cr
MATH 226	Operational Research I	3cr
REST 225	Research Methods in Education	3cr
Total Credits		26

Year 3 Semester I

Course Code	Course Name	Credits
EDUC 311	Educational Management & Administration	3cr
EDUC 313	Curriculum Development and Teaching	3cr
ICT 316	System Support and Administration	2cr
MATH 312	Calculus III	3cr
MATH 314	Partial Differential Equations	3cr
MATH 316	Operational Research II	3cr
Total Credits		20

Year 3: Semester II

Course Code	Course Name	Credits
RELS 321	Foundations of Faith and Ethics	3cr
MATH 322	Topology	3cr
EDUC 322	Contemporary Issues in Education	3cr
EDU 323	Special Needs Education	3cr
MATH 324	Discrete Mathematics	3cr
REST 325	Research Project: Education	3cr
ICT 331	Web Page Design & Administration	2cr
Total Credits		20

19.5.2.2 Bachelor of Education (Arts)

The programme is designed to offer a student specialized knowledge, skills, and competence in selected subject combinations for teaching in secondary school environment and in teacher training colleges. It also provides an opportunity for self employment and to join postgraduate studies programmes or advance into other professional qualifications. The combinations offered are History and Geography, English and Geography, English and Kiswahili, History and English, History and Kiswahil, and Kiswahili and Geography.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
ICT 101	Information Technnology I	2cr
LANG 102	Communication Skills I	3cr
EDUC 113	History and Philosophy of Education	3cr
EDUC 115	Educational Psychology	3cr

Specialisations

LANG 111	Introduction to Study of Language	3cr
LANG 112	English Structure	3cr
GEO 111	Introduction to Physical Geography	3cr
GEO 112	Environmental Conservation Education	3cr
HIST 111	Main Concepts and Perspectives in Historical Scholaships	3cr
HIST 112	Survey of the World History to 1500 AD	3cr
KIS 111	Utangulizi wa Miundo ya Kiswahili	3cr
KIS 112	Historia ya Kukua na Kuenea kwa Kiswahili na Lahaja Zake	3cr
KIS 113	Utangulizi wa fasihi ya kiswahili	3cr
Total Credits		20

Year I: Semester II

Course Code	Course Name	Credits
ICT 111	Information Technology II	2cr
LANG 112	Communication Skills II	3cr
EDUC 221	Basic Principles of Teaching and Learning	3cr
DS 111	Development Studies	3cr
<i>Specializations</i>		
EDUC 125	Teaching Practice I	6cr
EDUC 128	Teaching Methods in English	3cr
EDUC 127	Teaching Methods in Geography	3cr)
EDUC 124	Teaching Methods in History	3cr
EDUC 126	Mbinu za Kufundisha Kiswahili	3cr
LANG 121	Theory of Literature	3cr
LANG 122	Introduction to African Literature	3cr
GEO 121	Climatology	3cr
GEO 122	Cartography and Surveying	3cr
HIST 121	Capitalism and Imperialism in the World History	3cr
HIST 122	Themes in African History	3cr
KIS121	Isimu Jamii	3cr
KIS 122	Mofolojia ya Kiswahili	3cr
Total Credits		32

Year 2 : Semester I

Course Code	Course Name	Credits
EDUC 211	Educational Measurement, Evaluation and Statistics	3cr
EDUC 202	Gender Issues in Education	3cr
LANG 211	General Phonetics and Phonology	3cr
LANG 213	General Linguistics	3cr
LANG 215	Poetry	3cr
GEO 211	Quantita-tive Techniques and Research Methods in Geography	3cr
GEO 212	Soil Resource	3cr
<i>Electives (Choose One in each subject of your specilisation)</i>		
GEO 213	Transportation Systems	3cr
GEO 214	Urban Systems	3cr
HIST 211	Philosophies and Methodologies of History	3cr
HIST 213	History of Tanzania	3cr
HIST 216	Archeology of Tanzania	3cr

KIS 212	Sintaksia ya Kiswahili	3cr
KIS 213	Fonetiki na Fonolojia ya Kiswahili	3cr
KIS 211	The Kiswahili Novel I	3cr
Total Credits		24

Year 2: Semester II

Course Code	Course Name	Credits
REST 225	Research Methods in Education	3cr
EDUC 227	Professional Ethics for Educators	3cr
EDUC 201	Educational Guidance and Counselling	3cr
EDUC 212	Teaching Practice II	6cr
LANG 212	Socio Linguistics	3cr
LANG 222	Varieties of English	3cr
LANG 223	Drama	3cr
GEO 222	Population Studies and Development I	3cr
GEO 226	Urban Transport Planning and Management	3cr
GEO 227	Biography	3cr
HIST 221	History of East Africa	3cr
HIST 226	History of Central Africa	3cr
KIS 222	Ushairi wa Kiswahili	3cr
KIS 223	Tamthilia ya Kiswahili na Uhakiki	3cr
KIS 224	Mbinu za Utafiti na Uandishi wa Tasinifu kwa Kiswahili	3cr
Electives (Choose One)		
HIST 214	Survey of World History of Globalization	3cr
HIST 215	Survey of World History of Science and Technology for Ancient to Medieval Times	3cr
Total Credits		33

Year 3: Semester I

Course Code	Course Name	Credits
EDUC 311	Educational Management Administration	3cr
EDUC 313	Curriculum Development	3cr
REST 313	Research Proposal Writing	2cr
LANG 312	Applied Linguistics	3cr
LANG 313	Interpretation and Translation: Theory and Practice	3cr
GEO 311	Population, Resources and Development II	3cr
GEO 312	Geographical Information Systems	3cr
HIST 311	Economic History of Tanzania	3cr
HIST 313	History of West Africa	3cr
KIS 311	Tafsiri: Nadharia na Vitendo	3cr
KIS 312	Semantiki na Pragmatiki	3cr
LANG 315	Oral Literature	3cr
LANG 314	Sociology of Literature	3cr
GEO 315	Contemporary Geography in Africa	3cr
GEO 314	Medical Geography	3cr
HIST 312	History of North Africa	3cr
HIST 316	Political Economy of USA	3cr
HIST 324	Neo-Colonialism and Revolution Movement	3cr
Total Credits		30

Year 3: Semester II

Course Code	Course Name	Credits
EDUC 322	Contemporary Issues in Education	3cr
EDUC 323	Special Needs Education	3cr
REST 325	Research Project in Education	3cr
RELS 321	Foundation of Professional Faith and Ethics	3cr
Specializations		
LANG 321	Semantics and Pragmatics	3cr
LANG 322	Historical and Comperative Linguistics	3cr
GEO 321	Environ-mental Policy and Planning	3cr
GEO 326	Remote Sensing	3cr
HIST 324	History of South Africa	3cr
HIST 325	Industrial-ization and the Rise of Working Class in Britain	3cr
KIS 321	Leksikografia	3cr
KIS 322	Uandishi wa Kubuni kwa Kiswahili: Nadharia na Vitendo	3cr
Electives (Choose One in each subject of your specialisation)		
LANG 323	Stylistics	3cr
LANG 324	Lexicography	3cr
GEO 322	Agriculture and Rural Settlement Planning	3cr
GEO 323	Project Planning and Management	3cr
HIST 321	Population and Urban History of Tanzania	3cr
HIST 314	Oral Histories of Tanzania	3cr
Total Credits		30

19.5.3 Postgraduate Programmes

The Faculty of Science and Education has two postgraduate degree programmes involving Master of Education- Curriculum Development and Teaching and Master of Education- Policy, Planning and Administration and two Postgraduate Diplomas in Education (Administration) and Postgraduate Diplomas in Education (Teaching).

19.5.3.1 Postgraduate Diploma in Education – Administration (PGDEA)

Programme Structure

Year 1 Semester I

Course Code	Course Name	Credits
ACCT 612	Accounting for Educators	8cr
EDAD 611	Management of Education and School Administration	16cr
EDAD 631	Educational Policy and Planning	20cr
EDAD 632	Legal and ethical issues in Educational administration	8cr
ORGB 631	Organization Behaviour	12cr
Total Credits		64

Year 1 Semester II

Course Code	Course Name	Credits
EDAD 621	Financing and Economics of Education	16cr
EDAD 622	Staff Supervision Development and Training	20cr

EDAD 623	Principles and Practice of Management	12cr
EDAD 624	Public Finance and Procurement	12cr
EDAD 625	Financial Management and Budgeting for School Operations	12cr
Total Credits		72

19.5.3.2 Postgraduate Diploma in Education – Teaching (PGDET)

Programme Structure

Year 1 Semester I

Course Code	Course Name	Credits
EDUC 616	Philosophy and Foundation of Education	16cr
EDUC 617	Education Theories, Principles of Teaching and Learning	16cr
EDUC 630	Educational Ethics and Professionalism	8cr
EDUC 639	Contemporary Educational Issues in East Africa	8cr
<i>Electives:</i>		
EDUC 601	Pedagogy of Science Education	16cr
EDUC 602	Pedagogy of Mathematics Education	16cr
EDUC 603	Pedagogy of Language Education	16cr
EDUC 604	Pedagogy of Social Science Education	16cr
Total Credits		64

Year 1 Semester II

Course Code	Course Name	Credits
EDUC 628	Curriculum Design and Development	16cr
EDUC 629	Test Construction, Assessment and Evaluation	20cr
EDUC 636	Education Media, Technology and development of Teaching Materials	12cr
EDUC 608	Educational Psychology and Management of Learning	12cr
EDUC 609	Teaching Practice and Education Seminar	24cr
Total Credits		76

19.5.3.3 Master of Education- Curriculum Development and Teaching (MEDU-CDT)

Programme Structure

Year 1 Semester I

Course Code	Course Name	Credits
EDUC 610	Comparative Education	20cr
EDUC 617	Education Theories, Principles of Teaching and Learning	16cr
REST 612	Research Methodology	20cr
Total Credits		56

Year 1 Semester II

Course Code	Course Name	Credits
EDUC 620	Educational Statistics	20cr
EDUC 628	Curriculum Design and Development	16cr
EDUC 629	Test Construction, Assessment and Evaluation	20cr
Total Credits		56

Year 2: Semester I

Course Code	Course Name	Credits
EDUC 630	Educational Ethics and Professionalism	8cr
EDUC 636	Education Media, Technology and development of teaching materials	12cr
EDUC 639	Contemporary Educational Issues in East Africa	8cr
REST 632	Research Proposal writing	12cr
Electives:		
EDUC 601	Pedagogy of Science Education	16cr
EDUC 602	Pedagogy of Mathematics Education	16cr
EDUC 603	Pedagogy of Language Education	16cr
EDUC 604	Pedagogy of Social Science Education	16cr
Total Credits		56

