



CERTIFICATE & DIPLOMA APPLICATION FORM MARCH INTAKE

UNIVERSITY OF IRINGA (UoI)

(FORMERLY, TUMAINI UNIVERSITY – IRINGA UNIVERSITY COLLEGE)

P.O. Box 200, Iringa, Tanzania

Mobile No: Admissions: 0743 802 615 / 0677 048 774

0753 618 173 / 0682 690 017

Website: www.uoi.ac.tz, E-Mail: uoi@uoi.ac.tz, admissions@uoi.ac.tz

Re: Application Materials

Dear Prospective Student,

Thank you for your interest in University of Iringa (UoI), formerly Tumaini University – Iringa University College. Attached are the necessary forms for applying to the various **Programmes** for **March Intake in the 2017-2018 academic year**.

The following items must accompany your application for admissions before is processed:

- Completed Application Form
- 25,000/= non-first degree programmes non-refundable application fee OR U.S. \$30.00 for foreigners
- Certified copy of “O” Level Certificate, Certified copy of “A” Level Certificate (if any)
- Certified copies of other Certificate(s)/Diploma(s) with Transcripts (if you have)
- Completed Medical Examination Form (It is found at www.uoi.ac.tz)
- 1 Passport-size photograph (taken within the past six months)
- Certified copy of Birth Certificate (affidavits are not acceptable at all).

Minimum Entry Requirements

Certificate: An applicant should possess secondary certificate from National Examinations Council of Tanzania (NECTA) with a minimum of four passes (Four D’s) excluding religious subjects.

Diploma: Holders of Advanced Certificate of Secondary Education Examination (ACSEE) with **at least** three (3) subsidiary “S” passes in relevant subjects as per course specifications **OR**

Holder of Ordinary Certificate in relevant course.

Please complete and return at your earliest convenience along with the non-refundable application fee. An assessment of your application materials will be performed after all the materials have been received.

Application fees should be deposited to:-

A/c Name: **Tumaini University at Iringa, Local Collection**

A/C No CRDB A/C No. **01J1070671101 OR (NBC): 028-103-000-152,**

Forex Collection A/C No (NBC): 028-105-000-246

Please **write the name of the applicant** in whose respect the application fees are being paid on the bank **pay-in-slip**.

Deadline for March intake is 30th March, 2018. To avoid inconveniences, you are strongly advised to use banks to remit your deposits.

Regards,

Mr. Mauna Belius

0743 802 615 /0677 048 774/0753 618 173 / 0682 690 017

Admissions Office

	CERTIFICATE & DIPLOMA APPLICATION FORM MARCH INTAKE	
	UNIVERSITY OF IRINGA (UoI) (FORMERLY, TUMAINI UNIVERSITY – IRINGA UNIVERSITY COLLEGE) P.O. Box 200, Iringa, Tanzania Mobile No: Admissions: 0743 802 615 / 0677 048 774 0753 618 173 / 0682 690 017 Website: www.uoi.ac.tz , E-Mail: uoi@uoi.ac.tz , admissions@uoi.ac.tz	

Application form for Admission to Certificate and Diploma Programmes for Academic Year 2017 – 2018 for March Intake. Please Write in Block Letters.

I. PERSONAL INFORMATION

(Note: The names entered in this form must be exactly the same as those appearing on your C.S.E.E (Form IV); not any other academic certificates. If there is no surname or middle name in your certificate please do not write it)

First Name		Nationality	
Middle Name		Postal Address	P.O.Box
Last name		Region	
Gender		Country	
Date of Birth		Mobile Number	
Place of Birth		E-mail Address	

II. EDUCATION INFORMATION

Primary School:		O-Level School:	
Name of School		Name of School	
Index Number		Index Number	
Completion Year		District	
Region		Region	
A-Level School:		COLLEGE COURSE ATTENDED (if any):	
Name of School		Name of College	
Index Number		Registration Number	
Completion Year		Type of Course	
Region		Region	
		Completion Year	

III. FINANCIAL SUPPORT FOR STUDIES:

Name of Sponsor	
Address	P.O.Box
District	
Region	
Country	
Phone Number	
E-mail Address	