Year 2: Semester I

Course Code	Course Name	Credits
REST 642	Research Project and Dissertation	60cr
Total Credits		60

19.5.3.4 Master of Education- Policy, Planning and Administration (MEDU-PPA)**Programme Structure****Year 1 Semester I**

Course Code	Course Name	Credits
EDUC 610	Comparative Education	20cr
EDAD 611	Management of Education and School Administration	16cr
REST 612	Research Methodology	20cr
Total Credits		56

Year 1 Semester II

Course Code	Course Name	Credits
EDUC 620	Educational Statistics	20cr
EDAD 621	Financing and Economics of education	16cr
EDAD 622	Staff Supervision Development and Training	20cr
Total Credits		56

Year 2: Semester I

Course Code	Course Name	Credits
EDUC 630	Educational Ethics and Professionalism	8cr
EDAD 631	Educational Policy and Planning	20cr
ORGB 631	Organization Behaviour	12cr
REST 632	Research Proposal writing	12cr
Electives:		
EDUC 639	Contemporary Educational Issues in East Africa	8cr
EDAD 632	Legal and ethical issues in Educational administration	8cr
Total Credits		60

Year 2: Semester II

Course Code	Course Name	Credits
REST 642	Research Project and Dissertation	60cr

Total Credits **60**

19.5.3.5 Master of Education - Assessment and Evaluation (MEDU-AE)

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
EDUC 610	Comparative Education	20cr
REST 612	Research Methodology	20cr
EDUC 618	Evaluation Principles, Techniques and Models	16cr
Total Credits		56

Year 1 Semester II

Course Code	Course Name	Credits
EDUC 620	Educational Statistics	20cr
EDUC 628	Curriculum Design and Development	16cr
EDUC 629	Test Construction, Assessment and Evaluation	20cr
Total Credits		56

Year 2: Semester I

Course Code	Course Name	Credits
EDUC 630	Educational Ethics and Professionalism	8cr
REST 632	Research Proposal writing	12cr
EDUC 637	Advanced Educational Statistics	20cr
EDUC 638	Curriculum evaluation	12cr

Electives:

EDUC 605	Test Theories	8cr
EDUC 639	Contemporary Educational Issues in East Africa	8cr
Total Credits		60

Year 2: Semester II

Course Code	Course Name	Credits
REST 642	Research Project and Dissertation	60cr
Total Credits		60

19.6 FACULTY OF PSYCHOLOGY

The degree programme emphasizes psychology as an empirical science with the development of knowledge and skills that focus on critical analysis of problems,;dynamics of human behaviour; characteristics, exploration, and ananalysis of self understanding; and insight into the behaviour of people.

19.6.1 Non degree Programmes

19.6.1.1 Certificate in Counselling Psychology – (CCP)

The programme is designed to provide a student basic knowledge and skills in counselling pschology with a view to self employment, advance to diploma or degree studies.

Programmes Structure

Year 1: Semester I

Course Code	Course Name	Credits
PSYC 0014	Counselling Skills	10cr
PSYC 0015	Interpersonal Skills	10cr
PSYC 0012	Introduction to Psychology	10cr
PSYC 0013	Developmental Psychology	10cr
ICT 0012	Information and Communication Technology	5cr
LANG 0014	Communication Skills	5cr
SOCS 0013	Foundations of Faith and Ethics	5cr
Total Credits		55

Year1: Semester II

Course Code	Course Name	Credits
PSYC 0016	Conflict Management	10cr
PSYC 0017	Cross cultural Counselling	10cr
PSYC 0018	Counselling in Situations of Crisis and Loss	10cr
PSYC0019	Social, Legal and Ethical Issues in Counselling Psychology	5cr
PSYC 0020	Abnormal Psychology (Psychopathology)	10cr
PSYC 0021	Psychological Approaches in Counselling	10cr
PSYC 0022	Family and Relationship Counselling	10cr
PSYC 0023	Practicum in Counselling Psychology	10cr
Total Credits		75

19.6.1.2 Diploma in Counselling Psychology – (DCP)

The Diploma in Counselling Psychology aims at providing a student with knowledge, skills, and competencies in counselling techniques using various diagnostic techniques in human

behaviour and characteristics. A successful student can join a degree programme in counselling psychology or be self employed.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
PSYC 014	Counselling Skills	10cr
PSYC 015	Interpersonal Skills	10cr
PSYC 012	Introduction to Psychology	10cr
PSYC 013	Developmental Psychology	10cr
ICT 012	Information and Communication Technology	10cr
LANG 014	Communication Skills	10cr
SOCS 013	Foundation of Faith and Ethics	10cr
Total Credits		70

Year 1 :Semester II

Course Code	Course Name	Credits
PSYC 016	Conflict Management	10cr
SOCS 014	Group work Theory and Practice	10cr
PSYC 018	Counselling in Situations of Crisis and Loss	10cr
SOCS 015	Contemporary Issues in Society	10cr
DS 011	Developmental Studies	10cr
PSYC 115 028	Family and Relationship Counselling	10cr
Total Credits		60

Year 2: Semester I

Course Code	Course Name	Credits
PSYC 023	Abnormal Psychology (Psychopathology)	10cr
PSYC 042	Psychological Approaches in Counselling	10cr
PSYC 043	Social, Legal and Ethical Issues in Counselling Psychology	10cr
PSYC 044	Counselling People Living with Chronic Physical Illnesses:	10cr
PSYC 045	Psychotrauma Counselling Approaches	10cr
PSYC 046	Cross Cultural Counselling	10cr
<i>Electives (Choose One)</i>		
PSYC 051	Perspectives in Gender and Sexuality	10cr
PSYC 052	Working with People with Special Needs	10cr
PSYC 053	Guidance and Counselling in Schools	10cr
PSYC 054	Working with Children and Adolescents	10cr
PSYC 055	Working with Older People	10cr
Total Credits		70

Year 2 : Semester II

Course Code	Course Name	Credits
PRAC 022	Practicum in Counselling Psychology	20cr
PSYC 041	Project in Counselling Psychology	10cr
Total Credits		30

19.6.2 Degree Programme

19.6.2.1 Bachelor of Counselling Psychology

The Bachelor degree in Counselling Psychology is designed with the aims of providing a student with knowledge, skills, and competencies in counselling psychology techniques using various diagnostic techniques in human behaviour and characteristics. A successful student can join a masters degree programme in counselling psychology, be self employed, or get employment in various service industries.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
PSYC 103	Counselling Skills	10cr
PSYC 101	Interpersonal Skills	10cr
PSYC 102	Introductions to Psychology	10cr
PSYC 104	Developmental Psychology	10cr
ICT 102	Information and Communication Technology	10cr
LANG 103	Communication Skills I	10cr
Total Credits		60

Year I : Semester II

Course Code	Course Name	Credits
PSYC 141	Conflict Management	10cr
SOCS 102	Group work Theory and Practice	10cr
PSYC 142	Social Psychology	10cr
SOCS 105	Contemporary Issues in Society	10cr
DS 108	Development Studies	10cr
SOCS 104	Foundations of Faith and Ethics	10cr
Total Credits		60

Year 2 : Semester I

Course Code	Course Name	Credits
PSYC 201	Abnormal Psychology (Psychopathology)	10cr
PSYC 202	Psychological Approaches in Counselling	10cr
PSYC 203	Counselling in Situations of Crisis and Loss	10cr
PSYC 204	Family and Relationship Counselling	10cr
PSYC 205	Counselling People Living with Chronic Physical Illnesses	10 cr
PSYC 206	Psychotrauma Counselling Approaches	10cr
Total Credits		60

Year 2: Semester II

Course Code	Course Name	Credits
PSYC 211	Organizational/Industrial Psychology and Management	10cr
PSYC 212	Cross Cultural Counselling	10cr
PSYC 213	Alcohol & Other Drugs Counselling & Rehabilitation	10cr
SOCS 200	Social, Legal and Ethical Issues in Counselling Psychology	10 cr

REST 203	Applied Social Research Methods	10cr
Electives (Choose One)		
PSYC 214	Perspectives in Gender and Sexuality	10cr
PSYC 215	Working with People with Special Needs.	10cr
PSYC 216	Guidance and Counselling in Schools	10cr
PSYC 217	Working with Children and Adolescents	10cr
PSYC 218	Working with Older People	10cr
Total Credits		60

Year 3 : Semester I

Course Code	Course Name	Credits
PRAC 301:	Practicum in Counselling Psychology	50cr
REST 308:	Proposal Preparation and Presentation	10cr
Total Credits		60

Year 3: Semester II

Course Code	Course Name	Credits
PRAC 302 P	racticum in Counselling Psychology	40cr
REST 309	Research Project in Counselling Psychology	20cr
Total Credits		60

19.6.2.1 Master of Science in Counselling Psychology

The Faculty has a two year Masters degree programme in Counselling Psychology for practitioners in counselling and psychology in universities, industries, mental health and mental retardation centres, rehabilitation settings and hospitals settings.

Programme Structure

Year 1: Semester I

Course Code	Course Name	Credits
PSYC 701	Human Behaviour: A developmental Perspective	7cr
PSYC 702	Psychopathology & Neuropsychopharmacology: Assessment and Intervention	7cr
PSYC 703	Psychological Assessment, Counselling Methods & Practice	7cr
PSYC 704	Relationships, Marriages and Family Counselling	7cr
PSYC 705	Ethics, Legal, Professional Cconsultation and Supervision in Counselling Psychology	7cr
PSYC 706	Cultural Diversity in Counselling Psychology	7cr
Total Credits		42

Year 1: Semester II

Course Code	Course Name	Credits
PSYC 707	Counselling Methods in Children and Adolescents	7cr
PSYC 708	Alcohols and Drug Abuse Counselling	7cr
PSYC 710	Crisis and Psycho trauma Assessment and Counseling	7cr
REST 643	Advanced Research Methodology	7cr
Electives (Choose One)		
PSYC 711	Counselling and Rehabilitation of the Disadvantaged	5cr
PSYC 712	Applied Health Psychology	5cr

PSYC 713	Career Development, Guidance and Counselling in Schools	5cr
PSYC 714	Counselling and Consultation Practices in Organizations	5cr
PSYC 715	Spirituality in Counselling	5cr
Total Credits		35

Year 2: Semester I

Course Code	Course Name	Credits
PRAC 700	Internship in Counselling Psychology Practice	40cr
REST 715	Dissertation Proposal Preparations and Defense	10cr
Total Credits		50

Year 2: Semester II

Course Code	Course Name	Credits
REST 716	Dissertation	60cr
Total Credits		60

20. UNDERGRADUATE STUDENT ASSESSMENT CRITERIA

20.1 Definition of Terms for Assessment

Candidate/student	A person fully registered in a given programme of a specified study period of the University who is eligible for examinations.
Board of Examiners	A Board established by the University Charter to receive and consider an assessment, tenure, progression, or conferment of awards to a successful candidate.
Coursework	A method used to test a candidate continuously in any semester study, excluding end of semester examinations.
Pass	The evaluation applied to a candidate judged to have satisfied all the examinations requirements for award, progression or conferment as per set benchmarks.
Failure	The evaluation applied to a candidate after a formal objective judgment of a Board of Examiners/Faculty Board/Directorate and the Senate determine that a candidate has not satisfied the examiners, using approved assessment and benchmarks.
Invigilator	A person(s) assigned by the University to carry a task and responsibility (sole or shared) to supervise candidates sitting for examinations.
Invigilation	An act of supervising a candidate(s) sitting for examinations on a scheduled time and place.
Cheating	Prior knowledge or possession or accessibility of using, giving, receiving, seeing, or copying unauthorized material before, during, and or after an assignment, test, report, or examination alone or in collaboration with one or more candidates or non-candidate. It also means other forms or kinds of dishonest: destruction of or attempt to destroy, falsify or cause irregularity in examinations.
Unauthorized materials	Any written or printed materials, objects, dangerous instruments, or visual gesture/signs which are forbidden from being brought into the examination room and/or have been concealed in or around the examination room.
Unauthorized absence from examination room	A candidate who does not follow examination procedures or who leaves an examination room temporarily or decides to stay outside the examination room for an unnecessarily long period of more than five minutes without permission from the invigilator for any given examination. It also means a candidate who appears in an examination room without authorization for a scheduled examination.
Plagiarism	Includes stealing, lifting materials, copying, illegal usage, bootlegging, or any other methods that lead to breaching of copyright agreement.

- Examination Committee
- i) Each Faculty/Directorate, shall create an Examination Committee to manage and handle examination conduct.
 - ii) The committee shall include the Dean of the Faculty/Director from which an examination irregularity has occurred who shall be a chairperson. Other members of the committee shall include heads of Departments within the Faculty, Examinations Officer acting as secretary, the invigilator of the examination in question, and three addition members co-opted from other Faculties.
 - iii) The powers of the Committee shall be:
 - To receive any complaint of examination irregularity;
 - To summon any candidate or person or officer for the alleged examination irregularity;
 - To interrogate, question, and discuss with candidate/invigilator or any person involved in an examination irregularity;
 - To determine appropriate sanction to any responsible officer or culprit who caused the irregularity;
 - To handle any appeals against any examination results before processing;
 - To recommend measures for curbing irregularities to the Senate through DVC-ARC.

21. STUDENTS ASSESSMENT CRITERIA

21.1 Examinations Committees

21.1.1 Board of Examiners

- a) The Head of Department shall convene a meeting of staff in the Department to attend the Board of Examiners.
- b) The Head of academic Department will be the Chairperson of the Board of Examiners in the Department. Academic staff who taught in the respective semester will be members of the Board.
- c) The Board of Examiners shall scrutinize the results and make recommendations to the Faculty Board.
- d) The minutes of the Board of Examiners shall form part of the submission of the results to the Faculty Board.

21.1.2 Faculty Board

- a) The Faculty shall establish an Examinations Board consisting of the Dean, Associate Dean, Heads of Departments, and staff of the Faculty who shall approve the results

submitted by Heads of Departments. The Dean of the Faculty shall be the Chairperson of the Faculty Board.

- b) Heads of academic Departments for each Faculty shall also constitute the Departmental Examination Boards.
- c) The Board shall include both full professors and associate professors.
- d) The Board shall include three representatives of Academic staff.
- e) The Board shall include two appointees of the Vice Chancellor who are senior members of staff.
- f) A Senior Administrative Officer of the Faculty shall serve as Secretary, but shall have no power to vote.
- g) The Board shall include one representative of the administrative staff.
- h) The Board shall include three Students Faculty Representatives, one of whom will be a postgraduate student.
- i) The Board shall include one female who shall attend meetings as an invitee.
- j) Each Head of Department shall present the results as approved in the Board of Examiners.
- k) The Faculty Board shall examine the results, decide the number of people who passed or failed, decide who shall be supplementing or repeating course, and decide who will be discontinued. It shall also decide who has absconded and report any anomaly to the Senate.
- l) The Faculty Board shall incorporate External Examiners' comments and recommendations in their decision.
- m) The Faculty Board shall present a written report and recommendations to the Senate.

21.1.3 Powers of the Faculty Board

The Powers of the Faculty Board will be to

- a) Scrutinize the results and verify the accuracy;
- b) Attend to any irregularities reported;
- c) Write a report and recommendations to DVC-ARC on the overall examination results;
- d) Attend to appeals to ascertain their merits before submitting recommendations to Senate.

21.2 FIELD WORK FOR UNDERGRADUATE STUDENTS

- a) Field work is part of the requirement for the award of an undergraduate Diploma or degree programme and shall extend to the maximum of 18 weeks. This takes place according to the requirement of the Faculty.
- b) The output for field attachment is a field report/research report for each student and shall be supervised by a field mentor and the staff from the University.
- c) Each student is required to pass his/her field work and no student shall be allowed to supplement or re-sit.
- d) The field/research report plus the field mentors' report shall be assessed by each Faculty.
- e) The minimum score for such work shall not be less than 40% in the field report. Anyone who fails to do field work or submits plagiarised work will be discontinued from studies.
- f) It shall be the responsibility of a student to identify the organization for field work subject for approval by the Faculty.
- g) A Committee consisting of a supervisor, internal examiner and any other staff may conduct an oral examination to ascertain the originality of the field work report. A student will be required to present and defend his/her report.

21.3 STANDARDS OF ASSESSMENT DURING THE SEMESTER

- a) A student (undergraduate or postgraduate) shall be assessed during each semester in terms of course work, tests, and end-of-semester examinations in the programme of study for which the candidate has registered.
- b) A candidate in undergraduate degree programme shall be required to write field and research reports as partial fulfilment for his/her respective awards.
- c) Every candidate shall be required to do individual and/or group assignments, tests, practicums, or oral assignments as administered and carried out during the semester according to the time schedule of the department/faculty.
- d) Each programme shall be assessed using course work and end-of-semester examinations. Course work consists of assignments (25%), tests (25%), and the end-of-semester examination (50%) for Certificate and Diploma and assignments (20%), tests (20%), and the end-of-semester examination (60%) for Bachelor and Post Graduate Students.

- e) A student pursuing an Undergraduate or a Masters Degree programme shall be evaluated on the basis of two components for every subject examined during the semester:
 - i. Coursework consisting of assignments and tests shall constitute 40%
 - ii. End-of-semester examinations shall consist of 60%.
- f) A student in either non-degree or degree programmes shall be declared to have passed an examination if he/she scores 50% or higher in the particular subject examined, and if he/she scores at least 20% out of 50% for coursework at the end of a semester in the subject examined.
- g) A student who fails to attain the required scores shall be required to repeat the failed course.

21.4 Guideline for Course Work

- a) Submitted course work for assessment must be original and depict innovation on the part of a candidate.
- b) Such course work shall be termed original if it depicts uniqueness that differs in form, content, and application from published works, lectures, handouts, and work of other students (past or present).
- c) Each student shall use published materials that are properly acknowledged.
- d) The use of references, quotations, and paraphrased work must be well acknowledged.
- e) If the use of other people's work is not acknowledged, it shall be taken as plagiarism and will be a punishable offence under the law.

21.5 End-of-Semester Examinations

- a) There will be an examination at the end of every semester.
- b) Every student enrolled in the programme shall be required to sit for the courses offered in the semester provided that he/she has complied with all requirements.

21.6 Dissertation and Thesis

- a) A candidate in a Master by coursework and dissertation degree programme shall be required to make at least two seminar presentations, one during the proposal writing stage (defense for proposal), and the other during research stage (defence for dissertation) before examination or submission of dissertation.

- b) There shall be atleast one independent internal examiner in the defense panel during the defense and external examiner (s) to the Faculty at the University of Iringa who shall examine the dissertation.
- c) The final examination shall include an oral presentation to a panel of at least three examiners including an external examiner or his/her representative.
- d) For professional master degree programme, the candidate shall appear before a panel of professionals in the discipline of the programme.
- e) The examination of the dissertation shall be awarded marks and graded; hence taken to the system (SAMIS) for the final award of the candidate. The deliberation and approval of the results shall follow all necessary procedures of approving examination results as per University regulations.
- f) For a candidate to qualify for an award of Master degree by Coursework and Dissertation he/she shall produce at least one draft paper manuscript based on his/her research results intended for submission in peer-reviewed journal, the journal being acceptable or recognisable by the University of Iringa. Procedures on preparation for draft paper manuscript based on his/her research results are given on the General Regulations and Guidelines for Post Grdauate Study Programme.

22.1 Registration and Eligibility for End-of-Semester Examinations

22.1.1 Registration for End-of-Semester Examinations

- a) Only candidates who registered at the opening of the University for the relevant end-of-semester examination in the course shall be required to sit for the said examinations. No special registration of candidates shall be accepted.
- b) Only students who have paid the necessary fees will be allowed to sit for examinations.
- c) A student who has attended at least 75% of the scheduled semester class period for each course will sit for end-of-semester examinations, provided course work requirements are met.
- d) A student who has completed course work for the given semester can be allowed to sit for end-of-semester examinations.
- e) A candidate with unsatisfactory progress may be required by the Senate on the recommendation from the Faculty to withdraw from the course or repeat a year.
- f) The Dean of the Faculty may bar a candidate from doing any examination or course if he/she is not satisfied that the student has attended the course or courses satisfactorily or that his/her performance is poor or does not meet the required score.

- g) A student who misses at least eight (8) consecutive days of class without a written permission shall not be allowed to sit for end-of-semester examinations.
- h) A student with incomplete course work results in any subject will not be allowed to sit for end-of-semester examination in that course. In the case that a student attempts the examination with incomplete course work, the results shall be declared null and void.
- i) A candidate registered for end-of-semester examinations shall be required to appear in the examinations.