IV. EMERGENCY CONTACT (Provide two names and addresses)

Contact Name		Contact Name	
Relationship		Relationship	
Postal Address	P.O.Box	Postal Address	P.O.Box
Phone Number		Phone Number	
Mobile Number		Mobile Number	
Fax Number		Fax Number	
E-mail Address		E-mail Address	

V. PROGRAMMES OFFERED

1.	FACULTY OF ARTS AND SOCIAL SCIENCES	
	Certificate in Leisure and Tourism Studies (CLTS)	
	Certificate in Community Development (CCD)	
	Certificate in Journalism (CJ)	
	Diploma in Community Development (DCD)	
	Diploma in Journalism (DJ)	
	Diploma in Leisure and Tourism Studies (DLTS)	
2.	FACULTY OF BUSINESS AND ECONOMICS	
	Certificate in Business Administration (CBA)	
	Certificate in Accountancy and Finance (CAF)	
	Certificate in Human Resource Management (CHRM)	
	Certificate in Procurement and Material Management (CPMM)	
	Diploma in Business Administration (DBA)	
	Diploma in Accountancy and Finance (DAF)	
	Diploma in Human Resource Management (DHRM)	
	Diploma in Procurement and Material Management (DPMM)	
3.	FACULTY OF LAW	
	Certificate in Law (CL)	
	Diploma in Law (DL)	
4.	FACULTY OF THEOLOGY	
	Certificate in Theology (CTH)	
	Diploma in Theology (DTH)	
5.	FACULTY OF PSYCHOLOGY	
	Certificate in Counseling Psychology (CCP)	
	Diploma in Counseling Psychology (DCP)	
6.	FACULTY OF SCIENCE AND EDUCATION	
	Certificate in Information Technology (CIT)	
	Diploma in Information Technology (DIT)	

VI. DECLARATION

I declare that the information and documents provided are true and correct to the best of my knowledge.

Signature of applicant Date

VII. FOR OFFICIAL USE ONLY

Remarks

Title: Signature:

Date:

NOTE:

1. Course cannot be run unless it has 15 or more candidates.

2. Please Attach:

- Certified copies of "O" level, "A" level and other courses certificate and transcripts.
- Duly completed medical examination form.
- Application fee payment slip or receipt.
- Passport-size photograph (taken within the past six months)
- Certified Copy of Birth Certificate (affidavits are not acceptable).

UNIVERSITY OF IRINGA
FEES STRUCTURE FOR CERTIFICATE AND DIPLOMA
MARCH/ APRIL INTAKE 2017-2018

A. CERTIFICATE			
	1st Semester	2nd Semester	
ITEM	1st Installment	2nd Installment	Total
TUITION FEE	250,000	250,000	500,000
DIRECT COST	105,000	125,000	230,000
TOTAL	355,000	375,000	730,000
DUE DATES	April 20th	July 15th	

B. DIPLOMA FIRST YEAR			
ITEM	1st Installment	2nd Installment	Total
TUITION FEE	350,000	350,000	700,000
DIRECT COST	105,000	75,000	180,000
TOTAL	455,000	425,000	880,000
DUE DATES	April 20th	July 15th	

Observe that:

- i. For those who do not have health insurance card will have to pay Tsh. 50,400/= upon arrival in the first semester
- ii. TIKA Cards are not accepted
- iii. TCU Quality assurance fee of Tsh. 20,000/= is paid annually by all students upon arrival in the first semester
- iv. Hostel fee for those who will stay on campus is Tsh.378,000/= per annum.
(May be paid in two installments Tsh. 189,000/= per semester)
- v. Student Activity fee of Tsh. 18,000/= should be paid through Tumaini University Students Organization at NBC A/C NO. 028201025482 OR CRDB A/C NO. 0152243221600

NB:

- i. All other payments should be made through Tumaini university at Iringa –
NBC A/C NO.028103000152 OR CRDB A/C NO. 01J1070671101
- ii. **Penalty of Tsh.50,000/= per installment, for late payment and submission of pay-in-slip will be charged in accordance with the University Prospectus which is available online in the University Website**