22.1.2 Absence from End-of-Semester Examinations

- a) A student who is unable to appear for examinations for a valid reason shall report in writing to the dean through the head of department. Such application shall be accompanied by supporting documents.
- b) Permission to postpone examinations/studies shall be given in writing. Such postponement will be for a specified period, and it may not exceed one academic year.
- c) If a student postpones examinations/studies, he or she shall be required to update the postponement annually in writing.
- d) Any candidate who deliberately does not appear in the examination without compelling reasons shall be deemed to have absconded from the examination and shall be discontinued from the University studies.
- e) The Dean shall report any such cases to the Senate for decision.
- f) In the case of a student who has unsatisfactory work or progress, that student may be required by the Senate through the recommendation by the Faculty to withdraw from the University or to repeat a course or a programme.

22.2. Re-Admission

- a) A student facing disciplinary measures will be recommended to the Senate to be discontinued from studies. The Senate shall make recommendation to the Council. If the Council discontinues a student, he or she may re-apply after one academic year has elapsed.
- b) If a student fails or refuses to comply with any of these directives, he/she should be deemed to be disqualified for assessment of performance during the period in question.

22.3 Dates of Examination

The Deputy Vice Chancellor for Academic Research and Consultancy, after consulting the University Management, shall determine and set the dates for conducting University examinations.

22.4 Special Examinations

- a) All special exams shall be taken at the end of the Academic Year.
- b) There shall be one paper exam for both students attending for special exam and those who sit for supplementary exam.
- c) Students who fails the special exam shall be given chance to sit for supplementary exam at the end of the next academic year
- d) A candidate who applies to sit for special examinations shall state extenuating reasons.
- e) A candidate shall be eligible to sit for a special examination at the end of Academic Year after approval by the Senate.
- f) A candidate shall apply to the Dean of the Faculty, through the Head of Department, to sit for special examination. The Dean of the Faculty will consider the case and acknowledge receipt of the letter and shall submit to the Faculty Board, which shall forward the matter to the Senate.
- g) Prior approval may be granted by the Senate Chairperson on exceptional circumstances or special cases to sit for examinations before the Senate meets, and Senate shall be informed thereof.
- h) A candidate who appears for special examinations shall be treated as attempting the examination for the first time.
- i) A special examination shall be conducted after the release of the end-of-semester examination results of the first and second semesters.
- j) A candidate shall be deemed to be eligible to sit for special examinations after receiving a written authorization from the Chairman of the Senate.

22.5 Supplementary Examinations, Discontinuation and Repeat Course

- a) A student with overall GPA of below 1.8 in particular Academic Year shall be discontinued.
- b) A candidate shall be allowed to re-sit for failed courses in a supplementary examination if he/she has obtained an overall GPA of 1.8 or above in the first sitting or for subjects

whose scores are below 35% out of 100% for Certificate, Diploma and bachelor student or below 40% out of a 100% for post graduate student.

- c) All supplementary exams shall be taken at the end of the Academic Year.
- d) There shall be one paper exam for both students attending for Special Exam and those who sit for supplementary exam.
- e) Students who fails the Special Exam shall be given chance to sit for supplementary exam at the end of the next academic year.
- f) A student with a repeat course(s);
 - i. A student with three (3) or more Repeat Courses shall not be allowed to move to the next level, i.e. from one semester to another or one degree level to another e.g. diploma one to diploma two, bachelor one to bachelor two or master degree level one to master degree level two.
 - ii. A student with a repeat course should repeat it only during the immediate next academic year, otherwise the right to repeat will be forfeited.
 - iii. A student who fails a repeat course shall be discontinued from studies.
- g) All supplementary examinations shall be taken towards the end of the semester.
- h) If a supplementing student scores 40% or above for Certificate, Diploma and Bachelor or 50% or above for post graduate, a letter grade C in brackets, (i.e., [C]), will be awarded.
- i) Repeat course: The computation of a grade involving supplementary results will involve additional coursework marks obtained during the semester, plus marks scored in a supplementary examination. If a student earns a total of less than 40% for certificate, Diploma and Bachelor, or 50% for Post Graduate, he/she will repeat a course if his/her overall GPA is equal or above 1.8 when next offered.

The cost for each degree programme repeat course shall be Tshs 45,000/= per contact hour; diploma repeat course shall be Tshs 30,000/= per credit hour; and certificate course will be Tshs 25,000 per contact hour, while that of Master degrees shall be Tshs 150,000/= per course. Additionally, those who wish to audit any course (attending classes for hearing without any academic assignments) shall be required to pay Tshs 60,000/= per any course so audited.
- j) Discontinuation: If a candidate obtains an overall GPA of less than 1.8 of the total courses offered in an academic year, he or she shall be recommended to the Senate for discontinuation.

If an undergraduate candidate is discontinued, he or she should be awarded either a Diploma or a higher Diploma as per Tanzania Commission for Universities guidelines.

22.6 Oral Examinations

22.7 Examination Irregularities

Some of the alleged examination irregularities may include, though are not exhaustive of, alleged unauthorized absence, possession of unauthorized material, causing disturbance in or near any examination room, any form of dishonesty, destruction or falsification of any evidence, cheating in examination, communicating with another student, copying from one another or allowing another candidate to copy from your paper, not observing to invigilator's instructions, seeking assistance from one another directly or indirectly, or removing answer books/sheets from examination room.

- a) All forms of irregularities shall be reported to the Senate Undergraduate Studies Committee. The Committee shall have powers of summoning students and members of staff of the University as it deems necessary and make decisions. The Chairmanperson will submit a report of its findings and recommendations to the Deputy Vice Chancellor for Academic, Research and Consultancy who shall decide what further actions to take.
- b) Any candidate who shall be shown to have cheated in any part of the examination shall be deemed to have failed in the whole examination for that year and shall be discontinued from the University, subject to confirmation by Senate.
- c) No unauthorized material shall be allowed into the examination room. Any candidate who will be proven to have brought/used unauthorized material in the examination room in any part of the examination process shall be discontinued forthwith from studies subject to confirmation by Senate.
- d) Any candidate found guilty of causing disturbances in or near any examination room will be deemed to have committed an examination irregularity and to have failed in the whole of that examination for that year and will be discontinued from studies in the University, subject to confirmation by Senate.
- e) Any candidate found guilty of commission of an examination irregularity and is aggrieved by the decision may appeal to the Senate in accordance with the provisions of the Charter.
- f) In this regulation

- (i). “Unauthorized material” includes any written or printed material that is generally or specifically prohibited from being brought into the examination room, calculator, rulers, cellular or mobile phones, ipad and any other technological gadget, or any other types of players, computers, soft drinks (except where water is permitted) and alcoholic drinks and any other materials as may be specified from time to time by Deputy Vice Chancellor for Academic Affairs.
- (ii). “Unauthorized absence from examination” includes going out of the examination room, temporarily or permanently without permission of the invigilator or one of the invigilator for any given examination in question or even under permission of staying out of the examination room for an unduly long period (5 minutes).
- (iii). “Cheating in Examination” includes any form or kind of dishonesty or destruction or falsification of any evidence of irregularity or using forged student identities or using unauthorized materials outside examination room after permission during examination session.

23.1 Measures to Handle Examination Irregularities

- a) An Invigilator shall stop a student from continuing to write the examination, interrogate him/her and confiscate any unauthorized material.
- b) An Invigilator shall take witnesses from other candidates, or other persons around, if any.
- c) The case of irregularities shall be reported immediately to the Examinations Officer.
- d) Examinations Officer shall report the matter to the relevant Dean of Faculty and will demand a student to submit a written statement on the incidence within 24 hours.
- e) The Dean of Faculty shall form an Investigation Committee which will submit a report to him/her after receiving the report from Examination Officer. The Dean will submit the report to the Faculty Board which will deliberate on the matter and submit the findings and recommendations to the Deputy Vice Chancellor Academic Affairs. The whole process shall take place within one week. The denial by the accused to submit written statement will not stop the process of dealing with the irregularity.
- f) The Deputy Vice Chancellor Academic Affairs shall submit the recommendations to the Senate for action within 48 working hours.

23.2 Examination Leakage

- a) The overall custodian of examination processes, examination materials, and results is the Deputy Vice Chancellor Academic Affairs.
- b) A leakage is an act where an unauthorized person, including a student, has access to or knowledge of assignments, class tests, and examination questions or any materials related to examinations without authorization before the scheduled date and time of an examination.
- c) There shall be maximum care by all responsible staff in handling, storage, retrieval, and collection of examination papers relating to assignments, tests, and examinations.
- d) Only responsible persons shall be appointed to administer, handle, and disclose the whole process of examination processes. Any person who is not involved or part of examination processes will be deemed as an intruder.
- e) Any person suspecting a leakage of an assignment, test, or examination must report the matter immediately to the Deputy Vice Chancellor Academic Affairs.
- f) The Deputy Vice Chancellor Academic Research and Consultancy shall take necessary steps for any examination leakage in consultation with Vice Chancellor and the respective Dean of the Faculty to cancel or prevent or withdraw the examination.
- g) The candidates affected by the leakage in an examination will be required to re-sit the examination.
- h) The disclosure, leakage, or attempt for a leakage or disclosure of any examination by any person will be punishable by relevant authority.
- i) All examination processes, papers, scripts, and questions shall be handled by responsible persons with maximum care and no mishandling of such examination papers shall be entertained in any stage.
- j) The Deputy Vice Chancellor Academic Affairs in collaboration with the Deputy Vice Chancellor for Resource Management shall appoint an Investigation Committee of four staff members to look into the circumstances surrounding the leakage, which findings will be scrutinized for action.

23.3 Penalties for Committing Examination Irregularities Offense

Subject to the approval by the Senate, any student found guilty of possessing unauthorized material in an examination room in any part of examination process shall be deemed to have committed:

- a) An examination irregularity and he/she shall be discontinued from studies [in the University].
- b) If found cheating in any part of the examination process, the candidate shall be deemed to have committed an examination irregularity and shall be treated as having failed the examination for that year and hence shall be discontinued from studies.
- c) If a student is found guilty of causing disturbance in or near the examination room, that student shall be deemed to have committed an examination irregularity. Such a student will have failed the whole of that examination for that year and will be discontinued from studies.
- d) A student found guilty of commission of examination irregularity shall also be treated as having failed the examination, but his/her case may be given a lesser penalty if the Senate approves.

22.4 Procedures for Examination Setting, Moderation, and Processing

- a) The Head of the Department shall assign a member of staff to teach a course or a particular subject. It shall be the responsibility of the staff who taught the subject or subjects to set questions and submit a draft of examination questions, along with the authorized syllabus used in teaching, to the Examinations Officer within the time set by the Examinations Office.
- b) All examinations offered by the University shall include instructions indicating the type of material authorized in the examination room, instructions on answering questions, and tools to be used, e.g., calculators, within the examination room. Examples of the materials will be submitted to the Examinations Officer. No staff shall provide materials directly to students without the knowledge of the Examinations Officer.
- c) An examination without instructions for supporting materials shall be understood to be administered without any supplementary material.

22.4.1 Examination Moderation

- a) An External Examiner identified by relevant authorities and approved by the Senate shall be appointed by the Internal Examiner to moderate examinations for a maximum period of three years, renewable once for an additional term of three years.
- b) An External Moderator will have higher or equal qualifications to the Internal Moderator.

- c) The External Moderator shall be a reliable person, competent in the subject, and will be appointed by the Dean of the Faculty and approved by the Deputy Vice Chancellor Academic Research and Consultancy.

22.4.2 Marking of the Course Work and Compilation of Results

- a) A Lecturer in the respective subjects shall be required to give assignments, tests, practicum, term papers, and any other means of assessment to students during the semester. These shall be marked before the end of semester by the Internal Examiner who taught the course.
- b) A student shall not appeal against course work marks. If an error is detected by a student, he/she shall consult the academic staff involved and lodge a complaint for clarification or corrections.
- c) The course work answer papers for assignments, tests, term papers, or practicum shall be returned to the candidates with marks given by the Internal Examiner.
- d) Hard copies of the results for the course work shall be submitted to the Head of Department and the Dean of Faculty by the Internal Examiner before the end of semester examinations begin.
- e) Such results shall be posted in the Students and Academic Management Information System (SAMIS) by the Internal Examiner.

22.4.3 Examinations Processing

22.4. Role of Examinations Officer

- a) The Examinations Officer shall issue examination questions, aid material, and official examination booklets to the Chief Invigilator who will take them to the examination room.
- b) After the students have completed the examinations, the Chief Invigilator shall return the scripts, aids, and any material, including examination questions, to the Examinations Officer as per instructions and regulations.
- c) The Examinations Officer shall count the scripts submitted and maintain an accurate record.

22.4.1 Role of Internal Examiner

- a) The Internal Examiner shall collect the scripts from the Examinations Officer for the purpose of marking after signing the relevant documents and verifying the accuracy of the scripts and the number of candidates who sat for the examination. The marking of the scripts by the Internal Examiner shall be according to the scheduled time and dates set by the University.
- b) After completing marking, the Internal Examiner shall submit to the Dean of the Faculty a list of candidates in chronological order, marks scored, and the marked scripts, plus a brief report of irregularities, if any, to the Dean of the Faculty.
- c) The Dean will give the scripts to the appointed External Examiner who shall moderate the scripts and submit a written report to the Dean of the Faculty as per set dates.

Due care will be exercised by all parties involved in the examination processes, marking, and utilisation of results.

22.5 Duties and Procedures for Examination Preparations

- a) The University and its organs shall be responsible for organizing and administering the examinations through the Deputy Vice Chancellor Academic, Research and Consultancy in collaboration with the Deans of Faculties, Heads of Departments, and Directorates.
- b) The University shall designate official venues in all the campuses for examination purposes after consultation with the Vice Chancellor and/or DVCAA.
- c) Any change of venue shall be approved by the Deputy Vice Chancellor Academic, Research and Consultancy or his/her appointees.
- d) All Invigilators, including chief invigilators, will be identified and notified in writing.
- e) Any change of Invigilator shall be reported to the Deputy Vice Chancellor Academic, Research and Consultancy or Dean of Faculty or Head of Department. Invigilators will be appointed at least a week before the examination begins.
- f) Lecturers of the respective subjects shall be first considered as one of the appointed Invigilators.
- g) Each Invigilator shall be required to understand examination regulations and invigilation procedures and will conduct invigilation in the manner stipulated in the University examinations regulations.

- h) The Chief Invigilator shall collect a specified number of examination scripts, examination questions, and aids from the Examinations Officer and shall be required to sign a specific form before and after examinations.
- i) After the end of examinations the Invigilator shall return the examination scripts, both used and unused, to the Examinations Officer. He shall submit a report of irregularities, if any, to the Examinations Office.

22.5.1 Role of the Invigilator

- a) The invigilator shall check the examination room fifteen minutes before the examination starts to see whether it has been prepared for the specific type of examination.
- b) To the invigilator shall ascertain whether there is sufficient security.
- c) The invigilator shall admit the students in an orderly fashion into the examination room and ensure that every student has a University examination card and is eligible to sit for the examination, as well as announce to the students that they must observe examinations regulations.
- d) The invigilator shall fill in the details of the examination under invigilation in the Students' Register Form before submitting it to the Examinations Officer.
- e) The invigilator shall ask candidates to sign the attendance register for the right examination before and during the submission of script and verify that the signature matches the candidate.
- f) The invigilator shall not leave the examination room without a replacement. It is an offence for the invigilators to leave the examination room without an invigilator or replacement. Disciplinary measures will be taken against such invigilator's conduct.
- g) The invigilator shall be inside the examination room for the scheduled examination time and not outside or near the room.
- h) The Chief invigilator shall detect and document in writing all the irregularities and the general conduct of the examination.
- i) Each examination room shall have a minimum of two invigilators.
- j) The invigilator shall collect the scripts at the end and verify the accuracy and submit them together with Students' Attendance Register to the Examinations Officer within an hour from the official ending of the examination.

22.5.2 Disposal of Examinations Scripts and Other Scripts

- a) All marked examination answer booklets shall be returned to the Examinations Officer through dean of faculty by internal examiners.
- b) The dean of the faculty in consultation with the Head of Departments shall keep records of examination scripts received and hand them over to the Examinations Officer to wait for any appeal or final disposal.
- c) Examination Scripts or Booklets shall be kept for three (3) years before disposal except for those under appeal whose decision has not been reached by the senate.
- d) Some examination scripts or essays may contain valuable information. These can be preserved as archives and deposited in the library for research and public use. The faculty should be responsible to identify such scripts.
- e) The University shall designate a storage room or area for used examination scripts while awaiting appeals or final disposal.
- f) The decision to dispose such examination script booklets shall be decided by the Vice Chancellor through the Deputy Vice Chancellor Academic Affairs and Examinations Officer in consultation with Deans of the Faculties. The final disposal for the examination scripts will be done under strict supervision and control to ensure confidentiality and security of the contents.
- g) The Examination Officer shall ensure that all information contained in the scripts pending disposal shall remain intact and prevent misuse or abuse.
- h) Economic disposal shall be preferred, provided there is a Memorandum of Understanding between the University and the recycling company.
- i) Disposal of other examination scripts such as objective question papers, essays, laboratory works, models, studio papers, or drawings that have been retained for the past twenty four months (24) shall be recommended.
- j) The Deputy Vice Chancellor for Academic Affairs shall determine and announce the best practice of disposing examination scripts based on environmental factors, costs involved, and confidentiality of the information contained. Examinations and examination materials may be shredded, burned, or sold to the recycling company.

22.5.3 Guidelines to Invigilators before the Examination

- a) All University examinations shall be invigilated by academic staff other than course lecturers. Course lecturers may be allowed in the examination room for not more than fifteen (15) minutes to clarify any examination questions,
- b) Invigilators should enter the examination room fifteen (15) minutes before the commencement of the examination.
- c) Invigilators shall be provided with the examination question papers to be attempted by candidates in sealed envelopes. These will be collected from the Examinations Officer at least fifteen (15) minutes before examination.

Invigilators shall:

- (i) Collect a list of names of the candidates.
 - (ii) Collect examination scripts to be distributed to candidates.
 - (iii) Collect aid materials.
- d) Unless otherwise indicated, invigilators shall issue only one script to each candidate. Additional examination scripts may be given as necessary after the first one is filled.
 - e) Question papers, along with any aid material (statutes, discounting tables, etc.) given in the instruction, should be put in place by the Invigilator with the assistance of the Internal Examiner.
 - f) Each candidate shall be required to display his/her Examination Identity Card and write Registration Number and other details of the programme on the cover page of the Examination script before being allowed to start the actual examination paper.
 - g) No candidate shall be allowed to enter the Examination room with unauthorized materials such as: notes, books, laptops, playback devices, all electronic communication devices (cell or smart phones), cigarettes, bags, hats, purses, books attaché cases, papers, foodstuffs, or drinks. The University will not be responsible for personal property lost in or near any examination room.
 - h) Invigilators shall allow candidates to enter the room ten (10) minutes before the commencement of the examination and direct them to sit in their right places. For large classes, Invigilators may admit students fifteen (15) minutes before the scheduled time.
 - i) It shall be the responsibility of the invigilators within the ten or fifteen minutes before the commencement of the examination to announce to students:
 - That unauthorised materials are not allowed in the examination room;

- That students ensure themselves that they are in possession of the correct examination paper and rubric required in the examination;
 - That students should write on both sides of the paper;
 - When to begin writing the examination.
- j) The Invigilator shall ensure that all students are in possession of valid students' identity cards, which shall be placed in the top right hand corner of the desk throughout the examination period.
- k) A student without identity card shall be prohibited to enter the examination room.
- l) Invigilators shall not admit candidates to the examination room later than 30 minutes from the commencement of the examination.
- m) No student will be allowed to leave the examination room until one hour has elapsed from the start of the examination.

22.5.4 Guidelines to Invigilators when the Examination is in progress

- a) All invigilators shall be required to conduct themselves professionally and in an exemplary manner throughout the examination period.
- b) When the examination has started, the invigilator shall remind candidates again to ensure they are attempting the correct examination.
- c) After half an hour's commencement of the examination, the invigilator shall record the number of candidates writing the examination. Unused examination scripts, question examination papers, and other aid materials will be collected by the invigilator for safe custody.
- d) The invigilator shall start administering the signing of the examination attendance sheet and make sure that photos on identity cards match with candidates' faces and that registration numbers on the identity cards match with registration numbers in the examination script.
- e) The Invigilator shall not allow candidates to exchange items in the examination room such as rubbers, tables, rulers, calculators, pens, etc.

Use of aid materials in the examination:

- (i) The internal examiner shall be required to enter the examination room for clarification to candidates.
- (ii) Examinations that require students to use calculators, such calculators must be hand-held, self-powered, and noiseless.

- (iii) Calculators with audible alarms or that involve use of “wireless transmission/reception facilities” shall not be permitted in the examination room.
- (iv) Invigilators shall ensure that all candidates have only specified calculators for use in the examination to ensure fairness in the examination setting.
- f) The invigilators shall issue any additional writing papers to candidates as need arises.
- g) When the examination is in progress, no candidate shall be allowed to move around in the examination room, except if leaving the examination room.
- h) The invigilator may allow a student to go outside the examination room under escort for calls of nature. However, if caught using any unauthorised material in the toilets or outside the examination room, he/she shall be treated as if such unauthorised material were in the examination room. The candidate shall not be allowed to re-enter the examination room.
- i) If a candidate leaves an examination room without supervision, s/he shall be deemed as absconded/absent from the examination.
- j) It would be expected that candidates shall have gone for a call of nature before entering the examination room. Invigilators shall determine exceptional cases. No candidate can go for a short call more than once in any one examination.
- k) All candidates are required to observe and demonstrate good behaviour and ethical standards during examination. Any unfair practice by any candidate shall be reported to the Examinations Officer.
- l) A candidate caught using unauthorised material shall be asked by Invigilator to write his/her name on the materials as evidence that the candidate admits ownership. If the student refuses to sign the unauthorised material, the Invigilator shall seek assistance from another Invigilator to countersign on his/her behalf. The candidate shall be stopped from continuing with that examination paper.
- m) Any unauthorised materials shall be confiscated by the invigilator. The candidate shall not be allowed to continue with the examination.
- n) Any candidate who falls sick during examination process shall be reported to the Examinations Officer for immediate attention.
- o) Only after all examination scripts have been collected shall candidates be allowed to leave the examination room in an orderly fashion. At the end of the examination, a candidate shall:
 - (i) Hand in his/her examination scripts;

- (ii) Surrender all unused examination scripts;
 - (iii) Sign the attendance sheet for the second time.
- p) Any candidate who finishes the examination thirty minutes before scheduled time shall submit his/her examination script plus any aid materials to the Invigilator and leave the examination room without disturbance.
 - q) No candidate shall be allowed to leave the examination room in the last thirty minutes before the end of the examination until all examination scripts and aid materials have been collected by the Invigilators.
 - r) The Invigilator shall announce to candidates when to stop writing and will direct them to remain in their seats until all scripts are collected. Once an announcement to stop writing has been issued and a candidate is caught writing, his or her examination will be nullified.
 - s) Each candidate shall sign the attendance sheet after submitting the examination script to the invigilator and return to his/her seat until all candidates have handed in the scripts.
 - t) The Invigilators shall count the scripts and tally with the candidates on the attendance sheet. The Invigilator shall be held accountable for any misplaced, lost, or missing script, or for a candidate who does not sign the attendance sheet at the beginning and end of the examination period.
 - u) The Invigilators shall submit the scripts to the Examinations Officer who will verify the scripts to be correct as per the attendance sheet. For any missing script not detected at the time of submission of scripts to the Examinations Officer, both the Invigilator and Examinations Officer will be held accountable.
 - v) The Examinations Officer shall maintain an accurate and up-to-date examination questions and script movement sheet in his/her office.
 - w) If the Internal Examiner collects the scripts from the Examinations Officer without due care and verification, any noticed discrepancy, loss, misplaced, or missing script shall be attributed to the Internal Examiner for accountability.
 - x) No candidate shall be allowed to enter an examination room with any objects that may injure or endanger the lives of others. Such objects may include but are not limited to, pen knife, nail cutters, pocket knives, spring knife, knife sharpeners, walking sticks, and any other sharp objects.

22.6 Marking of Field Reports and Research Papers

22.6.1 Field Reports

- a) Students attached to field work shall produce an original written field report as part of the examinations process. The report shall be marked by the Internal Examiner and External Examiner, where necessary.
- b) The Head of Department shall appoint a staff to mark field reports and submit the results.
- c) At the discretion of the examiner a student may be called for an oral presentation to verify the authenticity of his/her report.

22.6.2 Compilation of Examination Results

- a) Each academic staff teaching either a complete or partial course shall submit hard copies of marks for a given semester to the Head of Department. These shall consist of assignments, tests, examinations, and field reports/term papers.
- b) The Internal Examiner shall be responsible for accuracy and correctness of the results submitted to the Head of the Department.
- c) Due care shall be exercised by each staff member during the whole examination process to eliminate mishandling of examination scripts and examination results. The staff member shall be responsible for marking, compiling, and analysing the results.
- d) Issues of malpractice involving poor supervision, collusion, or using poor marking schemes may attract disciplinary actions.
- e) Each Internal Examiner shall submit any missing information such as students who did not sit for examinations, marks which could not be entered to SAMIS due to a student's failure to register or apply for the course or abscondement, the number of students who passed, and the number of students who failed.
- f) The Head of Department shall compile the results for the Department and verify the accuracy/correctness before submitting the same to the Board of Examiners of the Department.

23. GRADING SYSTEM AND CLASSIFICATION OF AWARDS

23.1. Grading Systems

- a) University of Iringa shall use a five-point system for averaging the final grades in the Degrees and Diploma or certificate programmes that need classification.
- b) The letter grades are derived from numerical scores obtained on assignments, tests and final examination as follows:

(i) Grading System for Certificates and Diploma Programme

Grade	Range of Marks	Grade Point	Description
A	80 – 100	5	Excellent
B	65 – 79	4	Good
C	50 – 64	3	Satisfactory
D	40 – 49	2	Poor (Supplementary)
E	0 – 39	1	Fail (Repeat Course)

(ii) Grading System for Bachelor Degree Programme

Grade	Range of Marks	Grade Point	Description
A	70 – 100	5	Excellent
B+	60 – 69	4	Very Good
B	50 – 59	3	Good
C	40 – 49	2	Pass
D	35 – 39	1	Poor (Supplementary)
E	0 – 34	0	Fail (Repeat Course)

(iii) Grading System for Postgraduate Programme

Grade	Range of Marks	Grade Point	Description
A	70 – 100	5	Excellent
B+	60 – 69	4	Very Good
B	50 – 59	3	Good
C	40 – 49	2	Supplementary
D	0 – 39	1	Fail (Repeat Course)

- c) The raw marks shall be used for calculating the Grade Point Average (GPA) by means of a linear equation. For example, calculation of GPA for Bachelor programme shall be as shown in Table 1 below:

Table 1: Letter Grades

Grade	Range of Marks	Equation	Grade Point	Description
A	70 – 100	$Y = 0.02X + 3$	4.4 – 5.0	Excellent
B+	60 – 69	$Y = 0.09X + 1.9$	3.5 – 4.3	Very Good
B	50 – 59	$Y = 0.08X - 1.3$	2.7 – 3.4	Good
C	40 – 49	$Y = 0.07X - 0.8$	2.0 - 2.6	Pass
D	35 – 39			Supplementary
F	0 – 34			Fail

NOTE: Y = Grade Point and X = Raw marks in percentages (i.e coursework marks plus end of semester examinations marks).

23.2 Classification of Awards

The classifications for non-degree programmes shall be as depicted in Table 2 below.

Table 2: Non-Degree Classifications

Degree Classification	GPA Range	Letter Head
First class (Distinction)	4.0 – 5.0	A
Second Class (Credit)	3.0 – 3.9	B
Pass	2.0 – 2.9	C

The classifications for non-degree programmes shall be as depicted in Table 3 below.

Table 3: Bachelor Degree Classifications

Degree Classification	GPA Range	Letter Head
First class	4.4 – 5.0	A
Upper Second Class	3.5 – 4.3	B+
Lower Second Class	2.7 – 3.4	B
Pass	2.0 – 2.6	C

The classifications for postgraduate programmes shall be as depicted in Table 4 below:

Table 4: Non-Degree Classifications

Degree Classification	GPA Range	Letter Head
First class	4.5 – 5.0	A
Second Class	4.0 – 4.4	B
Pass	3.0 – 3.9	C

The Faculty Board shall recommend to the Senate any awards as classified above to be conferred upon or granted to a successful candidate. If the Senate accepts the recommendations from the Faculty Board, it shall decide to confer Degrees and grant Diplomas, Certificates, or any other awards of the University of Iringa to candidates who meet the qualifications.

All Degrees, Diplomas, Certificates, and any other awards shall be issued by the Senate to candidates recommended by the Faculty Board and approved by the Senate for the conferment and grant of such Degrees, Diploma, Certificate, or other awards.

23.3 Computation of Final GPA

Every semester GPA results shall be computed and rounded down into two decimal places. Annual GPA shall be the average of the two GPAs obtained in each semester based on the following scale: A= 5, B+=4, B = 3, C = 2, D=1 and E = 0. The overall GPA for a completing degree programme student shall be the average of the annual GPAs truncated into one decimal place. [Grade Point Average (GPA) shall be computed as: Sum of grade points X Credit hours taken per semester / Total number of Course Credits taken per Semester].

23.4 Requirement for Graduation

The Board of Examiners shall ensure that each candidate has met the requirements in each course as per stipulated by the National University Qualification Framework below:

- a) A student has no incomplete results in any of the semesters.
- b) The student has passed all the examinations.
- c) The student has carried out all the Faculty requirements such as practicum, and field/research reports and has submitted a report and has passed.
- d) A candidate has passed all the subjects in an examination in each academic year and obtained a minimum overall GPA of 2.0 before proceeding to the next year or getting an award.
- e) The candidate's cleared or carried over courses are within the set limits permitted during registration. Otherwise the student shall be discontinued. The maximum period of registration is five years for a Programme that normally takes three years, and six years for a four year programme.
- f) The credit hours for each Faculty vary, but under the University Qualification Framework (UQF) the standard credit hours to be covered are:

Certificate	-	120 learning credit hours
Diploma	-	240 learning credit hours
Undergraduate degree	-	360 learning credit hours

23.5 Release of Results

The Faculties will submit the compiled and processed results to the DVC-ARC covering: number of students passed, failed, postponed absconded, repeat course, and examination irregularities. After submission to Senate the results will be published by the University.

23.6 Appeals

- a) The Senate shall be the main organ where appeals against examinations shall be made by a student.
- b) Any candidate found guilty of any of the above examination irregularities may appeal to the Senate.
- c) The appeal shall be submitted within 30 days after the official publication of the examination results. Such appeal shall be submitted through the Deputy Vice Chancellor for Academic, Research and Consultancy.
- d) A student may appeal against unfair marking, wrongful computation of marks or grade, or any other irregularity done in the conduct of examination or assigned incorrect or unfair grade.
- e) Examinations appeal fee of Tshs. 50,000/= and any special examination investigation costs of Tsh. 25,000/= will be paid by the appellant to the University. If the appellant is successful, the fee shall be refunded.
- f) The Deputy Vice Chancellor Academic, Research and Consultancy shall appoint an Appeal Committee to handle any appeal received during a given semester. Findings and recommendations will be submitted to the Senate.
- g) In the course of the appeal, a student shall be liable for the initial burden of proof on the alleged irregularity.
- h) The University may demand any appellant to bear the cost of any investigation. Such investigation costs shall be disclosed in advance and agreed upon by the appellant and the University before the assignment begins.
- i) All appeals shall be concluded and the decision will be made before the end of the following semester.
- j) After the final disposition of an appeal, all relevant documents related to the case shall be secured in the office of the Deputy Vice Chancellor Academic Research and Consultancy.

124: LIST OF ACADEMIC STAFF

SN	NAME	QUALIFICATION
1	Prof. Mathias G. Sahinkuye	Doctor of Laws (LLD) Stellenbosch 2001
		Master of Laws (LLM) UNZA 1997
		Postgraduate Diploma in Human Rights Law, UNZA 1995
		Bachelor of Laws (LLB) UNR 1985
2	Prof. Enock J.M. Wiketye	PhD (1984) Washington State University
		Master of Arts (Economics)(1976) UDSM
		Bachelor of Arts (1974) UDSM
3	Prof. Gilman Nyamubi	PhD Education UDSM 2013
		Master of Arts (Education) UDSM 2002
		Bachelor of Arts (Education) UDSM 1998
4	Dr. Saul Mpeshe (PhD)	PhD in Mathematics & Computational science & Engineering of Nelson Mandel African 2014
		Master of Science in Mathematics UDSM 2009
		Bachelor of Education in Mathematics TU-IUCo 2005
		Diploma in Education
5	Dr. Flora Kasumba	PhD Education UDSM 2014
		Master in Education University of Hull 1998
		Bachelor degree in Education UDSM 1983
6	Dr. Lucas Mwahombela	PhD Education UDSM 2015
		Masters in Education Kwazulu Natal 2004
		Bachelor of Education 1990 UDSM
7	Dr. Egidio Chaula	PhD (Linguistics) UDSM 2017
		Masters of Linguistics UDSM 1989
		Bachelor of Education UDSM 1982
8	Dr. Blandina Kisawike	PhD. Hull University 2015
		Master of Business Administration TU-IUCo 2008
		Bachelor of Business Administration TU-IUCo 2006

9	Dr. Fidelis Chrispin Mligo	PhD in Laws Specializing in Labour Laws (2018) Open University of Tanzania
		Master Degree in Laws Specialization in Labour Laws and Law of Contract (2014) Open University of Tanzania
		Master degree in Morality/Ethics (2007) Catholic University of Nairobi Kenya.
		Bachelor Degree in Laws (2012) Open University of Tanzania
		Bachelor Degree in Theology (2003) Urbaniana University Rome Italy
		Diploma in Philosophy (1998) St. Augustine Major Seminary Peramiho
10	Dr. Simion Ambakisye	PhD Education UDSM (2017)
		Master of Arts (Applied Social Psychology) UDSM 2006
		Bachelor of Education UDSM 2000
11	Dr. Gerald Paul Mtatifikolo	Phd in Electrical Engineering at University of Minnesota USA 2007
		MSc. Electrical Engineering University of Maryland College Park USA 1988
		BSc Electrical Engineering UDSM 1985
12	Dr. Neema Chaula	PhD in Linguistics Open University TZ 2019
		Master in Arts Linguistics University of Dodoma 2011
		Bachelor of Education in Language TU Makumira University College 2007
		Diploma in Education
13	Dr. Given Msomba	PhD SUA 2014
		Master in Rural Development National University Ireland 2006
		BSc. Animal Science and Production SUA 2002
14	Dr. Frank Mwangole	PhD Open University 2015
		Master of Arts for Rural Development 2008 SUA
		Bachelor of Science for Home Security & Development SUA 2002

15	Dr. Sosthenes Ruheza	PhD in Rural Development SUA 2014
		MSc. Rural Development SUA 2004
		BSc. Horticulture SUA 1999
16	Dr. Agnes Nzali	PhD SUA 2016
		Master of Arts in Rural Development 2007 SUA
		Bachelor of Science Home Economics & Human Nutrition 2005 SUA
17	Dr. John Chrisostom Pesha	PhD in Rural Development and Management 2018 China Agricultural University
		Master of Arts in Rural Development 2010 SUA
		Bachelor of Philosophy 2005 Pontifical Urbaniana University
18	Dr. Frank Kimaro	PhD in Archaeology 2018 at UDSM
		MA (Archaeology) UDSM 2006
		Bachelor of Arts (Archaeology) 2004 UDSM
19	Rev. Dr. Stephen Kimondo	Doctor of Philosophy 2011
		Master of Theology Lutheran School & Theological 2006
		Bachelor of Divinity Lutheran Theological College Makumira 1992
20	Rev. Dr. Cornelius Simba	PhD in Information Studies University of Kwazulu-Natal (14 April, 2014)
		Master of Information Studies University of Kwazulu-Natal(20 April, 2007)
		Master of Theology Makumira University, (2001)
		Bachelor of Divinity Makumira Univeristy college
21	Rev. Dr. Farles Ilomo	Doctor of Theology specialized in Missiology and Religions at Augustana Theological Universtiy 2002
		Master of Theology Makumira University College 2005
		Bachelor of Divinity Lutheran College Makumira 1993
22	Rev. Dr. Faith Kokubelwa Lugazia	PhD Missions & World Religions 2010 Luther Seminary Minnesota USA
		Master of Theology 2001 Luther Seminary Minnesota USA
		Bachelor of Divinity 1998 TU-Makumira University College

23	Rev. Dr. Gideon E. Maghina	Doctor of Ministry 2014 Fuller Theological Seminary
		Master of Sacred Theology, 1999 Trinity Lutheran Seminary
		Bachelor of Divinity 1984 Lutheran Theological College
24	Dr. Dorothy Lubawa	PhD in Education Open University 2020
		Master of Science in Counselling Psychology Tumaini Makumira IUCo 2012
		Post graduate Diploma in Education (Administration) 2009 TU-IUCo
		Bachelor of Counselling TU-IUCo 2008
25	Lazaro Ngole	PhD candidate in Kiswahili at the University of Dar es Salaam
		Master of Arts in Kiswahili (2014) UDSM
		Bachelor of Arts in Kiswahili (2010) UDOM
26	Dr. Herbert Wanga	Phd in Information and Communication Science and Engineering 2017 at Nelson Mandela University
		MSc. IT Degree Studies Avinashilingam Deemed University India 2009
		Postgraduate Diploma in Scientific Computing UDSM
		Bachelor of Science in Agriculture SUA 1999
27	Fredrick Ngumbuke	Currently pursuing PhD in Information and Communication Science and Engineering 2017 at Nelson Mandela University
		Master of Engineering in Information Technology University of Applied Science Finland 2010
		Bachelor of Engineering in Digital Information Finland 2004
28	Emmanuel M. Kimaro	Currently Pursuing PhD in Supply Chain Management Jomo Kenyatta University of Agriculture and Technology Nairobi Kenya
		Masters of Science (Procurement and Supply Chain Management)Mzumbe University 2012
		Bachelor of Arts in Procurement and Supply Management Moshi Co-operative and Business Studies MUCCoBs 2008

29	Julena Jumbe	Currently pursuing Doctor of Philosophy in Law Open University of Tanzania
		LLM Criminal Law University of Birmingham UK 2012
		Bachelor of Laws TU-IUCo 2007
		Diploma in Law Mzumbe University 2004
30	Ayoub Bryson Kapunga	MBA-TU-IUCo 2014
		Advance Diploma in accountancy at Institute of Finance Management (IFM) 2010
31	Evasius Litamu Nchimbi	Masters in Education UDSM (1978)
		BA in Education University of East Africa (1970)
		Diploma in Supply and Materials Management
32	Enock Ugulumu	Master of Philosophy - Maastricht School of Management (2009) Netherlands
		MBA- Strategic Management and Financial Management University of Natal (2003) South Africa
		Postgraduate Diploma in Business Management University of Natal (2001) SA
		Bachelor of Commerce Day Star University (1996) Kenya
33	Faraja Chang'a	MBA Mzumbe University 2003
		BBA TU-IUCo
34	Solanus Nichombe	Certificate CPA (T)
		MBA Finance and Banking
		Advanced Diploma in Certificate Accountancy
35	Sibo Mwakoko	Master of science in Economics (Project Planning and Management) Mzumbe University 2009
		Bachelor of Science in Agricultural Economics and Agribusiness SUA 2003
		Diploma in Agricultural Engineering 1992 Natural Resources Development College University of Zambia
36	Deo Sabokwigina	Masters in Entrepreneurship & Enterprise Development UDSM 2008
		Bachelor of Business Administration TU-IUCo 2005

37	Neema Mwakatobe	MSc. Business Administration (Entrepreneurship) VU University Amsterdam 2013
		Bachelor of Accounting and Finance (Business Accounting and Finance) Mzumbe University 2009
38	Violet Kimbavala	MBA -HRM TU-IUCo 2015
		BBA TU-IUCo 2013
39	Serijo Mlasu	Master of Business Administration in Corporate Management Mzumbe University 2011
		Bachelor of Business Administration TU-IUCo 2006
40	James Sanga	Masters in Business Administration (Marketing) TU-IUCo 2011
		Bachelor of Science in Agricultural Education & Extension 2008 SUA
41	Edom Fungo	Master in Business Administration, (2013) UoI
		Bachelor of Arts and Education (BAED) Teofilo Kisanji University (2010)
42	Kennedy J. Kibona	Master of Science in Agriculture Economics SUA 2011
		Bachelor of Science in Agricultural Education and Extension SUA 2005
43	Victoria I. Munisi	MBA in Human Resources Management 2017 Ruaha Catholic University College
		Bachelor of Commerce in Human Resource Management 2014 University of Dodoma
44	Yohana Tweve	Master of Science Degree in Business Administration at Vrije Universiteit Amsterdam (9VU) 2013
		Bachelor degree in Business Administration 2009 TU-IUCo
		Diploma in Education (Teaching methodology) 2003 Korogwe Teachers College
45	Isote Sifuel	MBA in Corporate Management, 2014 Mzumbe University
		Bachelor degree in Regional Development Planning(2009) Institute of Rural Development Planning Dodoma

46	Teognus Makuhana	Master Degree of Business Administration (Finance & Banking) 2011 TU-IUCo
		Advanced Diploma in Business Administration 1995 Institute of Development Management Mzumbe
47	Marcela Mtewele	Master of Science in Accounting and Finance 2011 Mzumbe University
		Bachelor of Business Administration TU-IUCo 2007
48	Faraja Mbwanji	Master of Business Administration - (Marketing) 2009 TU-IUCo
		Bachelor of Business Administration 2007 TU-IUCo
49	Oden Mwaipopo	Master of Business Administration in Procurement 2018 University of Iringa
		BBA majoring in Procurement 2013 TU-IUCo
		Certificate of Business Administration 2009, TU-IUCo
50	Elizabeth R. Nyaki	Master of Arts in Economics 2019 UDOM
		Bachelor of Arts in Economics and Statistics 2017 UDOM
51	Renatus Mgongo	Master of Laws University Stellenbosch 2008
		Bachelor of Laws TU-IUCo 2005
52	Judith J. Kahwa	Masters of Laws in Taxation 2014 UDSM
		Bachelor of Laws 2013 TU-IUCo
53	Halima Miigo	Masters of Laws in International Criminal Justice and Human Rights (2015) UoI
		Bachelor of Laws 2014 UoI
54	Nuru Keenja	Master of Laws 2019 UoI
		Bachelor of Laws 2018 RUCo
55	Adam Matola	Master of Laws in Information and Communication Technology Law 2019 UoI
		Bachelor of Laws UoI 2018
56	Henry C. Peter	Master of Laws in Information and Communication Technology Law 2019 UoI
		Bachelor of Laws UoI 2018

57	Ferdinand Ntani	Master of Laws in International Criminal Justice and Human Rights 2019 UoI
		Bachelor of Laws 2018 UoI
58	Stephano Sanga	MSc. (Mathematical Modelling) Programme UDSM 2011
		Bachelor of Education (Mathematics) TU-IUCo 2005
59	Amos Johnson	Masters of Education Science 2009 UDSM
		Bachelor of Education 2004 TU-IUCo
60	Lufunyo Magava	Masters of Arts in Education UDSM 2009
		Bachelor of Education UDSM 2007
61	Venance Mpalanzi	Master of Science in Mathematics UDSM 2010
		Bachelor of Education in Mathematics TU-IUCo 2005
		Diploma in Education Monduli College 1994
62	Mikalone Katindasa	Master of Arts in History 2017 St. Augustine University of Tanzania.
		Bachelor of Education UDSM 2008
63	Neema Mwamoto	Master of Arts in Education (2012) St. John's University of Tanzania
		Bachelor of Arts with Education (2010) St. John's University of Tanzania
64	Valerius Haule	MSc. Mathematics UDSM 2014
		Bachelor of Education TU-IUCo 3008
65	Bosco Mtitu	Master degree (JED) in Curriculum Development and Teaching UoI 2016
		Bachelor degree (ED) in Arts (History & Kiswahili) UoI 2014
66	Amos Muget Mafwiri	Master of Arts in Geography and Environmental Management (2016) UDSM
		Post Graduate Diploma in Education (Teaching) (2011) TU-IUCo
		Bachelor of Arts (Geography and Environmental Studies) 2008 UDSM
67	Hellen Nangawe Lyamuya	Master of Arts in Kiswahili (2014) UDSM
		Bachelor of Arts with Education (2012) UDSM

68	Faraja Onesmo Urioh	Master in Education Policy Planning and Administration (2017) UoI
		Bachelor of Education (Arts) 2015 UoI
69	Charles Mbiu	Master of Arts in Kiswahili (2013) UDSM
		Bachelor of Arts (Education) 2009 UDSM
70	Emmanuel J. Haule	Master of Arts in Linguistics 2017 SAUT
		Bachelor of Education 2003 Mount Meru University
71	Marseline Michael	Masters of Computer Science UDSM 2013
		Bachelor of Engineering in Computer Science St. Joseph College of Engineering & Technology 2010
72	Thobius Joseph	Masters of Science in Telecommunications Engineering (2016) UDOM
		Bachelor of Science in Telecommunication Engineering (2014) UDOM
73	Brian Somi Pallangyo	Master of Science in Computer Science 2019 UDOM
		Bachelor in Computer Science and Engineering 2015 St. Joseph University in Tanzania
74	Sweetbertus Kasala	Master of Arts (Development Studies) UDSM 2004
		Bachelor of Education UDSM 1996
75	Albogasto Mgata	Master of Arts in Development Studies 2014 UDSM
		PostGraduate Diploma in Development Studies 2011 Kampala International University
		Bachelor of Philosophy 2005 Urbaniana University
76	James Orongai Lekeni	Master of Rural Development
		Bachelor of Arts in Journalism TU-IUCo 2007
77	Lusungu Myavidogo	Master of Arts in Community Development and Project Management UoI 2019
		Bachelor of Community Development TU-IUCo 2011
78	Amos Ansigary Msambila	Master in Community Economic Development 2016 Open Univeristy of Tanzania
		Bachelor of Arts in Community Development 2011 TU-IUCo

79	Anastazia Mhanga	Master of Arts in Development Studies 2017 UDOM
		Bachelor of Arts in Development Studies 2013 UDOM
80	Ordination Mgongolwa	Master of Arts in Information Studies UDSM 2012
		Bachelor of Arts in Journalism TU-IUCo 2001
81	Aloyce Geofrey	Masters of Media at Day Star University 2016
		Bachelor Degree of Arts in Journalism TU-IUCo 2006
		Diploma in Journalism 1999 Tanzania School of Journalism
82	Diana Msofu	Master in International Relations UDOM 2011
		Bachelor in Journalism TU-IUCo 2008
83	Ntabindi Esau	Masters degree in International Journalism Russial Peoples Friendship University 1995
		Bachelor degree in International Journalism Russial Peoples Friendship University 1993
84	Elisha Magolanga	Master of Arts in Journalism and Media Management - UoI 2016
		Bachelor of Arts in Journalism UoI 2012
85	Emanuel Damalo	Master of Arts in Tourism Culture and Society TU-MAKUMIRA IUCo 2013
		Postgraduate Diploma in Wildlife Management 2016 College of African Wildlife Management Mweka
		Bachelor of Arts in Cultural Anthropology & Tourism TU-IUCo 2009
86	Lilian Mwaikono	Master of Natural Resources UDSM 2012
		Bachelor degree of Arts Cultural Anthropology & Tourism TU-IUCo 2008
87	Jimson Sanga	Master of Arts in Tourism Culture and Society UoI 2014
		Bachelor of Honours (Music) Arts University of Kwazulu Natal 2007
88	Jan Kuver	Masters in Social Sciences-Georg August University in Gottingen 2007
		Bachelor of Arts in Cultural Anthropology & TourismGeorg August University in Gottingen

89	Hilgath Mwinuka	Master of Science in Marketing, Makerere University 2013
		Bachelor of Tourism (2007) Makerere University
90	Sarah Kayila	Master of Arts in Tourism, Culture and Society 2017 UoI
		Bachelor of Arts in Cultural Anthropology and Tourism 2015 UoI
91	Betson Sevetu	Master of Philosophy University of Bergen 1960
		Bachelor of Divinity Makumira Univeristy college 1998
92	Rev. Lambert Mtatifikolo	Master degree of Science in Organizational Development (2009) United States Interanational University _ Nairobi Kenya
		Bachelor of Divinity Lutheran Theological College, Makumira 1994
93	Bishop Sanga Levis Luhuvilo	Master degree in Practical Theology (2005) Tumaini University Makumira
		Bachelor of Divinity 1999 TU- Makumira
94	Rev. Michael Wilson Ambangile	Master of Theology Biblical - New Testament TU-Makumira University College (2008)
		Bachelor of Divinity degree TU-Makumira University College (2006)
		Diploma in Theology, TU-IUCo (1998)
95	Rev. Doricus Kimbavala	Master of Theology (2018) at Tumaini University Makumira
		Bachelor of Divinity (2014) at Tumaini University Makumira.
96	Sara Yengu	Masters in Clinical Psychology (2013) Muhimbili University
		Bachelor in Counselling Psychology (2009) Tumaini University Iringa University College
97	Dinner Julius Kissamo	Master of Science in Counselling Psychology (2012)Tumaini University Makumira
		Post-graduate Diploma in Education Administration (2009) TU-IUCo
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98	Rev. Sarah Sia Mdegella	Master of Science in Counselling Psychology (2012) Tumaini University Makumira
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		Diploma in Theology (2004) TU-IUCo
		Diploma in Education Administration (2009) TU-IUCo
99	Nicas Joseph Ngogo	Master of Applied Social Psychology (2009) UDSM
		Bachelor of Science with Education (2000) UDSM
100	Michael James Pima	Master of Philosophy in Special Needs Education 2012 University of Oslo
		Bachelor Educational Psychology 2006 University of Dar es Salaam
101	Neema Ernest	Master of Arts (Applied Social Psychology) 2013 UDSM
		Bachelor of Arts (Education) 2010 UDSM
102	Rose Mzilangwe	Master of Science in Information Technology and Systems 2018 Mzumbe University
		Postgraduate Diploma in Education (Teaching) TU-IUCo 2015
		Bachelor of Science in Information Technology Diploma in Computer Science
103	Bonus Ansgar Lwiwa	Currently Pursuing MBA in Finance at UoI
		Bachelor of Accounting and Finance 2011 Mzumbe University
104	George M. Siage	Currently pursuing Master of Laws in Information and Communication Technology Law UoI
		Bachelor of Laws 2016 Ruaha Catholic University
105	Diana Damson	Currently pursuing Master of Laws in Information and Communication Technology Law UoI
		Bachelor of Laws 2018 UoI
106	Ntami Charles	Currently pursuing Master of Laws in International Criminal Justice and Human Rights UoI
		Bachelor of Laws 2010 OUT
107	Erick Samwel	Current pursuing Master of Arts in Economics UDSM
		Bachelor of Science in Economics and Finance 2017 UoI

108	Letus George Mwallo	Bachelor degree of Business in Procurement & Supply Chain Management 2017 University of Iringa
		Diploma in Procurement & Material Management 2014 University of Iringa
109	Sarafina Sayi	Bachelor of Science in Economics and Finance, UoI 2017
	Frank Gadau	Bachelor of Science in Information Technology, Cisco CCNA networking Basics
110	Frank Samson	Bachelor of Science in Information Technology 2018 University of Iringa
		Diploma in Information Technology 2015 University of Iringa
		Certificate in Information Technology 2013 University of Iringa
111	Shangweli Kituma	Bachelor of Science in Information Technology 2018 University of Iringa
		Diploma in Information Technology 2015 University of Iringa
112	Faith N. Tunzo	Bachelor of Science in Information Technology 2019 University of Iringa
113	Damas P. Kamala	Bachelor of Arts in Journalism, UoI - 2016